



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
JULY 26, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

**** Teleconference Phone Number 1-408-418-9388, Access Code: 1320 15 8411#***

Noticed Agenda Item

(Exhibits available upon request)

Item 1: AC2021-07-01

**Professional Staff Augmentation Services
Vendor: 22nd Century Technologies
(Cost: \$200,000.00 Funding: Various)
Piggyback Posting: July 16 – 23, 2021**

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Professional Staff Augmentation Services / 22 nd Century Technologies, Inc.	Cost: \$200,000.00
Solicitation No: Piggy-Back: COJ SC-0468-20	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: N/A	Funding Source: Various Cost Centers

Attached / Supporting Documents

- Exhibit "A"** – Public Notice Postings- Formal and Informal
- Exhibit "B"** – City of Jacksonville Contract Award

BACKGROUND:

Inasmuch as it has proven to be very difficult to obtain staff augmentation services for unskilled / skilled craft positions, JAA’s Human Resources Department has approached Procurement with hopes of finding a solution. Procurement discussed this issue with several local public entities, which resulted in: (i) the revelation that the difficulty of securing unskilled / skilled craft staff augmentation services is a problem that is currently plaguing many public entities; and (ii) a decision being made to formally solicit these and other staff augmentation services. The solicitation effort is underway but will likely take three to six months to complete. As such, a request was made for an interim solution.

Procurement has reviewed this request against vendors and cooperative purchasing sources. Pursuant to § 3.08 of the Procurement Code, JAA may obtain the desired unskilled / skilled craft staff augmentation services by piggy-backing or utilizing City of Jacksonville Contract SC-0468-20, for Temporary Staffing Services: Administrative, Clerical, Service Maintenance, or Skilled Craft Workers, which was competitively awarded to 22nd Century Technologies, Inc. As an interim solution, JAA’s interests are well-served by piggy-backing the City of Jacksonville Contract.

RECOMMENDATION:

Human Resources recommends utilizing City of Jacksonville Contract No. SC-0468-20, for Temporary Staffing Services: Administrative, Clerical, Service Maintenance, or Skilled Craft Workers, to make a properly noticed award to 22nd Century Technologies, Inc., pursuant to § 3.08 of the Procurement Code, for non-exclusive staff augmentation services on a requirements basis. Inasmuch as this award is an interim solution, the recommended term is 12 months, relating back to May 1, 2021, or until the award of the formal solicitation for this scope, whichever earlier, in a not-to-exceed amount of \$200,000.00, based on the rates and conditions contained in the utilized Contract. Funds for these services are available within various cost centers.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Michael May, Director of Human Resources
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<p>ORIGINATED BY:</p> <p>Lanette McKnight Human Resources Business Partner</p>	<p>Signed by:Lanette McKnight Signed at:2021-07-21 13:47:27 +00:00 Reason:Witnessing Lanette McKnight</p> <p style="text-align: center;"><i>Lanette McKnight</i> </p> <hr/> <p style="text-align: center;">Signature and Date</p>
<p>SUBMITTED FOR APPROVAL BY:</p> <p>Michael May Director of Human Resources</p>	<p>Signed by:michael may Signed at:2021-07-21 11:49:43 +00:00 Reason:Witnessing michael may</p> <p style="text-align: center;"><i>Michael May</i> </p> <hr/> <p style="text-align: center;">Signature and Date</p>
<p>PROCUREMENT REVIEW:</p> <p>Monica M. Frazier Procurement Administrator</p>	<p>Signed by:Monica Frazier Signed at:2021-07-21 15:02:49 +00:00 Reason:Witnessing Monica Frazier</p> <p style="text-align: center;"><i>Monica Frazier</i></p> <hr/> <p style="text-align: center;">Signature and Date</p>
<p>LeNedda Edwards Procurement Manager</p>	<p>Signed by:LeNedda Edwards Signed at:2021-07-21 11:18:58 -04:00 Reason:Witnessing LeNedda Edwards</p> <p style="text-align: center;"><i>LeNedda Edwards</i> </p> <hr/> <p style="text-align: center;">Signature and Date</p>
<p>SUBMITTED FOR APPROVAL:</p> <p>Devin J. Reed Chief Legal Officer</p>	<p>Signed by:Devin Reed Signed at:2021-07-21 17:02:12 +00:00 Reason:Witnessing Devin Reed</p> <p style="text-align: center;"><i>Devin Reed</i> </p> <hr/> <p style="text-align: center;">Signature and Date</p>

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, July 26, 2021

Recording Secretary

CEO APPROVAL:
Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075, Florida Statutes):



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA JULY 26, 2021

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**** Teleconference Phone Number 1-408-418-9388, Access Code: 1320 15 8411#***

Noticed Agenda Item

(Exhibits available upon request)

Item 2: AC2021-07-02

**Custodial Department - Staff Augmentation
Vendor: Florida Cleaning Systems (FCS)
(Cost: \$245,000.00 Funding: 45123.77280)
Piggyback Posting: July 19 – 25, 2021**

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Custodial Department - Staff Augmentation / Florida Cleaning Systems (FCS)	Cost: \$245,000.00
Solicitation No: Piggy-Back	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost:	Funding Source: 45523.77280

Attached / Supporting Documents

- Exhibit "A"** – Approved AC2021-02-01 and AC2020-09-04
- Exhibit "B"** – Public Posting Notice – Florida Cleaning Systems (FCS)

BACKGROUND:

On February 22, 2021, the Jacksonville Aviation Authority’s (JAA) Awards Committee approved Award No. AC2021-02-01 to Florida Cleaning Systems for custodial department staff augmentation services at the Jacksonville International Airport (JIA). The amended award authorized supplemental custodial staff services through September 2021 in a total not-to-exceed amount of \$187,091.20.

Facilities anticipates the need for a substantial increase in staff augmentation services through March 2022. The need for augmentation contract employees has increased due to rapidly increasing passenger levels. As such, Facilities requests authorization to increase the total award amount by \$245,000.00 to cover the costs associated with supplemental custodial staff services.

RECOMMENDATION:

Facilities recommends JAA Award No. AC2020-09-04, which was awarded to Florida Cleaning Systems, Inc. for custodial staff augmentation services, be further amended to: (i) continue services through the end of March 2022; and (ii) include an additional \$245,000.00, for a new total potential not-to-exceed amount of \$432,091.20. Funds for these services are available within cost center 45523.77280.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	David Jones, Director of Engineering & Facilities
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<p>ORIGINATED BY:</p> <p>Amanda Luna Facilities Administrator</p> <p>SUBMITTED FOR APPROVAL BY:</p> <p>David Jones Director Engineering and Facilities</p> <p>PROCUREMENT REVIEW:</p> <p>Monica Frazier Procurement Administrator</p> <p>LeNedda Edwards Procurement Manager</p> <p>SUBMITTED FOR APPROVAL:</p> <p>Anthony Cugno Chief Operating Officer</p>	<p style="font-size: small;">Signed by: Amanda Luna Signed at: 2021-07-20 17:24:57 +00:00 Reason: Witnessing Amanda Luna</p> <p style="text-align: center;"><i>Amanda Luna</i> </p> <hr/> <p>Signature and Date</p> <p style="font-size: small;">Signed by: David Jones Signed at: 2021-07-20 17:23:54 +00:00 Reason: Witnessing David Jones</p> <p style="text-align: center;"><i>David Jones</i> </p> <hr/> <p>Signature and Date</p> <p style="font-size: small;">Signed by: Monica Frazier Signed at: 2021-07-20 17:54:33 +00:00 Reason: Witnessing Monica Frazier</p> <p style="text-align: center;"><i>Monica Frazier</i></p> <hr/> <p>Signature and Date</p> <p style="font-size: small;">Signed by: LeNedda Edwards Signed at: 2021-07-21 08:36:54 -04:00 Reason: Witnessing LeNedda Edwards</p> <p style="text-align: center;"><i>LeNedda Edwards</i> </p> <hr/> <p>Signature and Date</p> <p style="font-size: small;">Signed by: David Jones Signed at: 2021-07-22 17:26:01 +00:00 Reason: Witnessing David Jones</p> <p style="text-align: center;"><i>David Jones</i> </p> <hr/> <p>Signature and Date</p>
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AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, July 26, 2021

Recording Secretary

CEO APPROVAL:
Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075, Florida Statutes):



JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA JULY 26, 2021

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**** Teleconference Phone Number 1-408-418-9388, Access Code: 1320 15 8411#***

Noticed Agenda Item

(Exhibits available upon request)

Item 3: AC2021-07-03

**Purchase of Medeco Security Locks
Vendor: Federal Security Systems, Inc.
(Cost: \$35,866.99 Funding: 46104.77350)
Piggyback Posting: June 15 – 23, 2021**

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Medeco Security Locks / Federal Security Systems, Inc.	Cost: \$35,866.99
Solicitation No: Piggy-back GSA	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: N/A	Funding Source: 46104.77260

Attached / Supporting Documents

- Exhibit "A"** – GSA Contract Number 47QSWA20D00AG
- Exhibit "B"** – Public Notice Posting and Federal Security Systems, Inc. Quotation

BACKGROUND:

The Jacksonville Aviation Authority’s (JAA) Public Safety and Security Division requires an upgrade to the Security Identification Area Access Control system, various components of which are approaching the end of their service life.

Available system upgrades now include Web manager software via Medeco Security Locks that: (i) allow system management from wherever internet access is available; (ii) enhance key control and risk reduction in the event keys are lost or stolen; and (iii) allow access and schedules to be quickly updated. These upgrades are essential for JAA and its compliance requirements mandated by the Transportation Security Administration and the Federal Aviation Administration.

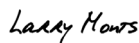



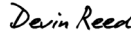



Pursuant to § 3.08 of the Procurement Code, Procurement has reviewed GSA Contract No. 47QSWA20D00AG, which offers current and favorable pricing. As such, Procurement is of the opinion that it is in JAA’s best interest to purchase the requested uniforms and accessories by piggy-backing this GSA contract, which was competitively awarded to Federal Security Systems, Inc.

RECOMMENDATION:

Public Safety and Security recommends JAA utilize GSA Contract No. 47QSWA20D00AG, to make a properly noticed non-exclusive award to Federal Security Systems, Inc., pursuant to § 3.08 of the Procurement Code, for Medeco Security Locks and related components, in a not-to-exceed amount of \$35,866.99, with a term consistent with the utilized contract, which is from September 10, 2020 through September 9, 2025.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Larry "Chip" Monts, Director of Public Safety & Security
Signature:	I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:	Signed by:Larry Monts Signed at:2021-07-20 15:39:46 +00:00 Reason:Witnessing Larry Monts
Larry "Chip" Monts Director of Public Safety & Security	 
PROCUREMENT REVIEW:	Signed by:LeNedda Edwards Signed at:2021-07-21 08:36:16 -04:00 Reason:Witnessing LeNedda Edwards
LeNedda Edwards Procurement Manager	 
Devin J. Reed Chief Legal Officer	Signed by:Devin Reed Signed at:2021-07-21 16:50:38 +00:00 Reason:Witnessing Devin Reed
SUBMITTED FOR APPROVAL:	Signed by:David Jones Signed at:2021-07-22 17:25:06 +00:00 Reason:Witnessing David Jones
Tony Cugno Chief Operating Officer	 
	Signed by:David Jones Signed at:2021-07-22 17:25:06 +00:00 Reason:Witnessing David Jones
	 

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, July 26, 2021

Recording Secretary

CEO APPROVAL:
Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075, Florida Statutes):



**JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
JULY 26, 2021**

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Noticed Agenda Item

(Exhibits available upon request)

Item 4: AC2021-07-04

**Air Traffic Control Tower Maintenance & Repair
Vendor: Robinson Aviation, Inc.**

(Cost: \$214,487.28 + \$9K Annual Contingency Funding: 44202.77410)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Air Traffic Control Tower Maintenance and Repair / Robinson Aviation, Inc. (RVA)	Cost: \$214,487.28 + \$9K annual cont.
Solicitation No: ITB No. 21-21-44202	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: N/A	Funding Source: 44202.77410

Attached / Supporting Documents

- Exhibit "A"** – Evaluation Matrix
- Exhibit "B"** – SPIS Form

BACKGROUND:

The Jacksonville Aviation Authority’s (JAA) Cecil Airport has the obligation and requirements to provide Air Traffic Control Tower (ATCT) maintenance and repair services on the following tower equipment: (i) transmitters and related equipment; (ii) receivers and related equipment; (iii) voice communication control switches; (iv) all weather equipment; (v) airfield lighting equipment; and (vi) miscellaneous ATCT equipment, such as binoculars, light gun, headsets, microphones, etc.

An Invitation to Bid (ITB) No. 21-21-44202 was issued to secure a contractor to continue providing ATCT services. JAA received one responsive and responsible bid. Robinson Aviation, Inc. (RVA), the sole bidder and incumbent, is qualified and responsive to perform the services. Procurement and Cecil Airport Management are of the opinion that no further solicitation is necessary.

RECOMMENDATION:

Cecil Airport recommends an award be made to Robinson Aviation, Inc. (RVA), the sole bidder in response to ITB No. 21-21-44202, for air traffic control tower maintenance and repair services, for an initial three-year term with renewals of up to two years, in a potential total not-to-exceed amount of \$214,487.28. Cecil Airport requests an additional \$9,000.00 annually for unforeseen and out of scope parts and repairs, for a total potential five-year award of \$259,487.28.

Contract Year 1 October 1, 2021- September 30, 2022	Contract Year 2 October 1, 2022 – September 30, 2023	Contract Year 3 October 1, 2023 – September 30, 2024	Option Year 1 October 1, 2024 – September 30, 2025	Option Year 2 October 1, 2025 – September 30, 2026
\$39,997.92 + \$9,000 contingency	\$41,397.84 + \$9,000 contingency	\$42,846.72 + \$9,000 contingency	\$44,346.36 + \$9,000 contingency	\$45,898.44 + \$9,000 contingency
Total: \$ 48,997.92	Total: \$50,397.84	Total: \$51,846.72	Total: \$53,346.36	Total: \$54,898.44

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Kelly Dollarhide, Director of Cecil Airport
Signature:	I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).

<p>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</p> <p>Tim Cox Cecil Airport Operations Manager</p>	<p>Signed by: Tim Cox Signed at: 2021-07-21 14:39:15 +00:00 Reason: Witnessing Tim Cox</p> <p style="text-align: center;"><i>Tim Cox</i> </p> <hr/> <p>Signature and Date</p>
<p>PROCUREMENT REVIEW:</p> <p>Marilyn V. Fryar Procurement Administrator</p>	<p>Signed by: Marilyn V. Fryar Signed at: 2021-07-21 14:47:57 +00:00 Reason: Witnessing Marilyn V. Fryar</p> <p style="text-align: center;"><i>Marilyn V. Fryar</i> </p> <hr/> <p>Signature and Date</p>
<p>Devin J. Reed Chief Legal Officer</p>	<p>Signed by: Devin Reed Signed at: 2021-07-21 16:44:33 +00:00 Reason: Witnessing Devin Reed</p> <p style="text-align: center;"><i>Devin Reed</i> </p> <hr/> <p>Signature and Date</p>
<p>SUBMITTED FOR APPROVAL:</p> <p>Kelly Dollarhide Director of Cecil Airport</p>	<p>Signed by: Kelly Dollarhide Signed at: 2021-07-21 14:16:34 +00:00 Reason: Witnessing Kelly Dollarhide</p> <p style="text-align: center;"><i>KD</i></p> <hr/> <p>Signature and Date</p>

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, July 26, 2021

Recording Secretary

CEO APPROVAL:
Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075, Florida Statutes):



**JACKSONVILLE AVIATION AUTHORITY
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**** Teleconference Phone Number 1-408-418-9388, Access Code: 1320 15 8411#***

Noticed Agenda Item

(Exhibits available upon request)

Item 5: AC2021-07-05

**Disadvantaged Business Enterprise (DBE) and Airport Concessions
Disadvantaged Business Enterprise (ACDBE) Certification Inter-Local Agreement
Vendor: Jacksonville Transportation Authority
(Cost: \$155,000.00 Funding: 26201.77280)
Exempt Posting: July 21-27, 2021**

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: DBE / ACDBE Certification Agreement / Jacksonville Transportation Authority		Cost: \$155,000.00
Solicitation No: Local Government Entity	Budgeted, Transferred, or Contingency:	Budgeted/Cont.
On-Going Maintenance Cost: N/A	Funding Source:	26201.77280

Attached / Supporting Documents

- Exhibit "A"** – Approved Award AC2016-04-01
- Exhibit "B"** – Interlocal Agreement Amendment No. 2
- Exhibit "C"** – Public Posting Notice

BACKGROUND:

As a condition of receiving certain Federal Aviation Administration grants, the Jacksonville Aviation Authority (JAA) is required to comply with Title 49 Code of Federal Regulations, Parts 23 and 26, which ensure socially, and economically disadvantaged businesses can participate in JAA’s contracting opportunities. As such, JAA provides contracting opportunities to small and minority businesses, particularly those that have obtained Disadvantaged Business Enterprise (DBE) and Airport Concessions Disadvantaged Business Enterprise (ACDBE) certification. The Jacksonville Transportation Authority (JTA) performs all local DBE and ACDBE certifications and, as a result, JAA does not have to hire additional staff to perform this function. In fairness, JAA has agreed to assist JTA by offsetting certain costs associated with performing DBE / ACDBE certification.

More specifically, JAA considers it reasonable to contribute to JTA \$30,000.00 annually for staff time related to DBE / ACDBE certification. This arrangement has been and, if approved, will continue to be accomplished through an inter-local agreement, whereby JTA will submit to JAA equal monthly invoices totaling the above amount, in exchange for performing DBE / ACDBE certification. As a governmental entity, an award to JTA is exempt from competitive solicitation pursuant to § 287.057(3)(f)(12), Florida Statutes, and § 2.05(A)(10), JAA Procurement Code. JAA’s previous agreement with JTA expired on July 18, 2021. Both parties wish to continue this relationship and to revise its term to coincide with fiscal year-end.

RECOMMENDATION:

Procurement recommends that an exempt award be made to the Jacksonville Transportation Authority pursuant to § 2.05(A)(10), JAA Procurement Code, for Disadvantaged Business Enterprise and Airport Concessions Disadvantaged Business Enterprise certification and related services required by Title 49 Code of Federal Regulations, Parts 23 and 26, for a period of 38 consecutive months, in a not-to-exceed amount of \$95,000.00. Procurement also recommends the inclusion of renewal options of up to additional two years, for a total potential award of \$155,000.00. Funding for this award will be contained in Cost Center 26201.77280

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Procurement Manager LeNedda Edwards
Signature:	I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).

<p>ORIGINATED BY:</p> <p>Meghan Miles Vendor Outreach and Compliance Specialist</p>	<p>Signed by: Meghan Miles Signed at: 2021-07-22 14:41:07 +00:00 Reason: Witnessing Meghan Miles</p> <p style="text-align: center;"><i>Meghan Miles</i> Jacksonville Aviation Authority</p> <hr/> <p>Signature and Date Signed by: LeNedda Edwards Signed at: 2021-07-21 17:05:59 -04:00 Reason: Witnessing LeNedda Edwards</p> <p style="text-align: center;"><i>LeNedda Edwards</i> Jacksonville Aviation Authority</p> <hr/> <p>Signature and Date Signed by: Monica Frazier Signed at: 2021-07-22 14:51:08 +00:00 Reason: Witnessing Monica Frazier</p> <p style="text-align: center;"><i>Monica Frazier</i></p> <hr/> <p>Signature and Date Signed by: Devin Reed Signed at: 2021-07-22 20:38:29 +00:00 Reason: Witnessing Devin Reed</p> <p style="text-align: center;"><i>Devin Reed</i> Jacksonville Aviation Authority</p> <hr/> <p>Signature and Date</p>
<p>SUBMITTED FOR APPROVAL BY:</p> <p>LeNedda Edwards Procurement Manager</p>	
<p>PROCUREMENT REVIEW:</p> <p>Monica Frazier Procurement Administrator</p>	
<p>SUBMITTED FOR APPROVAL:</p> <p>Devin Reed Chief Legal Officer</p>	

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, July 26, 2021

Recording Secretary

CEO APPROVAL:
Mark VanLoh
Chief Executive Officer

Signature and Date

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**** Teleconference Phone Number 1-408-418-9388, Access Code: 1320 15 8411#***

Noticed Agenda Item

(Exhibits available upon request)

Item 6: AC2021-07-06

**Gate and Roll-Up Door Maintenance and Repair Services
Vendor: The LeNape Group d/b/a Vigneaux Corporation
(Cost: \$129,000.00 Funding: Various)
Piggyback Posting: July 16 – 23, 2021**

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Gate and Roll-Up Door Maintenance and Repairs / The LeNape Group d/b/a Vigneaux Corporation		Cost: \$129,000.00
Solicitation No: Piggy-Back: COJ SC-0404-19	Budgeted, Transferred, or Contingency:	Budgeted
On-Going Maintenance Cost: N/A	Funding Source:	44202.77420 44302.77420 45123.77420 45143.77430
Attached / Supporting Documents		
Exhibit "A" – Public Notice Postings		
Exhibit "B" – COJ Contract Information		

BACKGROUND:

The Jacksonville Aviation Authority (JAA) is currently under contract with The LeNape Group d/b/a Vigneaux Corporation for gate and roll-up door maintenance and repair services, which services were informally awarded in accordance with City of Jacksonville Contract No. SC-0404-19, pursuant to Section 3.08 of JAA’s Procurement Code. The costs associated with this contract have increased due to the unforeseen repairs and upgrade enhancements of related equipment.

More specifically, the informal award addressed a need to repair, replace, and upgrade automatic doors, roll-up doors, and gates; however, that need has increased costs beyond the amount of the informal award, which is jointly used by JAX and GA Airports. As such, to properly address this need, Facilities requests the informal award be amended to increase the annual amount for this scope to \$129,000.00, as indicated below:

Airport	Annual Spend Allocation
JAX International	\$120,000.00
Cecil Airport	\$7,000.00
JAXEX	\$2,000.00

RECOMMENDATION:

Facilities recommends JAA’s informal award to The LeNape Group d/b/a Vigneaux Corporation, which utilizes City of Jacksonville Contract No. SC-0404-19, for gate and roll-up door maintenance, repairs, and related services, be amended to increase the annual amount for this scope to \$129,000.00, based on the rates and contract terms and conditions contained in the utilized contract. Funds for these services are available within various cost centers.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	David Jones, Director of Engineering and Facilities
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

Signed by: Amanda Luna
 Signed at: 2021-07-22 14:10:27 +00:00
 Reason: Witnessing Amanda Luna

<p>ORIGINATED BY: Amanda Luna Facilities Administrator</p> <p>SUBMITTED FOR APPROVAL BY: David Jones Director Engineering and Facilities</p> <p>PROCUREMENT REVIEW: Monica Frazier Procurement Administrator</p> <p>LeNedda Edwards Procurement Manager</p> <p>SUBMITTED FOR APPROVAL: Anthony Cugno Chief Operating Officer</p>	<div style="margin-bottom: 20px;"> <p style="text-align: center;">Amanda Luna </p> <hr/> <p>Signature and Date Signed by: Amanda Luna Signed at: 2021-07-22 14:10:27 +00:00 Reason: Witnessing Amanda Luna</p> </div> <div style="margin-bottom: 20px;"> <p style="text-align: center;">David Jones </p> <hr/> <p>Signature and Date Signed by: David Jones Signed at: 2021-07-22 13:50:07 +00:00 Reason: Witnessing David Jones</p> </div> <div style="margin-bottom: 20px;"> <p style="text-align: center;">Monica Frazier</p> <hr/> <p>Signature and Date Signed by: Monica Frazier Signed at: 2021-07-22 14:35:20 +00:00 Reason: Witnessing Monica Frazier</p> </div> <div style="margin-bottom: 20px;"> <p style="text-align: center;">LeNedda Edwards </p> <hr/> <p>Signature and Date Signed by: LeNedda Edwards Signed at: 2021-07-22 12:04:00 -04:00 Reason: Witnessing LeNedda Edwards</p> </div> <div style="margin-bottom: 20px;"> <p style="text-align: center;">David Jones </p> <hr/> <p>Signature and Date Signed by: David Jones Signed at: 2021-07-22 17:08:24 +00:00 Reason: Witnessing David Jones</p> </div> <div style="margin-bottom: 20px;"> <p style="text-align: center;">David Jones </p> <hr/> <p>Signature and Date</p> </div>
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AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, July 26, 2021

Recording Secretary

CEO APPROVAL:
 Mark VanLoh
 Chief Executive Officer

Signature and Date

<p>CONDITIONS OF APPROVAL, IF ANY (if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075, Florida Statutes):</p>
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**JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
JULY 26, 2021**

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

**** Teleconference Phone Number 1-408-418-9388, Access Code: 1320 15 8411#***

Noticed Agenda Item

(Exhibits available upon request)

Item 7: AC2021-07-07

**Baggage Carousel Replacement Hardware Parts
Vendor: Unified Supply
(Cost: \$200,000.00 Funding: 45143.77410/77430)
Piggyback Posting: July 16 – 23, 2021**

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Baggage Carousel Replacement Parts / Unified Supply	Cost: \$200,000.00
Solicitation No: Amendment	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: N/A	Funding Source: 45143.77410/77430

Attached / Supporting Documents

- Exhibit "A"** – Approved Award AC2021-02-03
- Exhibit "B"** – Public Posting Notice

BACKGROUND:

On February 22, 2021, the Jacksonville Aviation Authority’s (JAA) Awards Committee approved Award No. AC2021-02-03 to Unified Supply for the purchase of baggage claim carousels, baggage makeup units and related HBS component parts for the belt system at the Jacksonville International Airport. The original award authorizes a two-year contract, in a not-to-exceed amount of \$250,000.00.

However, in order to continue baggage makeup unit and belt system refurbishment projects at JIA and remain compliant with JAA directives, Facilities requests authorization to increase the original award amount by \$200,000.00 for parts. An interruption in belt system refurbishment efforts could result in serious operational disruptions. This increase will allow for the purchase of all parts and components to complete the refurbishment of the final three baggage makeup units.



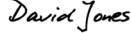




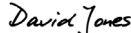

RECOMMENDATION:

Facilities recommends JAA Award No. AC2021-02-03 to Unified Supply, for the purchase of baggage carousel, baggage makeup and related HBS component parts for the belt system at the Jacksonville International Airport, be amended to increase the not-to-exceed amount by \$200,000.00, for a total potential amount of \$450,000.00. Funds are available within cost center 45143.77410 and 77430 for planned projects.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	David Jones, Director of Engineering and Facilities
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<p>ORIGINATED BY: Amanda Luna Facilities Administrator</p> <p>SUBMITTED FOR APPROVAL BY: David Jones Director Engineering and Facilities</p> <p>PROCUREMENT REVIEW: Monica Frazier Procurement Administrator</p> <p>LeNedda Edwards Procurement Manager</p> <p>SUBMITTED FOR APPROVAL: Anthony Cugno Chief Operating Officer</p>	<p style="text-align: center; font-size: small;">Signed by: Amanda Luna Signed at: 2021-07-22 16:57:44 +00:00 Reason: Witnessing Amanda Luna</p> <div style="text-align: center; margin-bottom: 10px;">   </div> <hr/> <p>Signature and Date Signed by: David Jones Signed at: 2021-07-22 16:56:57 +00:00 Reason: Witnessing David Jones</p> <div style="text-align: center; margin-bottom: 10px;">   </div> <hr/> <p>Signature and Date Signed by: Monica Frazier Signed at: 2021-07-22 17:54:49 +00:00 Reason: Witnessing Monica Frazier</p> <div style="text-align: center; margin-bottom: 10px;">  </div> <hr/> <p>Signature and Date Signed by: LeNedda Edwards Signed at: 2021-07-22 13:55:42 -04:00 Reason: Witnessing LeNedda Edwards</p> <div style="text-align: center; margin-bottom: 10px;">   </div> <hr/> <p>Signature and Date Signed by: David Jones Signed at: 2021-07-22 17:56:55 +00:00 Reason: Witnessing David Jones</p> <div style="text-align: center; margin-bottom: 10px;">   </div> <hr/> <p>Signature and Date</p>
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AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, July 26, 2021

Recording Secretary

CEO APPROVAL:
Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075, Florida Statutes):



**JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
JULY 26, 2021**

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

**** Teleconference Phone Number 1-408-418-9388, Access Code: 1320 15 8411#***

Noticed Agenda Item

(Exhibits available upon request)

Item 8: AC2021-07-08

**AC3 Gate Improvements
Vendor: Johnson Controls, Inc.
(Cost: \$100,177.68 Funding: 45133)
Piggyback Posting: July 16 – 23, 2021**

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: AC3 Gate Improvements / Johnson Controls, Inc. **Cost:** \$100,177.68

Solicitation No: Piggy-back: **Budgeted, Transferred, Budgeted**
 Sourcewell 013517-JHN **or Contingency:**

On-Going Maintenance Cost: N/A **Funding Source:** 45133

Attached / Supporting Documents

- Exhibit "A"** – JCI Quote for Gate AC3 Upgrades
- Exhibit "B"** – Sourcewell Contract Information and Public Notice Posting

BACKGROUND:

Air Cargo Gate No. 3 (AC3) is one of JAA’s top three most heavily used vehicle gates. Unlike the other two high use vehicle gates, AC3 does not have any access control technology, which is important for alarm, access control audits, and CCTV aspect of protecting the AOA and compliance with TSA regulations. This particular gate has been listed as a vulnerability on two TSA audits and one FAM joint vulnerability assessment, the remediation of which includes:

1. Installation of new gate;
2. Gate actuation hardware;
3. Electrical installation including conduit;
4. Communications installation including conduit;
5. Access control hardware, installation, and system configuration; and
6. Video surveillance hardware, installation, and system configuration.

The quote for this work is \$91,070.62. IT recommends an additional 10%, or \$9,107.06, be included in the award for unforeseen circumstances encountered during installation, for a total potential award amount of \$100,177.68. Pursuant to § 3.08 of the Procurement Code, Procurement has reviewed Sourcewell Contract No. 013517-JHN, which offers current and favorable pricing. As such, Procurement is of the opinion that it is in JAA’s best interest to purchase the requested scope of work by utilizing Sourcewell Contract No. 013517-JHN, which was competitively awarded to Johnson Controls, Inc.

RECOMMENDATION:

Information Technology recommends JAA utilize Sourcewell Contract No. 013517-JHN – Technology, Security & Communication Solutions with Related Products and Supplies, to make a properly noticed award to Johnson Controls, Inc., pursuant to § 3.08 of the Procurement Code, in a not-to-exceed amount of \$100,177.68, for the installation of hardware and related components at Air Cargo Gate No. 3, which are necessary to incorporate this gate into JAA’s access control and video surveillance systems.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	David Jones, Director of Engineering & Facilities
Signature:	Signed by: David Jones Signed at: 2021-07-22 16:56:12 +00:00 Reason: Witnessing David Jones <div style="display: flex; align-items: center;"> </div>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

Signed by: Steven Schultz
 Signed at: 2021-07-22 19:59:38 +00:00
 Reason: Witnessing Steven Schultz

<p>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</p> <p>Steven Schultz Director, Information Technology</p> <p>PROCUREMENT REVIEW: Samantha Smid Procurement Administrator</p> <p>LeNedda Edwards Procurement Manager</p> <p>SUBMITTED FOR APPROVAL: Tony Cugno Chief Operating Officer</p>	<div style="text-align: right; margin-bottom: 20px;"> </div> <hr/> <p>Signature and Date Signed by: Samantha Smid Signed at: 2021-07-22 16:07:14 -04:00 Reason: Witnessing Samantha Smid</p> <div style="text-align: right; margin-bottom: 20px;"> </div> <hr/> <p>Signature and Date Signed by: LeNedda Edwards Signed at: 2021-07-23 09:15:45 -04:00 Reason: Witnessing LeNedda Edwards</p> <div style="text-align: right; margin-bottom: 20px;"> </div> <hr/> <p>Signature and Date Signed by: David Jones Signed at: 2021-07-23 13:41:27 +00:00 Reason: Witnessing David Jones</p> <div style="text-align: right; margin-bottom: 20px;"> </div> <hr/> <p>Signature and Date</p>
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AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, July 26, 2021

 Recording Secretary

CEO APPROVAL:
 Mark VanLoh
 Chief Executive Officer

 Signature and Date

<p>CONDITIONS OF APPROVAL, IF ANY (if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075, Florida Statutes):</p>
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JACKSONVILLE AVIATION AUTHORITY AWARDS COMMITTEE MEETING AGENDA JULY 26, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. at the JAA Administration Building, 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

**** Teleconference Phone Number 1-408-418-9388, Access Code: 1320 15 8411#***

Noticed Agenda Item

(Exhibits available upon request)

Item 9: AC2021-07-09

**AC9 Gate Improvements
Vendor: Johnson Controls, Inc.
(Cost: \$171,584,78 Funding: 45133)
Piggyback Posting: July 16 – 23, 2021**

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: AC9 Gate Improvements / Johnson Controls, Inc.	Cost: \$171,584.78
Solicitation No: Piggy-back: Sourcewell 013517-JHN	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: N/A	Funding Source: 45133

Attached / Supporting Documents

- Exhibit "A"** – JCI Quote for Gate AC9 Upgrades and JCI quote for Gate AC9 Fiber Installation
- Exhibit "B"** – Sourcewell Contract Information and Public Notice Posting

BACKGROUND:

Air Cargo Gate No. 9 (AC9) is the second highest use vehicle gate at JAX. Unlike the highest use gate, AC9 is decentralized in the back corner of the AOA at JAX, and is largely absent of technology, making it difficult to monitor and ensure security. In addition, AC9 has been subject to several TSA investigations due to misuse by tenants on the cargo ramps. As such, an upgrade to this gate is important for the alarm, access control audits, and video surveillance, all of which is necessary to protect the AOA at JAX, comply with TSA regulations, and assist in regulatory investigations. AC9 has been listed as a vulnerability on two TSA audits and one FAM joint vulnerability assessment, the remediation of which includes:

1. Installation of new gate.
2. Gate actuation hardware.
3. Electrical installation including conduit.
4. Communications installation including conduit and fiber optics.
5. Access control hardware, installation, and system configuration.
6. Video surveillance hardware, installation, and system configuration.

The two attached quotes for this work total of \$155,986.16. IT recommends an additional 10%, or \$15,598.62, be included in the award for unforeseen circumstances encountered during installation, for a total potential award amount of \$171,584.78. Pursuant to § 3.08 of the Procurement Code, Procurement has reviewed Sourcewell Contract No. 013517-JHN which offers current and favorable pricing. As such, Procurement is of the opinion that it is in JAA’s best interest to purchase the requested scope of work by utilizing Sourcewell Contract No. 013517-JHN, which was competitively awarded to Johnson Controls, Inc.

RECOMMENDATION:

Information Technology recommends JAA utilize Sourcewell Contract No. 013517-JHN – Technology, Security & Communication Solutions with Related Products and Supplies, to make a properly noticed award to Johnson Controls, Inc., pursuant to § 3.08 of the Procurement Code, in a not-to-exceed amount of \$171,584.78, for the installation of hardware, communication infrastructure, and related components at Air Cargo Gate No. 9, which are necessary to incorporate this gate into JAA’s access control and video surveillance systems.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	David Jones, Director of Engineering & Facilities
Signature:	Signed by: David Jones Signed at: 2021-07-22 13:55:18 +00:00 Reason: Witnessing David Jones <div style="display: flex; align-items: center; margin-top: 10px;"> </div>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<p>ORIGINATED AND SUBMITTED FOR APPROVAL BY:</p> <p>Steven Schultz Director, Information Technology</p> <p>PROCUREMENT REVIEW: Samantha Smid Procurement Administrator</p> <p>LeNedda Edwards Procurement Manager</p> <p>SUBMITTED FOR APPROVAL: Tony Cugno Chief Operating Officer</p>	<p>Signed by: Steven Schultz Signed at: 2021-07-22 19:59:58 +00:00 Reason: Witnessing Steven Schultz</p> <div style="text-align: right; margin-top: 10px;"> </div> <hr/> <p>Signature and Date</p> <p>Signed by: Samantha Smid Signed at: 2021-07-22 16:07:38 -04:00 Reason: Witnessing Samantha Smid</p> <div style="text-align: right; margin-top: 10px;"> </div> <hr/> <p>Signature and Date</p> <p>Signed by: LeNedda Edwards Signed at: 2021-07-23 09:16:02 -04:00 Reason: Witnessing LeNedda Edwards</p> <div style="text-align: right; margin-top: 10px;"> </div> <hr/> <p>Signature and Date</p> <p>Signed by: David Jones Signed at: 2021-07-23 13:40:24 +00:00 Reason: Witnessing David Jones</p> <div style="text-align: right; margin-top: 10px;"> </div> <hr/> <p>Signature and Date</p>
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AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: Monday, July 26, 2021

Recording Secretary

CEO APPROVAL:
Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (if over \$325,000.00, Board approval or ratification must be made pursuant to Sec 332.0075, Florida Statutes):