



**JACKSONVILLE AVIATION AUTHORITY**  
**AWARDS COMMITTEE MEETING AGENDA**  
FEBRUARY 24, 2020

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. in the Procurement Conference Room of JAA's Administration Building, which is located at 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 1: AC2020-02-01**

**USCG Walls and Floors**

**Vendor: The Rose Group**

**(Cost: \$73,792.30; Funding: 44202.77430)**

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> USCG Walls and Floors	<b>Cost:</b> \$ 73,792.30 +\$2,000 conting.
<b>Solicitation No:</b> RFQ 2011-44202	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> 44202-77430

### Attached / Supporting Documents

- Exhibit "A" – SPIS
- Exhibit "B" – Quotation Form

### BACKGROUND:

Cecil Airport is requesting approval for its Walls and Flooring Replacement project that includes various offices, spaces and stairwells within Hangar 13 and Building 1846 for the United States Coast Guard. Under the lease agreement, JAA is responsible for all repairs at Hangar 13 and Building 1846, including walls, paint and carpet or tile replacement.

The project consists of replacement of floors and base cove, replacement or repair to wall board, and paint to match, all of which exceeds the resources and expertise of Cecil's existing maintenance staff. Therefore, a specification package was developed and Request for Quotation (RFQ) No. 2011-44202 was subsequently issued, based on the General Maintenance & Construction Services / Small Construction Projects ITB No. 15-05-45123. In response to the RFQ, The Rose Group, LLC provided the only quote and, given its familiarity with Cecil projects, it is not very likely that re-soliciting for more competition will result in better pricing.

### RECOMMENDATION:

**Cecil Airport recommends an award be made to The Rose Group, the only bidder in response to RFQ No. 2011-44202, for the Walls and Flooring Replacement project, in a not-to-exceed amount of \$73,792.30. Funding for this purchase is within Cost Center 44202-77430. Additional authority for unforeseen conditions or issues in the amount of \$2,000.00 is also requested and budgeted within Cost Center 44202-77430, only to be used as needed as part of this award.**

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title: <u>Kelly Dollarhide / Cecil Airport Director</u>	I have verified that, as of <u>2/13</u> /2020 there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).
Signature: <u>[Handwritten Signature]</u>	

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Kelly Dollarhide  
Cecil Airport Director

[Handwritten Signature]      2/13/20  
Signature and Date

**PROCUREMENT REVIEW:**

Buyer: Marilyn V. Fryar  
Procurement Administrator

[Handwritten Signature]      02.13.2020  
Signature and Date

Devin J. Reed  
Contracts & Administration Director

[Handwritten Signature]      02.13.2020  
Signature and Date

**SUBMITTED FOR APPROVAL:**

Rusty Chandler  
Chief, Industrial and General  
Aviation

[Handwritten Signature]      2/13/20  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: \_\_\_\_\_

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY:**



**JACKSONVILLE AVIATION AUTHORITY**  
**AWARDS COMMITTEE MEETING AGENDA**  
**FEBRUARY 24, 2020**

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**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 2: AC2020-02-02**

**Temporary Staffing, Direct-Hire and other Employer Services**  
**Vendor: Robert Half International, Inc.**  
**(Cost: \$200,000.00; Funding: Various)**  
**Piggy-back Posting: February 13-19, 2020**

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Temporary Staffing, Direct-Hire and other Employer Services / Robert Half International, Inc.		<b>Cost:</b> \$200,000.00
<b>Solicitation No:</b> Piggy-back HGAC-Buy Contract No. TS06-17	<b>Budgeted, Transferred, or Contingency:</b>	Budgeted
<b>On-Going Maintenance Cost:</b> n/a	<b>Funding Source:</b>	Various
<b>Attached / Supporting Documents</b>		
<b>Exhibit "A"</b> – HGAC-Buy Contract No. TS06-17 Supporting Documentation		
<b>Exhibit "B"</b> – AC2017-08-05		
<b>Exhibit "C"</b> - Public Notice Posting		

**BACKGROUND:**

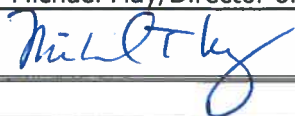
The Jacksonville Aviation Authority utilized Houston-Galveston Area Council (HGAC) Contract No. TS06-17 to make a properly noticed award to Robert Half International, Inc., for staff augmentation services for a large variety of positions, such as professional, technical, craft, skilled and administrative (HGAC is a political subdivision of the State of Texas). The initial contract period was effective June 1, 2017 through May 31, 2020. HGAC issued an amendment to extend through May 31, 2021 (Exhibit "A").

JAA's past experience with Robert Half International has been very favorable and HR would like to continue to have Robert Half as an option for temporary staffing services. The new Amendment has been reviewed for purposes of compliance. Funding for this award will vary based upon the departments utilizing these services.

**RECOMMENDATION:**


**Human Resources recommends that JAA amend Award No. AC2017-08-05 to Robert Half International, Inc. for non-exclusive staff augmentation services, in order to increase the award: (i) duration through May 31, 2021; and (ii) amount by \$200,000.00, for a new total potential not-to-exceed amount of \$500,00.000. Human Resources also requests authority to further revise this award consistent with the current terms of the utilized contract, as well as any revisions or extensions to the same. Inasmuch as this is a requirements award, this purchase will be funded via transfer upon each occasion of its use.**

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding		I have verified that, as of <u>2/11/2020</u> there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission ( <i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i> ).
Name/Title:	Michael May/Director of HR	
Signature:		

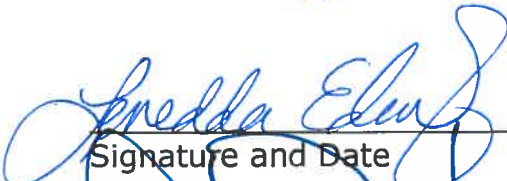
**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Michael May  
Director of Human Resources

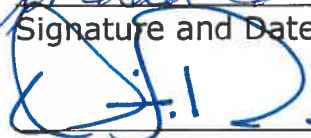
  
2-11-2020  
 Signature and Date

**PROCUREMENT REVIEW:**

Buyer: LeNedda Edwards

  
2-13-2020  
 Signature and Date

Devin J. Reed  
Contracts & Administration Director

  
02.18.2020  
 Signature and Date

**SUBMITTED FOR APPROVAL:**

Debra Braga  
Chief Legal Officer

\_\_\_\_\_  
 Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: \_\_\_\_\_

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**  
Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY:**



**JACKSONVILLE AVIATION AUTHORITY**  
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**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 3: AC2020-02-03**

**Electrical Services at Herlong and JaxEx**  
**Vendor: Hendry Electrical and Mardant Electrical**  
**(Cost: Requirements; Funding: Operating and Capital)**



# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Electrical Services at Herlong & JaxEx / Hendry Electrical and Mardant Electrical	<b>Cost:</b> Requirements
<b>Solicitation No:</b> ITB 20-12-44302	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> Operating and Capital

### Attached / Supporting Documents

- Exhibit "A" – Bid Matrix
- Exhibit "B" – SPIS Form

### BACKGROUND:

The Jacksonville Aviation Authority's (JAA) Award Committee approved Award No. AC2019-09-10 for a company to provide electrical services at Herlong and JaxEx Airports. JAA rescinded the contract award due to the Respondent's inability to provide the insurance required by the contract.

JAA currently has pre-qualified Electrical Agreements through its Small Construction Services Agreement (AC2019-02-04) that expire on April 14, 2020. The estimated total for electrical services under these agreements is \$228,659.60.

As a result of the above, JAA issued ITB No. 20-12-44302 (ITB) to secure a contract for electrical services at Herlong and JaxEx Airport, with the potential of being utilized by Cecil and JAX. Electrical services under this Agreement will be performed on an as-needed basis and, for projects with construction costs equal to or greater than \$50,000.00, Awards Committee approval will be required. JAA received two responsive bids and, in accordance with the terms and conditions of the ITB, JAA has elected to award contracts to both bidders: Hendry Electrical Contractors, Inc. and Mardant Electrical Construction Co., Inc.

### RECOMMENDATION:

**Procurement recommends requirements contract awards be made to Hendry Electrical Contractors, Inc. and Mardant Electrical Construction Co., Inc., the only two bidders in response to ITB No. 20-12-44302, for general electrical services. The scope of services or projects awarded hereunder will be on an as-needed basis, effective upon contract execution for an initial three-year term, with renewals of up to two additional years at JAA's sole discretion, based upon vendor performance and approved budgeted funds. Funding is budgeted within various cost centers.**





# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Name/Title:</b>	NA - Funded verified when individual project is identified.
<b>Signature:</b>	NA

I have verified that, as of 09-16, 2019, there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Marilyn V. Fryar  
Procurement Administrator

Devin J. Reed  
Director of Contracts & Administration

**SUBMITTED FOR APPROVAL:**

Debra Braga  
Chief Legal Officer

*Marilyn V. Fryar 02.14.2020*  
Signature and Date

*[Signature] 02.18.2020*  
Signature and Date

\_\_\_\_\_  
Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: \_\_\_\_\_

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY:**

\_\_\_\_\_

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**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 4: AC2020-02-04**

**Jetway Passenger Boarding Bridge Preventative Maintenance and Repair Services**  
**Vendor: Oxford Airport Technical Services**  
**(Cost: \$7,228,996.00; Funding: 45123.77280, 45123.77420)**

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Jetway Passenger Boarding Bridge Preventative Maintenance and Repair Services / Oxford Airport Technical Services		<b>Cost:</b> \$7,228,996.00
<b>Solicitation No:</b> ITB No. 20-04-45123	<b>Budgeted, Transferred, or Contingency:</b>	Budgeted
<b>On-Going Maintenance Cost:</b>	<b>Funding Source:</b>	45123.77280 / 45123.77420
<b>Attached / Supporting Documents</b>		
<b>Exhibit "A"</b> – ITB No. 20-04-45123 Scope of Work, Bid Tabulation and SPIS		
<b>Exhibit "B"</b> – Oxford Airport Technical Services Proposal		

**BACKGROUND:**

The Jacksonville Aviation Authority (JAA) has a total of 20 Jetway Passenger Boarding Bridges, commonly referred to as jetbridges, at the Jacksonville International Airport (JIA). Jetbridges include not only the Jetway Passenger Boarding Bridge unit, but also pre-conditioned air units, ground power units and Jetway water cabinets.

Procurement issued ITB No. 20-04-45123 for Jetway Passenger Boarding Bridge Preventative Maintenance and Repair. Three bids were received from: (1) John Bean Technologies (JBT); (2) JSM & Associates; and (3) Oxford Airport Technical Services (Oxford). Oxford was the lowest, most responsive, responsible bidder:

Bidder	Total (Year 1-5)
JSM & Associates	\$2,797,691.99
John Bean Technologies	\$2,728,218.94
Oxford Airport Technical Services	\$2,228,996.00


In addition to preventative maintenance and repair costs, Facilities also requests approval for annual repair parts costs in the amount of \$1,000,000.00 for each year of the contract, resulting in the following:

Initial Year	Year 2	Year 3	Renewal - Year 4	Renewal - Year 5
\$1,432,626.00	\$1,439,115.00	\$1,445,700.00	\$1,452,385.00	\$1,459,170.00

**RECOMMENDATION:**

**Facilities recommends an award be made to Oxford Airport Technical Services, the lowest of three responsive, responsible bidders, for Jetway Passenger Boarding Bridge Preventative Maintenance and Repair Services, in a five-year total potential not-to-exceed amount of \$7,228,996.00. Funds for Jetbridge preventative maintenance and repair services are budgeted within cost center 45123.77280 and 77420.**

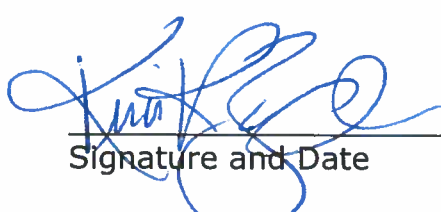
# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Name/Title:</b>	David Jones / Director, Facilities
<b>Signature:</b>	

I have verified that, as of **2/10/2020** there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

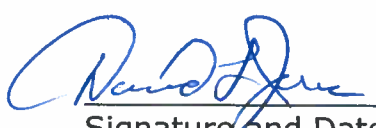
**ORIGINATED BY:**

Kira Zander  
Facilities Administrator

 2/10/2020  
 Signature and Date

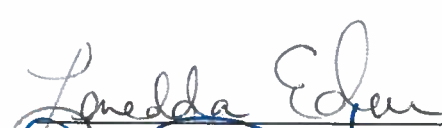
**SUBMITTED FOR APPROVAL BY:**

David Jones  
Director, Facilities

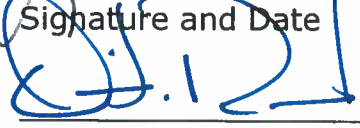
 10 FEB 2020  
 Signature and Date

**PROCUREMENT REVIEW:**

Buyer: LeNedda Edwards

 2-12-2020  
 Signature and Date

Devin J. Reed  
Contracts & Administration Director

 02.18.2020  
 Signature and Date

**SUBMITTED FOR APPROVAL:**

Anthony Cugno  
Chief Operating Officer

\_\_\_\_\_  
 Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: \_\_\_\_\_

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**  
Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY:**



**JACKSONVILLE AVIATION AUTHORITY**  
**AWARDS COMMITTEE MEETING AGENDA**  
FEBRUARY 24, 2020

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**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 5: AC2020-02-05**

**Contract Amendment to Chiller Planned Service Agreement**  
**Vendor: Johnson Controls Inc.**  
**(Cost: \$585,000.00; Funding: 45123.77430)**

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Contract Amendment to Chiller Planned Service Agreement / Johnson Controls, Inc.		<b>Cost:</b> \$585,000.00
<b>Solicitation No:</b> Amendment	<b>Budgeted, Transferred, or Contingency:</b> Budgeted	
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> 45123.77430	
<b>Attached / Supporting Documents</b>		
<b>Exhibit "A"</b> – AC2018-12-04		
<b>Exhibit "B"</b> – Johnson Control Quote		

**BACKGROUND:**

On December 17, 2018, the Jacksonville Aviation Authority (JAA) Awards Committee approved Award No. AC2018-12-04, to Johnson Controls, Inc. (JCI), increasing the annual contingency amount for repair costs outside the scope of service from \$52,000.00 to \$202,000.00. The increase was required to replace one airside secondary pump.

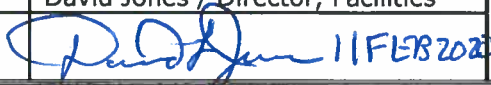
Facilities has authorized the replacement of two chilled water circulating pumps and two condenser water circulating pumps. All four pumps were installed in 1989 and have exceeded their useful life. Additional pumps are scheduled to be replaced in upcoming fiscal years. As such, Facilities requests authorization to increase the annual not-to-exceed amount for outside of scope chiller repair expenses by \$195,000.00 for the current, third and fourth renewal years of the maintenance contract. The final renewal year will remain as amended by approved Award No. AC2018-12-04.

Current Year	Third Renewal Year	Fourth Renewal Year	Final Renewal Year
\$44,313.00 plus \$397,000 contingency	\$45,643.00 plus \$397,000 contingency	\$47,013.00 plus \$397,000 contingency	\$48,424.00 plus \$202,000 contingency



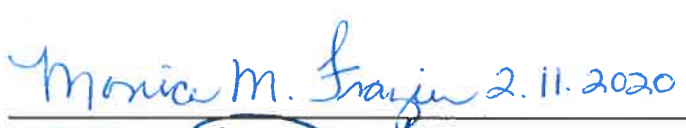
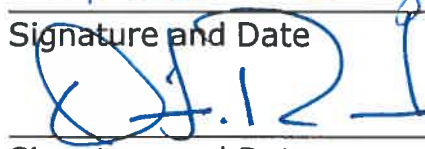
**RECOMMENDATION:**

**Facilities recommends Award No. AC2018-09-03, which was awarded to Johnson Controls, Inc. for JIA’s Planned Service Agreements associated with both Metasys and five York chillers, be further amended to increase the annual not-to-exceed contingency amount for outside of scope chiller repairs from \$202,000.00 to \$397,000.00 for the current, third and fourth contract years, representing a total contingency increase of \$585,000.00. Funds for this award are budgeted within cost center 45123.77430. The authority for this unforeseen out of scope contingency is requested and budgeted within the referenced, only to be used as needed as part of this award.**

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Verification of Funding</b>	
<b>Name/Title:</b>	David Jones / Director, Facilities
<b>Signature:</b>	 11 FEB 2020

I have verified that, as of **2/10/2020** there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<b>ORIGINATED BY:</b>	
Kira Zander Facilities Administrator	 2/11/2020 <hr style="width: 80%; margin: 0 auto;"/> Signature and Date
<b>SUBMITTED FOR APPROVAL BY:</b>	
David Jones Director, Facilities	 11 FEB 2020 <hr style="width: 80%; margin: 0 auto;"/> Signature and Date
<b>PROCUREMENT REVIEW:</b>	
Buyer: Monica Frazier	 2.11.2020 <hr style="width: 80%; margin: 0 auto;"/> Signature and Date
Devin J. Reed Contracts & Administration Director	 02.18.2020 <hr style="width: 80%; margin: 0 auto;"/> Signature and Date
<b>SUBMITTED FOR APPROVAL:</b>	
Anthony Cugno Chief Operating Officer	<hr style="width: 80%; margin: 0 auto;"/> Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: \_\_\_\_\_

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY:**



**JACKSONVILLE AVIATION AUTHORITY**  
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FEBRUARY 24, 2020

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**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 6: AC2020-02-06**

**IED Public Address System**

**Vendor: Avitel Systems Group, Inc.**

**(Cost: \$92,100.00; Funding: 24001)**

**Sole Source Posting: February 14-26, 2020**



## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> IED Public Address System / Altel Systems Group, Inc.	<b>Cost:</b> \$92,100.00
<b>Solicitation No:</b> Sole Source	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> 24001
<b>Attached / Supporting Documents</b>	
<b>Exhibit "A"</b> – IED Quote <b>Exhibit "B"</b> – Sole Source Verification <b>Exhibit "C"</b> – Sole Source Public Posting	

**BACKGROUND:**

The Jacksonville Aviation Authority (JAA) currently utilizes an IED public address system in the Jacksonville International Airport terminal to make announcements to the traveling public. This system is important to the process of facilitating passenger movement.

This award request is a sole source purchase to Altel Systems Group, Inc., who is the IED authorized service support agent for the Jacksonville Aviation Authority.

The support agreement includes:

- i. Software updates, bug fixes, patches service packs and all required software maintenance and end point licensing for the agreement term of 3 years.
- ii. IED remote support 24/7/365 priority (1-hour response) technical support.
- iii. Priority overnight if necessary advance hardware replacement.

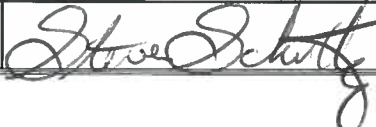
Note that pricing for this agreement requires a 3-year commitment.

**RECOMMENDATION:**

**Information Technology recommends that JAA make a properly noticed sole source award to Altel Systems Group, Inc., in an initial year amount of \$34,700 with renewals of up to two years at an annual amount of \$28,700.00, for a total not to exceed award amount of \$92,100.00.**

Initial Year	First Renewal	Second Renewal
\$34,700.00	\$28,700.00	\$28,700.00

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Name/Title:</b>	Steven Schultz, Director of Information Technology
<b>Signature:</b>	 <div style="font-size: small; margin-top: 5px;">I have verified that, as of 12/12/2019 (insert date), there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).</div>

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**

Steven Schultz  
Director of Information Technology

  
 Signature and Date

02-FEB-2020

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**PROCUREMENT REVIEW:**

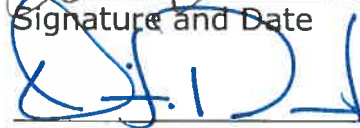
Buyer: Samantha Smid

  
 Signature and Date

2-14-2020

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Devin J. Reed  
Procurement Director

  
 Signature and Date

02.18.2020

---

**SUBMITTED FOR APPROVAL:**

Tony Cugno  
Chief Operating Officer

\_\_\_\_\_  
 Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: \_\_\_\_\_

\_\_\_\_\_  
Recording Secretary

**CHIEF EXECUTIVE OFFICER APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY:**



**JACKSONVILLE AVIATION AUTHORITY**  
**AWARDS COMMITTEE MEETING AGENDA**  
FEBRUARY 24, 2020

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. in the Procurement Conference Room of JAA's Administration Building, which is located at 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 7: AC2020-02-07**

**Computer Aided Dispatch**  
**Vendor: Motorola Solutions**  
**(Cost: \$66,036.00.; Funding: 24001)**  
**Sole Source Posting: February 14-26, 2020**

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Computer Aided Dispatch (CAD) / Motorola Solutions		<b>Cost:</b> \$66,036.00
<b>Solicitation No:</b> Sole Source	<b>Budgeted, Transferred, or Contingency:</b> Budgeted	
<b>On-Going Maintenance Cost:</b>	<b>Funding Source:</b> 24001	
<b>Attached / Supporting Documents</b>		
<b>Exhibit "A"</b> – Motorola Quote <b>Exhibit "B"</b> – Sole Source Verification <b>Exhibit "C"</b> – Sole Source Public Posting		

**BACKGROUND:**

The Jacksonville Aviation Authority (JAA) currently utilizes Motorola Premier One CAD (Computer Aided Dispatch) to dispatch JAA Police. This system is hosted by the City of Jacksonville, but JAA must maintain its own PC and laptop licenses.

Participating with COJ on this system allows for greater collaboration between JSO and JAA Police, and greater situational awareness.


This is a sole source award, as Motorola is the OEM for the software and the only provider of software assurance.

**RECOMMENDATION:**

**Information Technology recommends that JAA make a properly noticed sole source award to Motorola Solutions in an initial year amount of \$9,788.00 with renewals of up to four year at the sole discretion of JAA, for a total potential not-to-exceed award amount of \$66,036.00.**


Initial Year	First Renewal	Second Renewal	Third Renewal	Fourth Renewal
\$9,788.00	\$13,050.00	\$13,703.00	\$14,388.00	\$15,107.00

# SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Name/Title:</b>	Steven Schultz, Director of Information Technology
<b>Signature:</b>	 <div style="font-size: small; margin-top: 5px;">I have verified that, as of 12/13/2019 (insert date), there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same.</i>)</div>

**ORIGINATED AND SUBMITTED FOR APPROVAL BY:**


Steven Schultz  
Director of Information Technology

  
 Signature and Date

13-FEB-2020


**PROCUREMENT REVIEW:**

Buyer: Samantha Smid

  
 Signature and Date

2-14-2020

Devin J. Reed  
Procurement Director

  
 Signature and Date

02.18.2020

**SUBMITTED FOR APPROVAL:**

Tony Cugno  
Chief Operating Officer

\_\_\_\_\_  
 Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: \_\_\_\_\_

\_\_\_\_\_  
Recording Secretary

**CHIEF EXECUTIVE OFFICER APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY:**



**JACKSONVILLE AVIATION AUTHORITY**  
**AWARDS COMMITTEE MEETING AGENDA**  
FEBRUARY 24, 2020

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. in the Procurement Conference Room of JAA's Administration Building, which is located at 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 8: AC2020-02-08**

**Passenger Boarding Bridge Preventative Maintenance and Repair Services  
Amendment**

**Vendor: John Bean Technologies  
(Cost: \$70,000.00; Funding: 45123.77420)**

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Subject/Awardee:</b> Passenger Boarding Bridge Preventative Maintenance and Repair Services / John Bean Technologies (JBT)	<b>Cost:</b> \$70,000.00
<b>Solicitation No:</b> Amendment	<b>Budgeted, Transferred, or Contingency:</b> Budgeted
<b>On-Going Maintenance Cost:</b> N/A	<b>Funding Source:</b> 45123.77420

### Attached / Supporting Documents

**Exhibit "A"** – AC2014-08-01, AC2019-10-05

### BACKGROUND:

On October 28, 2019, the Jacksonville Aviation Authority’s (JAA) Awards Committee approved Award No. AC2019-10-05 to John Bean Technologies Corporation (JBT), authorizing additional funds for use during the six-month extension of Jetway Passenger Boarding Bridge Preventative Maintenance and Repair services at the Jacksonville International Airport (JIA) while the contract was in the solicitation process.

The approved contract extension covers preventative maintenance, parts and repairs through May 31, 2020, resulting in the following:


<b>Preventative Maintenance</b>	\$292,545.00
<b>Parts and Repairs</b>	\$300,000.00 + \$70,000.00
<b>Total</b>	<b>\$662,545.00</b>

As indicated by the above chart, actual costs for passenger boarding bridge parts and repairs have exceeded anticipated totals for the extension period. As such, Facilities requests an additional \$70,000.00 to cover parts and repairs while the contract is in transition.

### RECOMMENDATION:

**Facilities recommends Award No. AC2014-08-01 to John Bean Technologies Corporation for Jetway Passenger Boarding Bridge Preventative Maintenance and Repair services, be further amended to increase the total amount for parts and repairs from \$300,000.00 to \$370,000.00 for the six-month contract extension period, for a new total potential not-to-exceed amount of \$662,545.00. Funds are budgeted within cost center 45123.77420.**


## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
<b>Name/Title:</b>	David Jones / Director, Facilities
<b>Signature:</b>	

I have verified that, as of **2/10/2020** there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).


**ORIGINATED BY:**

Kira Zander  
Facilities Administrator

 2-10-2020  
 \_\_\_\_\_  
 Signature and Date

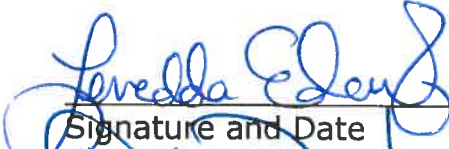
**SUBMITTED FOR APPROVAL BY:**

David Jones  
Director, Facilities

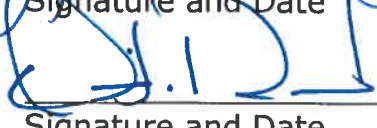
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 Signature and Date

**PROCUREMENT REVIEW:**

Buyer: LeNedda Edwards

 2-12-2020  
 \_\_\_\_\_  
 Signature and Date

Devin J. Reed  
Contracts & Administration Director

 02.18.2020  
 \_\_\_\_\_  
 Signature and Date

**SUBMITTED FOR APPROVAL:**

Anthony Cugno  
Chief Operating Officer

\_\_\_\_\_  
 Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)**

Meeting Date: \_\_\_\_\_

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**

Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY:**





**JACKSONVILLE AVIATION AUTHORITY**  
**AWARDS COMMITTEE MEETING AGENDA**  
FEBRUARY 24, 2020

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**Noticed Agenda Item**

**(Exhibits available upon request)**

**Item 9: AC2020-02-09**

**Roof Repairs and Rehab at the Jacksonville International Airport**  
**Vendor: Tecta America Southeast LLC**  
**(Cost: \$183,485.75; Funding: 45123.77430)**

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

**Subject/Awardee:** Roof Repairs and Rehab at the Jacksonville International Airport / Tecta America Southeast LLC **Cost:** \$183,485.75 +\$111,514.25 conting.

**Solicitation No:** RFQ No. 2018-45123 **Budgeted, Transferred, or Contingency:** Budgeted

**On-Going Maintenance Cost:** N/A **Funding Source:** 45123.77430

### Attached / Supporting Documents

**Exhibit "A"** – RFQ No. 2018-45123 Matrix

### BACKGROUND:

Facilities requests authorization to proceed with roof repairs for the following locations at the Jacksonville International Airport (JIA): (1) FAA Sector Building; (2) FedEx Building; and (3) Landside Main Switchgear Building.


Consistent with approved Award Nos. AC2015-03-03 and AC2019-02-04 for Small Construction, General Repair and Maintenance, Procurement issued Request for Quotes No. 2018-45123 for Roof Repairs and Rehab at JIA and received two responses. Tecta America Southeast LLC was selected as the lowest, most responsive bidder.

Roof Location	Register Roofing & Sheet Metal	Tecta America Southeast LLC
<b>FAA Sector Building</b>	\$83,085.00	\$55,118.75
<b>FedEx Building</b>	\$163,165.00	\$101,000.00
<b>LS Main Switchgear Building</b>	\$34,050.00	\$27,367.00
<b>Total</b>	<b>\$280,300.00</b>	<b>\$183,485.75</b>


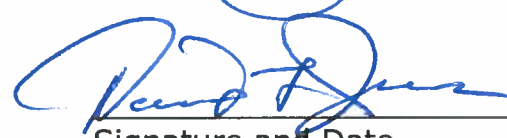
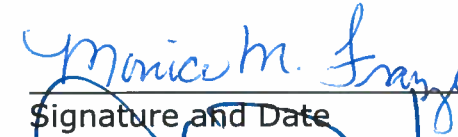
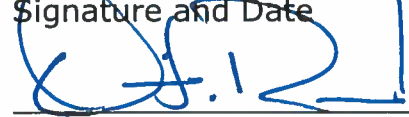
### RECOMMENDATION:

**Facilities recommends an award be made to Tecta America Southeast LLC, the lower of two bidders in response to RFQ No. 2018-45123, in a total not-to-exceed amount of \$183,485.75, for roof repairs and rehab at the Jacksonville International Airport, plus \$111,514.25 for unforeseen conditions or repairs budgeted within Cost Center 45123 which will be transferred as needed to fund this award. This represents a new total potential not-to-exceed amount of \$295,000.00. Funds for this project are budgeted within cost center 45123.77430.**

## SUBMISSION FOR AWARDS COMMITTEE APPROVAL

<b>Verification of Funding</b>	
<b>Name/Title:</b>	David Jones / Director, Facilities
<b>Signature:</b>	

I have verified that, as of **2/12/2020** there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<b>ORIGINATED BY:</b>	
Kira Zander Facilities Administrator	 _____ Signature and Date
<b>SUBMITTED FOR APPROVAL BY:</b>	
David Jones Director, Facilities	 _____ Signature and Date
<b>PROCUREMENT REVIEW:</b>	
Buyer: Monica Frazier	 _____ Signature and Date
Devin J. Reed Contracts & Administration Director	 _____ Signature and Date
<b>SUBMITTED FOR APPROVAL:</b>	
Anthony Cugno Chief Operating Officer	_____ Signature and Date

**AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: \_\_\_\_ Ayes; \_\_\_\_ Nays)**

Meeting Date: \_\_\_\_\_

\_\_\_\_\_  
Recording Secretary

**CEO APPROVAL:**  
Mark VanLoh  
Chief Executive Officer

\_\_\_\_\_  
Signature and Date

**CONDITIONS OF APPROVAL, IF ANY:**