



# BOARD OF DIRECTORS MEETING JACKSONVILLE AVIATION AUTHORITY

**March 25, 2024/8:30am**

**JAA Administration Bldg./3<sup>rd</sup> Floor Ed Austin Board Room**

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|---|--------------------------|
| I. CALL TO ORDER  | MICHELLE BARNETT, CHAIR  |
| II. PLEDGE OF ALLEGIANCE  | GUEST CHOSEN BY CHAIR    |
| III. GET TO KNOW MANAGEMENT EMPLOYEES                                 | MICHELLE BARNETT, CHAIR  |
| IV. REPORT FROM MARCH 14, 2024 FINANCE AND<br>AUDIT COMMITTEE MEETING | DAVID HODGES, JR., CHAIR |
| V. CEO REPORT   | MARK VANLOH, CEO         |
| VI. OLD BUSINESS  | MICHELLE BARNETT, CHAIR  |
| VII. PUBLIC COMMENT   | MICHELLE BARNETT, CHAIR  |
| VIII. NEW BUSINESS  | MICHELLE BARNETT, CHAIR  |

## **-SUBMISSIONS**

### **BD2024-03-01**

Accept Florida Department of Transportation Grant Agreements and Amendment for Jacksonville International, Jacksonville Executive at Craig, and Cecil Airports  
*Lauren Scott, Senior Manager Aviation Planning*

### **BD2024-03-02**

Approval of Ground Lease Agreement between the Jacksonville Aviation Authority And Sixt Rent A Car, LLC  
*Paul Gerrety, Director Business Development*

### **BD2024-03-03**

Second Amendment of the FBO Lease between Jacksonville Executive Jet Center and JAA at JAXEX  
*Jeff Taylor, Properties Manager*

### **BD2024-03-04**

JAA Insurance Requirements under the Bond Resolution  
*Ross Jones, Chief Financial Officer*



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## **-AWARD RATIFICATION SUBMISSIONS**

*(presented by LeNedda Edwards, Procurement Director)*

### **BD2024-03-05AR**

Ratification of Award to Otis Elevator Company for Elevator, Escalator & Moving Walkway Maintenance and Repair Services

## **IX. APPROVAL OF MEETING MINUTES**

*MICHELLE BARNETT, CHAIR*

- **JANUARY 22, 2024 BOARD OF DIRECTORS**

## **X. REPORTS/UPDATES**

- **FINANCIAL REPORT**
- **CITY COUNCIL UPDATE**

*ROSS JONES, CHIEF  
FINANCIAL OFFICER  
CITY COUNCIL VICE PRESIDENT  
RANDY WHITE, COUNCIL LIAISON*

## **XI. COMMUNICATION**

*MICHELLE BARNETT, CHAIR*

- **NEXT MEETING:  
MONDAY, MAY 20, 2024 AT 8:30am  
(changed from 27<sup>th</sup> due to the Memorial Day holiday)  
JAA ADMINISTRATION BUILDING  
3<sup>rd</sup> FLOOR/ED AUSTIN BOARD ROOM**
- **ADDITIONAL ITEMS MAY BE SUBMITTED  
FOR DISCUSSION TODAY, AT THE  
DISCRETION OF THE CHAIR**

## **XII. ADJOURN**

*MICHELLE BARNETT, CHAIR*

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*SUBMITTED FOR INFORMATION:*

*-Minutes of Special Awards Committee Meeting January 8, 2024  
-Minutes of Awards Committee Meeting January 22, 2024  
-Minutes of Awards Committee Meeting February 26, 2024*