



JACKSONVILLE AVIATION AUTHORITY
SPECIAL AWARDS COMMITTEE MEETING AGENDA
JANUARY 25, 2021

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 AM. in the 2nd Floor Fish Bowl Conference Room of JAA's Administration Building, which is located at 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

**** Teleconference Phone Number 1-904-900-2303, Access Code: 132 581 0600***
****Please note this meeting is held in accordance with Governor's Order #20-69.***

Noticed Agenda Item

(Exhibits available upon request)

Item 1: AC2021-01-01

Contract Extension
Vendor: Blade Buster
(Cost: \$101,280.66 Funding: 45133.77240)



AC2021-01-01

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Landscape Area No. 2 Services at JIA / Blade Buster LLC	Cost: \$101,280.66
Solicitation No: Amendment	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: N/A	Funding Source: 45133.77240

Attached / Supporting Documents

Exhibit "A" – Extension Letters
Exhibit "B" – FDOT Agreement
Exhibit "C" – Award Submission AC2013-09-04 and AC2019-08-06
Exhibit "D" – Public Notice

BACKGROUND:

On September 2, 2019, the Jacksonville Aviation Authority (JAA) and the Florida Department of Transportation (FDOT) entered into a local agreement for landscape maintenance (the "Agreement"). Pursuant to the Agreement, FDOT reimburses JAA for the costs of maintaining the portion of Airport Road (SR 102) between the Jacksonville International Airport (JAX) and I-95 ("Landscape Area No. 2"). The Agreement establishes an annual not-to-exceed amount of \$31,163.32 for all costs associated with the maintenance of this area.

Pursuant to JAA Award No. AC2013-09-04, maintenance services for Landscape Area No. 2 have been provided by Blade Buster, LLC since 2013. The original contract expired on October 19, 2018 and, as a result of unsuccessful attempts to resolicit these services, they have been provided on a month-to-month basis to avoid disruption to the FDOT Agreement.

Due to the risks and challenges associated with the COVID-19 pandemic, and a desire to have a new contract coincide with the FDOT Agreement, Procurement is of the opinion it is in JAA's best interest to extend the contract with Blade Buster, LLC. As such, it is requested that maintenance services for Landscape Area No. 2 be extended through September 16, 2022, the date the current FDOT Agreement expires.

RECOMMENDATION:

Engineering and Facilities recommends that JAA Award No. AC2013-09-04 to Blade Buster, LLC, for Landscape Area No. 2 maintenance services, be amended to (i) extend the contract term through September 16, 2022, consistence with JAA's corresponding agreement with the Florida Department of Transportation, and (ii) ratify dollars spent after the expiration of the contract in the amount of \$70,117.38, resulting in a total contract increase of \$101,280.66. Funds for this service are available within cost center 45133.77240.



AC2021-01-01

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	David Jones / Director Engineering and Facilities
Signature:	<i>David Jones</i>

I have verified that, as of **12/28/2020** there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<p>ORIGINATED BY:</p> <p>Kira Zander Facilities Administrator</p>	<p>Signed by:Kira Zander Signed at:2021-01-21 19:48:36 +00:00 Reason:Witnessing Kira Zander</p> <p><i>Kira Zander</i> </p> <hr/> <p>Signature and Date</p>
<p>SUBMITTED FOR APPROVAL BY:</p> <p>David Jones Director Engineering and Facilities</p>	<p>Signed by:David Jones Signed at:2021-01-21 19:02:05 +00:00 Reason:Witnessing David Jones</p> <p><i>David Jones</i> </p> <hr/> <p>Signature and Date</p>
<p>PROCUREMENT REVIEW:</p> <p>Buyer: David Bonner</p>	<p>Signed by:David Bonner Signed at:2021-01-21 20:01:05 +00:00 Reason:Witnessing David Bonner</p> <p><i>David Bonner</i> </p> <hr/> <p>Signature and Date</p>
<p>Devin J. Reed Director of Administration</p>	<p>Signed by:Devin Reed Signed at:2021-01-21 20:03:51 +00:00 Reason:Witnessing Devin Reed</p> <p><i>Devin Reed</i> </p> <hr/> <p>Signature and Date</p>
<p>SUBMITTED FOR APPROVAL:</p> <p>Anthony Cugno Chief Operating Officer</p>	<p>Signed by:Tony Cugno Signed at:2021-01-21 20:30:53 +00:00 Reason:Witnessing Tony Cugno</p> <p><i>Tony Cugno</i> </p> <hr/> <p>Signature and Date</p>

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: 01/25/2021

Recording Secretary

CEO APPROVAL:
Mark VanLoh
Chief Executive Officer

Signature and Date



JACKSONVILLE AVIATION AUTHORITY
SPECIAL AWARDS COMMITTEE MEETING AGENDA
JANUARY 25, 2021

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**** Teleconference Phone Number 1-904-900-2303, Access Code: 132 581 0600***
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Noticed Agenda Item

(Exhibits available upon request)

Item 2: AC2021-01-02

Pond and Fountain Maintenance
Vendor: Estate Management Service, LLC
(Cost: \$122,303.63 Funding: 45133.77240)



AC2021-01-02

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Fountain and Pond Maintenance Services at JIA / Estate Management Services **Cost:** \$122,303.63

Solicitation No: ITB 21-02-45133 **Budgeted, Transferred, or Contingency:** Budgeted

On-Going Maintenance Cost: N/A **Funding Source:** 45133.77240

Attached / Supporting Documents

Exhibit "A"- Bid Documents
Exhibit "B"- Formal Public Posting

BACKGROUND:

For the past five years, the Jacksonville Aviation Authority (JAA) has utilized a single contractor for the maintenance and repairs of the fountains and ponds at the Jacksonville International Airport (JIA). Combining the scope of work into a single contract award to one contractor, for performance management and liability purposes, was determined by Facilities management to be in JAA's best interest. As such, Procurement issued ITB No. 21-02-45133 for Fountain and Pond Maintenance Services and received two conforming bids. Estate Management Services was selected as the lowest, most responsive bidder for combined maintenance services.

Company	Fountain Maintenance (5-Year Total)	Pond Maintenance (5-Year Total)	5-Year Combined Total
Estate Management Services	\$28,221.51	\$44,082.12	\$72,303.63
Florida Waterways	\$56,825.00	\$46,680.00	\$98,329.75

RECOMMENDATION:

Engineering and Facilities recommends an award be made to Estate Management Services, Inc., the lower of two bidders for combined fountain and pond maintenance services, for an initial three-year term, with renewal options of up to two years at JAA's sole discretion, in a five-year total not-to-exceed amount of \$72,303.63. Engineering and Facilities also requests an additional \$10,000.00 per year for outside the scope maintenance and repairs, which results in a total potential award amount of \$122,303.63. Funds for this award are budgeted within cost center 45133.77240. The authority for the unforeseen out of scope funding is requested and budgeted within the referenced costs center, only to be used as needed for this award.



AC2021-01-02

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	Director Engineering and Facilities
Signature:	<i>David Jones</i>

I have verified that, there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED BY:
Kira Zander
Facilities Administrator

Signed by: Kira Zander
Signed at: 2021-01-21 19:49:16 +00:00
Reason: Witnessing Kira Zander

Kira Zander

Signature and Date

SUBMITTED FOR APPROVAL BY:
David Jones
Director Engineering and Facilities

Signed by: David Jones
Signed at: 2021-01-21 18:25:04 +00:00
Reason: Witnessing David Jones

David Jones

Signature and Date

PROCUREMENT REVIEW:
Buyer: David Bonner

Signed by: David Bonner
Signed at: 2021-01-21 19:58:50 +00:00
Reason: Witnessing David Bonner

David Bonner

Signature and Date

LeNedda Edwards
Procurement Manager

Signed by: LeNedda Edwards
Signed at: 2021-01-21 15:05:29 -05:00
Reason: Witnessing LeNedda Edwards

LeNedda Edwards

Signature and Date

SUBMITTED FOR APPROVAL:
Anthony Cugno
Chief Operating Officer

Signed by: Tony Cugno
Signed at: 2021-01-21 20:29:55 +00:00
Reason: Witnessing Tony Cugno

Tony Cugno

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: ____ Ayes; ____ Nays)

Meeting Date: 01/25/2021 _____
Recording Secretary

CEO APPROVAL:
Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY: (if over \$325,000.00, Board approval or ratification must be made pursuant to HB-915):



JACKSONVILLE AVIATION AUTHORITY
SPECIAL AWARDS COMMITTEE MEETING AGENDA
JANUARY 25, 2021

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Noticed Agenda Item

(Exhibits available upon request)

Item 3: AC2021-01-03

Palo Alto Firewall
Vendor: CDW-G
(Cost: \$81,738.66 Funding: Capital)



AC2021-01-03

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Palo Alto Firewall / CDW-G	Cost: \$81,738.66
Solicitation No: Piggy Back	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: \$34,601.28	Funding Source: Capital
Attached / Supporting Documents	
Exhibit "A" – CDW-G Quote for Palo Alto Firewalls	
Exhibit "B" – Piggyback Public Posting	

BACKGROUND:

JAA currently utilizes Cisco firewalls as a key component of its cyber security program. These firewalls are at end of life, and must be replaced to ensure the security, availability, and reliability of JAA's cyber assets.

After reviewing available solutions, JAA IT is of the opinion that Palo Alto is currently producing firewalls superior in performance to the Cisco competitors at a better price point.

The Palo Alto firewall is available through CDWG on a competitively bid GSA contract EC AMERICA GSA SCHEDULE GS-35F-0511T.

Note that while the term "firewall" generally applies to a device, there is also associated software and related subscriptions to remain current and protected from active threats in the cyber landscape. The first year cost of this subscription, included in the price reflected in this award request, is \$34,601.28. As this purchase is funded out of capital, a separate award request will be submitted for the annual recurring O&M component, which will take effect in 2022.

RECOMMENDATION:

Information Technology recommends that JAA utilize GSA contract EC AMERICA GSA SCHEDULE GS-35F-0511T to make a properly noticed award to CDW-G for Palo Alto firewalls and related software and subscriptions in a not-to-exceed amount of \$81,738.66.



AC2021-01-03

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Steven Schultz, Director of Information Technology
Signature:	

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Steven Schultz
Director, Information Technology

Signed by: Steven Schultz
Signed at: 2021-01-21 19:16:42 +00:00
Reason: Witnessing Steven Schultz

Signature and Date

PROCUREMENT REVIEW:

Buyer: Samantha Smid

Signed by: Samantha Smid
Signed at: 2021-01-21 15:03:39 -05:00
Reason: Witnessing Samantha Smid

Signature and Date

Devin J. Reed
Chief Legal Officer

Signed by: Devin Reed
Signed at: 2021-01-21 20:05:18 +00:00
Reason: Witnessing Devin Reed

Signature and Date

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer

Signed by: Tony Cugno
Signed at: 2021-01-21 20:29:00 +00:00
Reason: Witnessing Tony Cugno

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: 01/25/2021

Recording Secretary

CEO APPROVAL:
Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY: IF OVER \$325,000.00 BOARD APPROVAL OR RATIFICATION MUST BE MADE PURSUANT TO (HB-915)



JACKSONVILLE AVIATION AUTHORITY
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Noticed Agenda Item

(Exhibits available upon request)

Item 4: AC2021-01-04

Cecil Duct Bank Repair and Installation
Vendor: Danella Construction
(Cost: \$706,168.00, Funding: Capital)



AC2021-01-04

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Cecil Airport Duct Bank Repair and Installation / Danella Construction Corporation of FL		Cost: \$706,168.00
Solicitation No: C-827	Budgeted, Transferred, or Contingency: Budgeted	
On-Going Maintenance Cost: N/A	Funding Source: Capital	
Attached / Supporting Documents		
Exhibit "A": Bid Tab, Solicitation Sheet, DBE Memo		

BACKGROUND: The project consists of the construction of approximately 9,300 linear feet of various sizes of communications duct bank (1W-2", 2W-4", 4W-4") and associated manholes at Cecil Airport. These new communications conduits will replace the existing network of aging duct banks and conduits constructed randomly over the years.

Eight bids shown in the table below were received through the DemandStar electronic bidding platform on January 12, 2021.

Danella Construction	\$ 706,168.00
Kobo Utility	\$ 778,230.00
J. Rank Electric	\$ 788,150.00
Cogburn Bros.	\$ 923,301.60
H.L. Pruitt	\$ 943,520.00
CGC, Inc.	\$ 980,747.00
Southeast Site Services	\$ 1,187,370.00
JD Hinson	\$ 1,270,334.84

Danella Construction Corporation submitted a total low bid of \$706,168.00 which was within 10 percent of the next two lowest bids, and 11 percent lower than the Engineer's Estimate of \$792,430.00. A review of Danella's unit prices indicates that they are reasonable for the work to be performed.

There are currently \$708,698.00 remaining in the project budget.

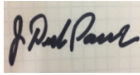
RECOMMENDATION:

Engineering and Facilities recommends an award be made to Danella Construction Corporation of FL, the lowest responsive, responsible bidder of eight (8) bidders, in response to ITB C-827, for Cecil Airport Duct Bank Repair and Installation, in the amount of \$706,168.00.



AC2021-01-04

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	Derek Powder, Sr. Mgr., Engineering and Construction
Signature:	
I have verified that, as of <u>1</u> / <u>12</u> / <u>2021</u> there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).	

ORIGINATED AND SUBMITTED FOR APPROVAL BY:	
Derek Powder Sr. Mgr., Eng. & Const.	<small>Signed by:Derek Powder Signed at:2021-01-21 14:11:38 -05:00 Reason:Witnessing Derek Powder</small>   _____ Signature and Date
PROCUREMENT REVIEW:	
Buyer: N/A	_____ Signature and Date
Devin J. Reed Chief Legal Officer	<small>Signed by:Devin Reed Signed at:2021-01-21 19:50:18 +00:00 Reason:Witnessing Devin Reed</small>   _____ Signature and Date
SUBMITTED FOR APPROVAL:	
Tony Cugno Chief Operating Officer	<small>Signed by:Tony Cugno Signed at:2021-01-21 20:31:49 +00:00 Reason:Witnessing Tony Cugno</small>   _____ Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: ____ Ayes; ____ Nays)

Meeting Date: ^{01/25/2021} _____
Recording Secretary

CEO APPROVAL:
Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY: (if over \$325,000.00, Board approval or ratification must be made pursuant to HB-915):



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Noticed Agenda Item

(Exhibits available upon request)

Item 5: AC2021-01-05

**Contract Extension
Vendor: Standard Parking Plus
(Cost: \$3,213,135.55 43605 Operating)**



AC2021-01-05

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Parking Management & Operation Services / Standard Parking Plus		Cost: \$3,213,135.55
Solicitation No: RFP 13-17-43605	Budgeted, Transferred, or Contingency:	Budgeted
On-Going Maintenance Cost: N/A	Funding Source:	43605-Oper.
Attached / Supporting Documents		
Exhibit "A" – JAA Award No. AC2014-03-01S		
Exhibit "B" – Extension Letter		
Exhibit "C" – Annual Budget and Costs		
Exhibit "D" – Public Posting		

BACKGROUND:

The Jacksonville International Airport's (JIA) current Parking and Public Shuttle Management Agreement with SP Plus Corporation ("SP Plus") expired on May 31, 2019. JAA decided on January 17, 2020, to move forward with a competitive solicitation. Unfortunately, during this process the COVID-19 pandemic occurred in March 2020 and air travel decreased at JAX by 75% and, in turn, parking revenue dropped. SP Plus laid off 54 employees in March and currently has a team of 12 employees handling the JIA's Parking Facilities 24/7.

Based on the information above, Ground Transportation / Parking recommends continuing SP Plus Agreement on a month-to-month basis until air travel and parking revenues increase, at least through December 31, 2021. At such time, JAA will issue a formal solicitation for Parking Management and Operation Services.

RECOMMENDATION:

Parking and Ground Transportation recommends that JAA Award No. AC2014-03-01S made to SP Plus Corporation for parking management and related services, be amended to: (i) extend the contract duration through December 31, 2021; and (ii) ratify month to month spend through December 2020 of \$1,725,494.59; and (iii) increase the contract by a not-to-exceed amount of \$2,100,000.00 for a total award amendment of \$3,213,135.55. All previously agreed upon rates, fees, terms and conditions will remain the same.



AC2021-01-05

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Title:	Manager, Parking & GT
Signature:	<i>Nancy Coppen</i>

I have verified that there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Nancy Coppen
 Manager, Parking & Ground Transportation

Signed by: Nancy Coppen
 Signed at: 2021-01-21 19:03:38 +00:00
 Reason: Witnessing Nancy Coppen

Nancy Coppen

Signature and Date

PROCUREMENT REVIEW:

Buyer: David Bonner

Signed by: David Bonner
 Signed at: 2021-01-21 19:05:17 +00:00
 Reason: Witnessing David Bonner

David Bonner

Signature and Date

Devin J. Reed
 Director of Administration

Signed by: Devin Reed
 Signed at: 2021-01-21 19:51:54 +00:00
 Reason: Witnessing Devin Reed

Devin Reed

Signature and Date

SUBMITTED FOR APPROVAL:

Jay Cunio
 Director, Business Development

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: ____ Ayes; ____ Nays)

Meeting Date: 01/25/2021

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY (IF OVER \$325,000.00 BOARD APPROVAL OR RATIFICATION MUST BE MADE PURSUANT TO HB-915):