



MINUTES
Board of Directors Meeting
JAA Administration Bldg.
3rd FL Ed Austin Board Room
March 25, 2019
(immediately following an 8:30am Finance and Audit
Committee meeting)

Chair of the Board Jay Demetree called the March 25, 2019 Jacksonville Aviation Authority Board of Directors meeting to order at 8:50am. The following board members were present at the call to order:

Mr. Jay Demetree, Chair
Mr. Russ Thomas, Vice Chair
Mr. Frank Mackesy, Treasurer
Mr. Patrick Kilbane, Member
Mrs. Terri Davlantes, Member
Mrs. Giselle Carson, Member
Mr. Ray Alfred, Secretary, attended via telephone

Also present at the call to order were:

Mr. Mark VanLoh, Chief Executive Officer (CEO)
Mr. Tony Cugno, Chief Operating Officer (COO)
Mr. Rusty Chandler, Chief General Aviation (CGA)
Mr. Richard Rossi, Chief Financial Officer (CFO)
Mrs. Rosa Beckett, Chief Administrative Officer (CAO)
Councilman Randy White, JAA Council Liaison
Mrs. Melissa Marcha-Lee, Senior Executive Assistant/Recording Secretary

A listing of all attendees is on file in the office of the Recording Secretary

Welcome, Announcements, Pledge

Chair Demetree welcomed everyone to the meeting and announced that a quorum was in place, he then called upon Councilman White to lead the Pledge of Allegiance.

Report from Finance and Audit Committee

Chair Demetree called upon Treasurer/Committee Chair Frank Mackesy to present the report from his Finance and Audit Committee meeting. Chair Mackesy advised that the committee met for the purpose of hearing the report from independent external auditor RSM US LLP and that the committee voted to recommend the report to the full board for approval. Upon motion duly made by Mr. Mackesy and seconded by Mr. Kilbane, the board members in attendance voted unanimously to approve the Finance and Audit Committee's recommendation that the independent external auditor report be approved.

Chair Demetree thanked Mr. Mackesy for his committee report.

Chief Executive Officer Report

Chair Demetree called on Mr. VanLoh for his CEO report – he presented the following items via a powerpoint recap:

- (1) ASQ award
- (2) JAX restroom project
- (3) Recent active assailant exercise
- (4) Concourse B project
- (5) Facilities projects
- (6) JAA's Donna 26 Breast Cancer event participation
- (7) Recent trainings held at Cecil Airport
- (8) JAX spring break passenger recap
- (9) Local concession options

Mr. VanLoh then advised that this concluded his report.

Old Business

Chair Demetree asked the board if there was any old business to be discussed, hearing none he moved to the next agenda item.

Public Comment

Chair Demetree advised that no speaker cards had been submitted, and moved to the next item on the agenda.

New Business Submissions

Chair Demetree advised that there were no submission items for action.

Approval of Minutes

Chair Demetree called for approval of the minutes from the January 28, 2019 Board of Directors meeting, and upon motion made by Mr. Kilbane and seconded by Mr. Mackesy, the board members in attendance voted unanimously to approve the minutes.

Updates/Other Reports

Financial Update

***Richard Rossi/Chief
Financial Officer***

Chair Demetree called upon Richard to present the financial report for the five months ended February 28, 2019 – Mr. Rossi advised it was the eleventh month of double-digit growth and

answered questions about the report (he had previously provided the board with the unaudited financial report for the four months ended January 31, 2019, together with his written summary in memo form). Hearing no further questions about the February 28th financial report, Chair Demetree moved to the next agenda item.

Mrs. Carson left the meeting after the financial update portion.

City Council Update

***Councilman Randy White/City
Council Liaison***

On behalf of the entire board, Chair Demetree congratulated Mr. White on his re-election to City Council, and then called upon him for his comments – Councilman White advised he had nothing to report.

Board Communication

Chair Demetree advised that the next bi-monthly board meeting will be on Monday, June 3, 2019 (changed from May 27th due to the Memorial Day holiday), at 8:30am at the JAA administration building. He then asked if there were any additional items for discussion – hearing none, he proceeded to adjourn.

Adjournment

There being no further business to come before the Board of Directors, Chair Demetree adjourned the meeting at 9:40am.

Approved June 3, 2019