



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
OCTOBER 28, 2019

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. in the Procurement Conference Room of JAA's Administration Building, which is located at 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 1: AC2019-10-01

**Amendment to Yankee Clipper Drive Electrical Cable Rehab
Vendor: Mardant Electrical Construction Co.
(Cost: \$59,250.00 ; Funding: 45133.77430)**

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Amendment to Yankee Clipper Drive Electrical Cable Rehab / Mardant Electrical Construction Co.	Cost: \$59,250.00 + 10% Contingency
Solicitation No: Amendment	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: N/A	Funding Source: 45133.77430

Attached / Supporting Documents

Exhibit "A"- AC2019-04-01
Exhibit "B"- Mardant Electrical Quote

BACKGROUND:

On April 29, 2019, the Jacksonville Aviation Authority (JAA) Awards Committee approved Award No. AC2019-04-01 to Mardant Electrical Construction Company (Mardant) for an electrical cable rehab project along Yankee Clipper Drive. Facilities requests authorization to amend the original scope of work to include replacement of deficient conduit between transformers and installation of new junction boxes in each run. The additional work was discovered once this project was underway and cannot be covered using the original quoted costs or contingency dollars approved under AC2019-04-01.

Mardant has provided a quote in the amount of \$59,250.00 for the additional scope of work. Facilities requests an additional 10 percent contingency to cover any unforeseen expenses that may result from this award.

RECOMMENDATION:

Facilities recommends that JAA Award No. AC2019-04-01 to Mardant Electrical Construction Company, for the Yankee Clipper Drive Electrical Rehab project, be amended to include: (i) an additional \$59,250.00 to replace deficient conduit between transformers and install new junction boxes; and (ii) a 10% contingency to cover any unforeseen expenses associated with this project. This represents a new total potential not-to-exceed amount of \$120,798.70. Funds for this project are budgeted within cost center 45133.77430.



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	David Jones / Director, Facilities
Signature:	

I have verified that, as of **10/4/2019** there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED BY:

Kira Zander
Facilities Administrator

10/14/2019
Signature and Date

SUBMITTED FOR APPROVAL BY:

David Jones
Director, Facilities

OCT 14 2019
Signature and Date

PROCUREMENT REVIEW:

Buyer: Monica Frazier

10/15/19
Signature and Date

Devin J. Reed
Procurement Director

10.22.19
Signature and Date

SUBMITTED FOR APPROVAL:

Anthony Cugno
Chief Operating Officer

10/24/19
Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____

Recording Secretary _____

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date _____

CONDITIONS OF APPROVAL, IF ANY:



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OCTOBER 28, 2019

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Noticed Agenda Item

(Exhibits available upon request)

Item 2: AC2019-10-02

Pre-Conditioned Air Units

Vendor: Verde GSE

(Cost: \$245,000.00; Funding: FY 2019 Capital)



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Pre-Conditioned Air Units / Verde GSE	Cost: \$245,000.00
Solicitation No: ITB No. 19-41-45123	Budgeted, Transferred, or Contingency: Transferred
On-Going Maintenance Cost: N/A	Funding Source: FY 2019 Capital

Attached / Supporting Documents

- Exhibit "A"** - Completed CPED Form and Approved Capital Funding Budget Transfer
- Exhibit "B"** - PCA Bid Matrix and Solicitation Process Information Sheet

BACKGROUND:

Facilities requests authorization to purchase three 60-ton Pre-Conditioned Air Units (PCA), to be installed on Jetbridges A2, A5 and C3 at the Jacksonville International Airport (JIA). The new units will replace PCA units which have exceeded their useful life and are no longer capable of reliable operation. The larger 60-ton units will be more effective and efficient with cooling aircraft.

Procurement issued Invitation to Bid (ITB) No. 19-41-45123 for the purchase and delivery of three PCA units to JIA and received one responsible and responsive bid from Verde GSE. Procurement is of the opinion that re-soliciting this specialized commodity will not necessarily result in additional competition.

Bidder	Bid (for three units)
Verde GSE	\$223,182.51

Facilities also requests an additional \$21,817.49 to cover associated parts and/or accessories that may be required following installation of the units.

RECOMMENDATION:

Facilities recommends an award be made to Verde GSE, the sole bidder in response to ITB No. 19-41-45123, for the purchase of three Pre-Conditioned Air Units for use on Jetbridges A2, A5 and C3 at the Jacksonville International Airport in a total amount of \$223,182.51, plus an additional \$21,817.49 for related parts and accessories, for a total potential not-to-exceed award amount of \$245,000.00. A Capital budget transfer has been processed and funds are available within FY 2019 Capital, Project No. J2019-21.



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	David Jones, Director, Facilities
Signature:	

I have verified that, as of **10/11/2019** there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED BY:
 Kira Zander
 Facilities Administrator

 Signature and Date 10/14/2019

SUBMITTED FOR APPROVAL BY:
 David Jones
 Director, Facilities

 Signature and Date OCT 14 2019

PROCUREMENT REVIEW:
 Buyer: Monica Frazier

 Signature and Date 10/15/19

Devin J. Reed
 Procurement Director

 Signature and Date 10-22-19

SUBMITTED FOR APPROVAL:
 Anthony Cugno
 Chief Operating Officer

 Signature and Date 10/21/19

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



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Noticed Agenda Item

(Exhibits available upon request)

Item 3: AC2019-10-03

Rental of Uniforms, Walk-Off Mats, Dust Mops and Supply Services

Vendor: Cintas Corporation

(Cost: \$389,888.54; Funding: Various)



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Rental of Uniforms, Walk-Off Mats, Dust Mops and Supply Services / Cintas Corporation		Cost: \$389,888.54
Solicitation No: Piggy-Back	Budgeted, Transferred, or Contingency: Budgeted	
On-Going Maintenance Cost: N/A	Funding Source: Various Facilities Cost Centers	
Attached / Supporting Documents		
Exhibit "A" – OMNIA Partners Contract Documentation		
Exhibit "B" – Public Notice Posting		

BACKGROUND:

The Jacksonville Aviation Authority (JAA) leases uniforms, walk-off mats, dust mops and other supply items for use by various departments throughout JAA. The services are currently awarded to Cintas Corporation utilizing U.S. Communities Contract No. 12-JLD-011C, which expires on October 31, 2019. The Facilities Department requests authorization to continue with current services by entering into a new contract with Cintas Corporation.

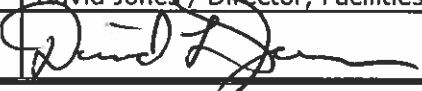
Procurement has reviewed this uniform and supply request against various vendors and cooperative purchasing sources and is of the opinion that, pursuant to § 3.08 of the Procurement Code, it is in JAA’s best interest to continue the requested uniform and supply services by utilizing OMNIA Partners Contract No. R-BB-19002, which was competitively awarded to Cintas Corporation.

11/1/19-10/31/20	11/1/20-10/31/21	11/1/21-10/31/22	11/1/22-10/31/23	11/1/23-10-31-24
\$70,560.00	\$74,088.00	\$77,792.40	\$81,682.02	\$85,766.12

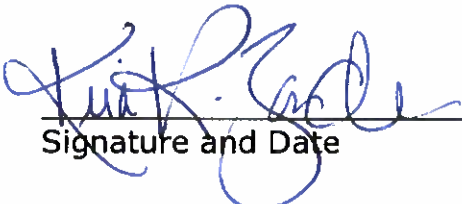
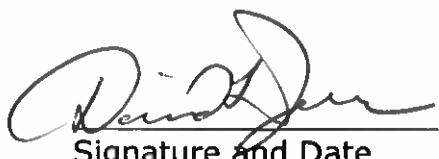
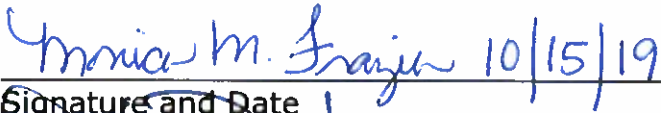
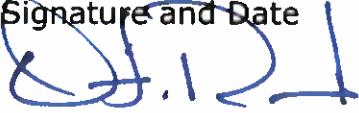
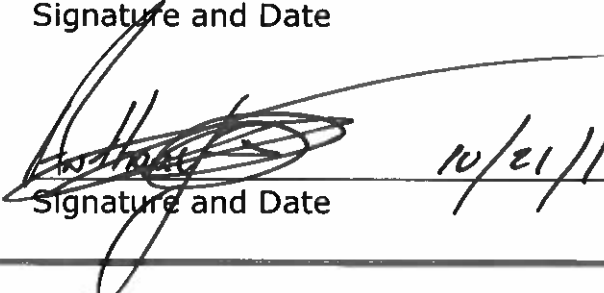
RECOMMENDATION:

Facilities and Procurement recommend JAA utilize OMNIA Partners Contract No. R-BB-19002 to make a properly noticed award to Cintas Corporation in an initial year not-to-exceed amount of \$70,560.00, for the rental of uniforms, walk-off mats, dust mops and other supply items. At its discretion, JAA will only utilize five years of the full term available under the piggy-backed contract, with an annual 5% increase, for a total potential not-to-exceed award of \$389,888.54. Funds are budgeted in various Facilities cost centers.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	David Jones / Director, Facilities
Signature:	

I have verified that, as of **10/11/2019** there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED BY:	
Kira Zander Facilities Administrator	 10/14/2019 Signature and Date
SUBMITTED FOR APPROVAL BY:	
David Jones Director, Facilities	 OCT 14 2019 Signature and Date
PROCUREMENT REVIEW:	
Buyer: Monica Frazier	 10/15/19 Signature and Date
Devin J. Reed Procurement Director	 10.22.19 Signature and Date
SUBMITTED FOR APPROVAL:	
Anthony Cugno Chief Operating Officer	 10/21/19 Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



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Noticed Agenda Item

(Exhibits available upon request)

Item 4: AC2019-10-04

NAC Dynamic Friction Tester

Vendor: Neubert Aero Corp.

(Cost: 67,420.68; Funding: FY 2020 Small Capital)



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: NAC Dynamic Friction Tester / Neubert Aero Corp.	Cost: \$67,420.68
Solicitation No: Piggy-back	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost:	Funding Source: FY 2020 Small Capital

Attached / Supporting Documents

- Exhibit "A"**- Norfolk Airport Authority Bid Results
- Exhibit "B"**- Public Posting
- Exhibit "C"**- Neubert Aero Corp Quote

BACKGROUND:

Facilities requests authorization to purchase one NAC Dynamic Friction Tester to be utilized by the Grounds Department at the Jacksonville International Airport (JIA). In the past, friction testing services have been provided by a contractor at a cost of approximately \$20,000.00 per test. As flight operations continue to increase, friction testing equipment will enable Facilities to conduct trend analysis to determine when rubber removal services are required.

Procurement has reviewed this request against various vendors and cooperative purchasing sources and it of the opinion, pursuant to §3.08 of JAA's Procurement Code, it is in JAA's best interest to utilize Norfolk Airport Authority's Invitation for Bid (IFB) No. NAA-2019-06-24-2, which was competitively awarded to Neubert Aero Corp.

RECOMMENDATION:

Facilities recommends utilizing Norfolk Airport Authority's IFB No. NAA-2019-06-24-2, for Continuous Friction Measuring Equipment, to make a properly noticed piggyback award to Neubert Aero Corporation for the purchase of one NAC Dynamic Friction Tester, in a total not-to-exceed amount of \$67,420.68. Funds for this purchase are budgeted within FY 2020 Small Capital.



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	Ashley Shorke
Signature:	Ashley Shorke, Planning & Admin

I have verified that, as of 10/15/2019 there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

ORIGINATED BY:
 Kira Zander
 Facilities Administrator
 Signature and Date: [Signature] 10/15/2019

SUBMITTED FOR APPROVAL BY:
 David Jones
 Director, Facilities
 Signature and Date: [Signature] OCT 15 2019

PROCUREMENT REVIEW:
 Buyer: Monica Frazier
 Signature and Date: [Signature]
 Devin J. Reed
 Procurement Director
 Signature and Date: [Signature] 10-22-19

SUBMITTED FOR APPROVAL:
 Anthony Cugno
 Chief Operating Officer
 Signature and Date: [Signature] 10/21/19

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____

Recording Secretary _____

CEO APPROVAL:
 Mark VanLoh
 Chief Executive Officer

Signature and Date _____

CONDITIONS OF APPROVAL, IF ANY:



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Noticed Agenda Item

(Exhibits available upon request)

Item 5: AC2019-10-05

Passenger Boarding Bridge Preventative Maintenance and Repair Services

Vendor: John Bean Technologies (JBT)

(Cost: \$592,545.00; Funding: 45123.77280, 45123.77420)



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Passenger Boarding Bridge Preventative Maintenance and Repair Services / John Bean Technologies (JBT)		Cost: \$592,545.00
Solicitation No: Amendment	Budgeted, Transferred, or Contingency:	Budgeted
On-Going Maintenance Cost: N/A	Funding Source:	45123.77280 45123.77420
Attached / Supporting Documents		
Exhibit "A" – AC2014-08-01 Approved Award Submission		

BACKGROUND:

On August 25, 2014, the Jacksonville Aviation Authority’s (JAA) Awards Committee approved Award No. AC2014-08-01 to John Bean Technologies Corporation (JBT) for Jetway Passenger Boarding Bridge Preventative Maintenance and Repair Services at the Jacksonville International Airport (JIA). The contract expired on September 30, 2019 and the contract for services is currently in the solicitation process.

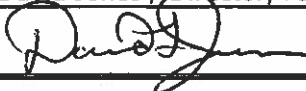
Facilities requests authorization to extend the contract services with JBT for an additional six months to prevent an interruption in services during the solicitation process. An additional \$292,545.00 is required for anticipated preventative maintenance services and an additional \$300,000.00 is requested to cover parts and repairs. The six-month extension will cover the period of October 1, 2019 through May 31, 2020.

Preventative Maintenance	\$292,545.00
Parts and Repairs	\$300,000.00
Total	\$592,545.00





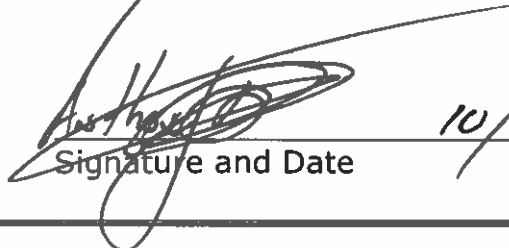
RECOMMENDATION:

Facilities recommends JAA’s current contract with John Bean Technologies Corporation, for Jetway Passenger Boarding Bridge Preventative Maintenance and Repair Services at the Jacksonville International Airport (JIA), be: (i) extended for a six-month period from October 1, 2019 through May 31, 2020; (ii) increased in an amount not-to-exceed \$292,545.00 for preventative maintenance services; and (iii) increased for an additional \$300,000.00 to cover anticipated costs of parts and repairs, for a new total potential not-to-exceed amount of \$592,545.00. Funds are budgeted within cost center 45123.77280 for preventative maintenance services 45123.77420 for parts and repairs.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	David Jones / Director, Facilities
Signature:	

I have verified that, as of **10/14/2019** there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

<p>ORIGINATED BY:</p> <p>Kira Zander Facilities Administrator</p>	 10/14/2019 Signature and Date
<p>SUBMITTED FOR APPROVAL BY:</p> <p>David Jones Director, Facilities</p>	 OCT 14 2019 Signature and Date
<p>PROCUREMENT REVIEW:</p> <p>Buyer: Monica Frazier</p> <p>Devin J. Reed Procurement Director</p>	 10/15/19 Signature and Date  10.22.19 Signature and Date
<p>SUBMITTED FOR APPROVAL:</p> <p>Anthony Cugno Chief Operating Officer</p>	 10/21/19 Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



JACKSONVILLE AVIATION AUTHORITY
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Noticed Agenda Item

(Exhibits available upon request)

Item 6: AC2019-10-06

Generator Inspection Services

Vendor: Ring Power

(Cost: \$18,626.05; Funding: 44202 - 77410)



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Generator Inspection Services / Ring Power	Cost: \$18,626.05
Solicitation No: Ratification	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost:	Funding Source: 44202 - 77410
Attached / Supporting Documents	
Exhibit "A" – AC2015-09-04	
Exhibit "B" – Spend Analysis	

BACKGROUND:

The Jacksonville Aviation Authority's (JAA) Cecil Airport is obligated to provide generator services to the airfield and to furnish tenants with maintenance and repair services in the following locations:

1. **Buildings 59, 289A, 193, and 83** – These buildings service airfield lighting and NAVAIDs;
2. **Buildings 1826 and 1847** – Fire suppression pump houses;
3. **Building 82** – Air Traffic Control Tower; and
4. **Hangar 13** – USCG Hangar.

In July 2015, Request for Quotation No. 1530-44202 was issued for Generator Inspections Services for Cecil Airport. The Awards Committee approved Award No. AC2015-09-04 for Ring Power to provide the services in an amount not to exceed \$36,390.00. The need for generator repair services were far greater than initially anticipated, resulting in: (i) a total contract spend to date of \$55,016.05; and (ii) a need to ratify Award No. AC2015-09-04 for an additional \$18,626.05.

RECOMMENDATION:

Cecil Airport recommends JAA Award No. AC2015-09-04 to Ring Power, for generator inspection services, be amended and ratified to: (i) account for generator repair needs that were far greater than initially anticipated; and (ii) increase the award by \$18,626.05, for a new not-to-exceed amount of \$55,016.05.



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title: Kelly Dollarhide/Cecil Airport Director	I have verified that, as of <u>10/15</u> /2019 there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).
Signature:	

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Kelly Dollarhide
Cecil Airport Director

10/15/19

Signature and Date

PROCUREMENT REVIEW:

Buyer: Marilyn V. Fryar

10.21.19

Signature and Date

Devin J. Reed
Procurement Director

10.22.19

Signature and Date

SUBMITTED FOR APPROVAL:

Rusty Chandler
Chief, Industrial/GA Airports

10/16/19

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



JACKSONVILLE AVIATION AUTHORITY
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Noticed Agenda Item

(Exhibits available upon request)

Item 7: AC2019-10-07

**Cecil Airport Janitorial Services
Vendor: Next Level Cleaning, LLC
(Cost: \$571,320.00.; Funding: 44202-77280)**



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Cecil Airport Janitorial Services / Next Level Cleaning, LLC	Cost: \$571,320.00
Solicitation No: Piggy-Back	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: N/A	Funding Source: 44202-77280
Attached / Supporting Documents	
Exhibit "A" – AC2018-11-12	
Exhibit "B" – Next Level, LLC Price Quote	

BACKGROUND:

Pursuant to Invitation to Bid (ITB) No. 18-22-44402, the Jacksonville Aviation Authority (JAA) approved Award No. AC2018-11-12 to Next Level Cleaning for janitorial and related services at Herlong Airport, which award Cecil Airport desires to piggyback in an effort to fulfill its janitorial and related obligations at the following locations:

1. **Building 82** – This building accommodates the GA terminal, RVA, and JAA administrative offices. Under the janitorial contract, JAA, RVA, and common terminal areas are serviced;
2. **Building 1846** – JAA has the facility responsibility under the standing SFO/lease agreement with GSA. The responsibility includes janitorial services. This building is used for HITRON administrative offices and boat operations; and
3. **Hangar 13** – Like Building 1846, hangar facilities and janitorial services are the responsibility of JAA.
4. **Building 844** – JSO Stop Station

RECOMMENDATION:

Cecil Airport recommends that JAA Award No. AC2018-11-12, under which Next Level Cleaning, LLC currently provides janitorial and related services at Herlong Airport, be utilized to make a properly notice piggyback award to Next Level Cleaning, LLC for janitorial and related services at Cecil Airport, in an initial year not-to-exceed amount of \$138,000.00, with renewals of up to three years, for a total potential not-to-exceed amount of \$571,320.00. Funding is budgeted in cost center 44202-77280.

Initial Year	First Renewal	Second Renewal	Third Renewal
\$138,000.00	\$138,000.00	\$147,660.00	\$147,660.00



AC2019-10-07

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	Kelly Dollarhide/Cecil Airport Director
Signature:	

I have verified that, as of 10/11/2019 (insert date), there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Kelly Dollarhide
Cecil Airport Director

10/15/19
Signature and Date

PROCUREMENT REVIEW:

Buyer: David Bonner

Signature and Date

Devin J. Reed
Director of Contracts & Administration

10.22.19
Signature and Date

SUBMITTED FOR APPROVAL:

Rusty Chandler
Chief, Industrial & GA Airports

10/16/19
Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____

Recording Secretary

EXECUTIVE DIRECTOR APPROVAL:

Mark VanLoh
Executive Director / CEO

Signature and Date

CONDITIONS OF APPROVAL, IF ANY:

Empty box for conditions of approval.



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
OCTOBER 28, 2019

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. in the Procurement Conference Room of JAA's Administration Building, which is located at 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 8: AC2019-10-08

Building 82 Exterior Paint and Repair

Vendor: The Rose Group, LLC

**(Cost: \$275,018.79; Funding: FY20 44202 – 77420 \$100,000/Contingency
\$175,018.79)**

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Building 82 Exterior Paint and Repair / The Rose Group, LLC		Cost: \$275,018.79
Solicitation No: ITB-Bldg. 82	Budgeted, Transferred, or Contingency:	Budgeted / Contingency
On-Going Maintenance Cost: N/A	Funding Source:	FY20 44202 - 77430 \$100,000/Contingency \$175,018.79
Attached / Supporting Documents		
Exhibit "A" - ITB Advertisement and SBE Memo		
Exhibit "B" - Bid Tabulation		

BACKGROUND:

This submission is submitted for Invitation to Bid – Building 82 Exterior project for the Jacksonville Aviation Authority. This building is located at Cecil Airport and houses two tenants: Jacksonville Jetport and Robinson Aviation, as well as the JAA Administration offices. The tenant lease obligation includes certain exterior structural elements.

This project includes exterior repairs, surface preparation, and application of a paint coating system with miscellaneous repairs to the exterior of the building. The project scope exceeded the resources and expertise of the existing maintenance staff. A specification package and subsequent Invitation to Bid (ITB) for the project was designed by Michael Baker International. A pre-bid site visit was conducted on August 27th and bids were received on September 17th. Three qualified and responsive bidders provided quotes, the lowest of which was The Rose Group, LLC.

There are funds available within Cecil Airport, 44202, O&M, FY2020 budget 77430 (Maintenance Projects > \$12K) to support this recommendation.

RECOMMENDATION:

Cecil Airport and Planning & Engineering recommends that JAA make an award to The Rose Group, LLC., the lowest of three bidders in response to ITB No. Bldg. 82 Exterior, for exterior repairs, surface preparation and paint coating system application, in a not-to-exceed amount of \$275,018.79. Funding for this purchase is budgeted with FY20 44202, 77430 and Contingency transfer, which transfer was approved prior to this award.



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	Kelly Dollarhide/Cecil Airport Director
Signature:	

I have verified that, as of 10/15 /2019 there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Kelly Dollarhide
Director, Cecil Airport

10/15/19
Signature and Date

PROCUREMENT REVIEW:

Buyer: Samantha Smid *NA*

Devin J. Reed
Procurement Director
Form APPROVED

10.22.19
Signature and Date

SUBMITTED FOR APPROVAL:

Rusty Chandler
Chief, Industrial and GA Airports

10/17/19
Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: ____ Ayes; ____ Nays)

Meeting Date: _____

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
OCTOBER 28, 2019

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Noticed Agenda Item

(Exhibits available upon request)

Item 9: AC2019-10-09

GASB 87 Compliance Consulting

Vendor: CLAconnect

(Cost: \$102,375.00; Funding: 31001.77280)



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: GASB 87 Compliance Consulting / CLAconnect	Cost: \$102,375.00 (+ 10% Contingency)
Solicitation No: RFP 19-30-31001	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: N/A	Funding Source: 31001.77280
Attached / Supporting Documents	
Exhibit "A" - Evaluation Matrix	
Exhibit "B" - SPIS	

BACKGROUND:

In 2017, the Governmental Accounting Standards Board (GASB) issued Statement No. 87, which is a material change to how governments are required to report leases in their financial statements and requires JAA compliance by the end of fiscal year 2020.

The new guidance will be particularly cumbersome for lease heavy entities such as the airport industry. JAA is the holder of over 400 leases. Significant effort will need to be made to review lease contracts, value them according to the new guidance, and record and present them on company financial statements. In June of this year, JAA issued RFP No. 19-30-31001 for GASB 87 consulting services, in response to which JAA received five proposals. As indicated below, the evaluation committee unanimously selected RSM US, LLP as the top ranked proposer; however, RSM US, LLP explicitly acknowledged an error in scope and JAA now desires an award be made to the second ranked proposer, CLAconnect.

Rank	Respondent	Score
1	RSM US, LLP <i>(conceded a misunderstanding of scope during negotiations)</i>	88.00
2	CLAconnect	69.91
3	KPMG	63.67
4	Crowe LLP	59.73
5	The CXO Group	55.41

Due to the newness of the standard, most firms proposed estimated fee ranges. CLAconnect's estimated fee is \$102,375.00. Finance recommends a 10% contingency for any unforeseen circumstances during the review.

RECOMMENDATION:

Finance recommends an award be made to CLAconnect, the second ranked proposer in response to RFP No. 19-30-31001, as a result of the highest ranked proposer, RSM US, LLP, acknowledging an error in project scope. CLAconnect will provide Governmental Accounting Standards Board or GASB 87 compliance consulting services in a not-to-exceed amount of \$102,375.00, for a not-to-exceed contract term of six months or through project completion, whichever is earlier. In addition, a 10% unforeseen contingency of \$10,237.50 is also requested, for a total potential not-to-exceed amount of \$112,612.50.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	ROSS JONES <i>Director of Finance</i>
Signature:	<i>Ross Jones</i>

I have verified that, as of 10 / 10 / 2019 there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Ross Jones
Director of Finance

Ross Jones 10/10/19

Signature and Date

PROCUREMENT REVIEW:

Marilyn V. Fryar

Marilyn V. Fryar 10.10.19

Signature and Date

Devin J. Reed
Procurement Director

[Signature] 10.23.19

Signature and Date

SUBMITTED FOR APPROVAL:

Richard Rossi
Chief Financial Officer

Richard Rossi 10/24/2019

Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____

Recording Secretary

CEO APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
OCTOBER 28, 2019

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Noticed Agenda Item

(Exhibits available upon request)

Item 10: AC2019-10-10

Shuttle Bus Wrap

Vendor: Dimension Design

(Cost: \$42,207.00; Funding: 43605-Small Capital)



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Shuttle Bus Wrap / Dimension Design	Cost: \$42,207.00
Solicitation No: RFQ No. 1639-43101	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: N/A	Funding Source: 43605-Small Capital

Attached / Supporting Documents

Exhibit "A" – Contract Spend Summary

BACKGROUND:

The Jacksonville Aviation Authority (JAA) issued Request for Proposals No. 11639-43101 for Shuttle Bus Wrap Services on an as-needed basis.

Inasmuch as this award was under JAA’s formal threshold, it did not initially require JAA’s Awards Committee consideration and approval. However, as of September 30, 2019, the total contract expenditure is \$22,416.66 and will likely exceed JAA’s formal threshold of \$25,000.00 during FY20, requiring Awards Committee consideration and approval.

RECOMMENDATION:

Parking Management recommends that the informal award made to Dimension Designs, for Shuttle Bus Wrap Services pursuant to Request for Proposals No. 11639-43101, be amended and increased to a total potential contract amount of \$42,207.00, which represents an initial three-year term of \$22,416.66 and renewals of up to two years totaling \$19,790.00. Funds for this service are budgeted within cost center 43605.

Initial Term 10.01/16 – 09/30/19	Final Renewal 10/01/19 – 09/30/21
\$22,416.66	\$19,790.00



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	Ashley Shorter, Planning & Grants Admin
Signature:	<i>Ashley Shorter</i>

I have verified that, as of 10/21/2019 there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Nancy Coppen
Manager Parking

Nancy Coppen
Signature and Date

PROCUREMENT REVIEW:

Buyer: Marilyn V. Fryar

Marilyn V. Fryar 10.22.19
Signature and Date

Devin J. Reed
Procurement Director

D.J. Reed 10.23.19
Signature and Date

SUBMITTED FOR APPROVAL:

Richard Rossi
Chief Financial Officer

Richard Rossi 10/21/2019
Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____

Recording Secretary

CEO APPROVAL:
Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
OCTOBER 28, 2019

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Noticed Agenda Item

(Exhibits available upon request)

Item 11: AC2019-10-11

2020 Ford F-150 4x4 Crew Cab

Vendor: Coggin Ford

(Cost: \$36,066.10; Funding: Small Cap FY20 - 44302)



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: 2020 Ford F-150 4x4 Crew Cab / Coggin Ford	Cost: \$36,066.10
Solicitation No: Piggy Back	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: \$1,500 per year	Funding Source: Small Cap FY20 - 44302

Attached / Supporting Documents

- Exhibit "A"** – Florida Sheriff’s Association of Counties Contract FSA19-VEL17.0
- Exhibit "B"** – Quotation from Coggin Ford
- Exhibit "C"** – Vehicle Request Form and Public Posting Notice

BACKGROUND:

The Jacksonville Aviation Authority’s JAXEX at Craig Airport has budgeted FY 2020 Small Cap Funds to purchase a new 4x4 Ford F-150 Crew Cab (see Exhibit "A" for vehicle specification summary). In accordance with JAA’s Vehicle Standard Practice and Fleet Management Plan, the new vehicle will replace the 2006 Ford F-250, which has become unreliable and unsuited for use at JAXEX.

The requested vehicle has been coordinated with the JAA Garage Forman and Fleet Manager, who has established an estimated annual average maintenance cost for tires, brake pads, battery replacement and related preventive maintenance for an initial five-year period totaling \$1,500.00 per year.

Procurement has reviewed the purchase of this vehicle against vendors and cooperative purchasing sources and is of the opinion that, pursuant to §3.08 of the Procurement Code, it is in JAA’s best interest to purchase the requested vehicle by utilizing the Florida Sheriffs Association Contract No. FSA19-VEL17.0, which was competitively awarded to Coggin Ford.

RECOMMENDATION:

JAXEX recommends that JAA utilize Florida Sheriffs Association Contract No. FSA19-VEL17.0 to make a properly noticed award to Coggin Ford Government Fleet Sales in a not-to-exceed amount of \$36,066.10 for the purchase of one 4x4 Ford F-150 Crew Cab vehicle. JAA reserves the right to purchase this commodity from other vendors when it is in its best interest to do so. Funding for this purchase is within Cost Center 44302 Small Cap, FY 2020.



AC2020-10-11

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	Brad Martin/Ops & Facilities Manager
Signature:	

I have verified that, as of 10/16/2019 there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Brad Martin
Operations & Facilities Manager

10/16/19
Signature and Date

PROCUREMENT REVIEW:

Buyer: Marilyn V. Fryar

10.21.19
Signature and Date

Devin J. Reed
Procurement Director

10.23.19
Signature and Date

SUBMITTED FOR APPROVAL:

Rusty Chandler
Chief of General Aviation

10/23/19
Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____

Recording Secretary

CEO APPROVAL:
Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
OCTOBER 28, 2019

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Noticed Agenda Item

(Exhibits available upon request)

Item 12: AC2019-10-12

**Purchase of Thunder SLT-G3 660 Gallon Custom Trailer
Vendor: Ring Power Corporation
(Cost: \$55,420.00; Funding: Small Cap FY 20 - 45133)**



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Purchase of Thunder SLT-G3 660 Gallon Custom Trailer / Ring Power Corporation	Cost: \$55,420.00 + 10 % contingency
Solicitation No: Sole Source	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost:	Funding Source: 45133 FY 2020 Small Capital

Attached / Supporting Documents

- Exhibit "A"**- Ring Power Quote
- Exhibit "B"**- Thunder Creek Sole Source Letter
- Exhibit "C"**- Sole Source Form

BACKGROUND:

Facilities requests authorization to purchase one new Thunder SLT-G3 660 Gallon Custom Trailer for use within the Grounds and Garage functions at the Jacksonville International Airport (JIA). The new trailer will replace a 50-year-old service truck, which has exceeded its useful life.

Inasmuch as the new trailer is intended to be used in part to transport fuel and oil, Procurement has reviewed this request and confirmed Thunder Creek Equipment is the sole manufacturer of commercial equipment for bulk fuel transport. Ring Power Corporation is the official distributor of Thunder Creek Equipment products.

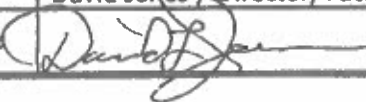
RECOMMENDATION:

Facilities recommends that JAA make a properly noticed sole source award to Ring Power Corporation for the purchase of one new Thunder SLT-G3 660 Gallon Custom Trailer in a not-to-exceed amount of \$55,420.00, plus an additional 10% unforeseen contingency amount to cover price fluctuations between the date of this award and the actual purchase of this commodity. Funds for this purchase are budgeted within 45133 FY 2020 Small Capital.




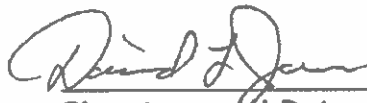
AC2019-10-12


SUBMISSION FOR AWARDS COMMITTEE APPROVAL


Verification of Funding	
Name/Title:	David Jones / Director, Facilities
Signature:	

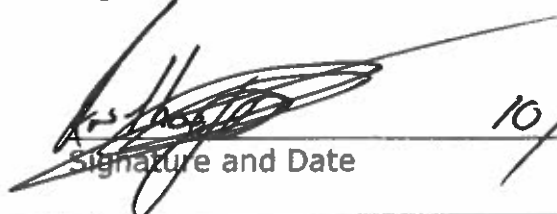
I have verified that, as of 1/31/2019 there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

ORIGINATED BY:
 Kira Zander
 Facilities Administrator

 Signature and Date 10/17/19

SUBMITTED FOR APPROVAL BY:
 David Jones
 Director, Facilities

 Signature and Date 17OCT2019

PROCUREMENT REVIEW:
 Buyer: David Bonner

 Signature and Date

Devin J. Reed
 Procurement Director

 Signature and Date 10.23.19

SUBMITTED FOR APPROVAL:
 Anthony Cugno
 Chief Operating Officer

 Signature and Date 10/24/19

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: ____ Ayes; ____ Nays)

Meeting Date: _____

 Recording Secretary

CEO APPROVAL:
 Mark VanLoh
 Chief Executive Officer

 Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
OCTOBER 28, 2019

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Noticed Agenda Item

(Exhibits available upon request)

Item 13: AC2019-10-13

**Motorola Radio Refresh
Vendor: Motorola
(Cost: \$33,945.45; Funding: 24001)**



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Motorola Radio Refresh / Motorola	Cost: \$33,945.45
Solicitation No: Sole Source	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: \$30.87 / Radio	Funding Source: 24001

Attached / Supporting Documents

Exhibit "A" – Motorola Quote
Exhibit "B" – Public Posting and Sole Source

BACKGROUND:

JAA utilizes Motorola radios for Operations and Public Safety and Security. These radios participate in the City of Jacksonville’s (COJ) First Coast Radio System and allow interoperability between JAA users and COJ’s first responders.

JAA has 8 remaining legacy radios that need to be refreshed to maintain serviceability and interoperability.


These radios are also "P7" capable, allowing interoperability from first responders outside of the Jacksonville Area, such as with SEADOG (Southeast Airports Disaster Operations Group), where "P7" capable systems are in use.

This purchase is a sole source purchase from Motorola.

RECOMMENDATION:


Information Technology recommends that JAA make a properly noticed sole source award to Motorola for APX6000 700/800 Model 2.5 Portable Radios, in the amount of \$33,945.45. Funds are budgeted in cost center 24001.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	Steven Schultz, Director of Information Technology
Signature:	 <div style="font-size: small; margin-top: 5px;">I have verified that, as of 10/22/2019, there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).</div>


ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Steven Schultz
Director of Information Technology


 10/22/19
 Signature and Date

PROCUREMENT REVIEW:

Buyer: Samantha Smid

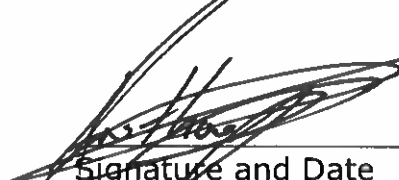
 10/22/19
 Signature and Date

Devin J. Reed
Procurement Director

 10.23.19
 Signature and Date

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer

 10/24/19
 Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____

Recording Secretary

CHIEF EXECUTIVE OFFICER APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
OCTOBER 28, 2019

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Noticed Agenda Item

(Exhibits available upon request)

Item 14: AC2019-10-14

PARCS Replacement Parts

Vendor: JCI

(Cost: \$293,561.10; Funding: 24001)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: PARCS Replacement Parts / JCI		Cost: \$293,561.10
Solicitation No: Emergency / Ratification	Budgeted, Transferred, or Contingency: Budgeted	
On-Going Maintenance Cost:	Funding Source: 24001	
Attached / Supporting Documents		
Exhibit "A" – Replacement Quote 1		
Exhibit "B" – Replacement Quote 2		
Exhibit "C" – Lightning Suppression Quote 2		
Exhibit "D" – Determination of Emergency		

BACKGROUND:

JAA receives more than 30% of its revenue through the TIBA PARCS system. On or around August 11, 2019, JIA suffered significant lightning strikes which damaged a large portion of the PARCS field equipment. Replacement of this equipment was deemed an emergency condition, as the parking system was operating on reduced lanes with no spare equipment available. Subsequently, on or around August 27, 2019, JIA suffered an additional significant lightning strike, again damaging PARCS field equipment. This equipment needed to be replaced to ensure the continued operation of the system. Additional lightning suppression equipment was also ordered and installed as part of the repair.

JAA’s Procurement Code defines an "emergency" as a "an immediate danger to the public health, safety, or welfare, an immediate danger of loss of public or private property, a reasonably unforeseen breakdown in machinery, a reasonably unforeseen threatened curtailment, diminution, or termination of an essential JAA service, the reasonably unforeseen development of a dangerous condition or the development of a reasonably unforeseen circumstance that threatens the curtailment or diminution of an essential governmental service or of deposits and investments of JAA capital or other threatened losses to JAA that, in the opinion of the CEO or his/her designee or the Director, require emergency action" (Section 2.02(M)). After discussing this matter with JAA’s Chief Legal Officer and its Director of Procurement, everyone involved agreed that the previously described events represented a real and present threat of further disruptions in operations that would likely cause an economic loss to JAA and others, such that normal procurement methods were not in play.

RECOMMENDATION:

Information Technology requests ratification of the emergency award made to JCI pursuant to §§ 2.02(M) and 3.10 of JAA’s Procurement Code, in the amount of \$293,561.10, for the purchase and installation of TIBA PARCS field equipment and related parts.



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding		I have verified that, as of <u>10/22/19</u> (insert date), there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).
Name/Title:	Steven Schultz, Director of IT	
Signature:		

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Steven Schultz
Director of Information Technology

10/22/19
Signature and Date

PROCUREMENT REVIEW:

Buyer: Samantha Smid

10/22/19
Signature and Date

Devin J. Reed
Procurement Director

10.23.19
Signature and Date

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer

10/24/19
Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____
Recording Secretary _____

CHIEF EXECUTIVE OFFICER APPROVAL:

Mark VanLoh
Chief Executive Officer _____
Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
OCTOBER 28, 2019

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. in the Procurement Conference Room of JAA's Administration Building, which is located at 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 15: AC2019-10-15

Rubrik Backup Software

Vendor: CDW-G

(Cost: \$204,910.60; Funding: J2020-09)



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Rubrik Backup Software / CDW-G		Cost: \$204,910.60
Solicitation No: Piggyback	Budgeted, Transferred, or Contingency: Budgeted	
On-Going Maintenance Cost: See below	Funding Source: J2020-09 (Year 1); 24001 Year 2-5	
Attached / Supporting Documents		
Exhibit "A" – CDW-G Quote Exhibit "B" – Public Posting		

BACKGROUND:

The Jacksonville Aviation Authority currently utilizes Commvault to perform data backup of servers. This product is currently due for a hardware and software refresh, and JAA’s needs have outgrown this platform.

Rubrik is a newer data backup product that meets JAA’s needs and will require less manpower investment to support and maintain. As such, Information Technology recommends switching to this back-up platform to manage and maintain critical data backups of JAA’s data.

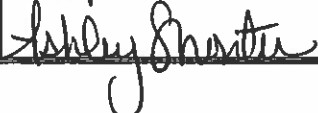
The Rubrik brand of products is available to JAA by utilizing the Sourcwell Contract No. 100614 (formerly NJPA), which was competitively awarded to CDW-G.

RECOMMENDATION:

Information Technology recommends that JAA utilize Sourcwell Contract No. 100614 (formerly NJPA) to make a properly noticed piggyback award to CDW-G for Rubrik back-up software in the not-to-exceed amount of \$79,925.00, with renewals of up to four years at JAA’s sole discretion totaling \$124,985.60, resulting in a total potential not-to-exceed award amount of \$204,910.60.

Initial Year	First Renewal	Second Renewal	Third Renewal	Fourth Renewal
\$79,925.00	\$30,098.88	\$30,098.88	\$31,603.82	\$33,184.02

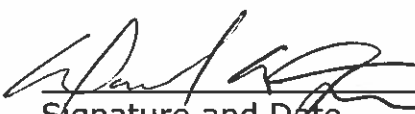
SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	Steven Schultz, Director of Information Technology Ashley Shorter, Planning & Grants Admin
Signature:	

I have verified that, as of 10/24/2019, there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

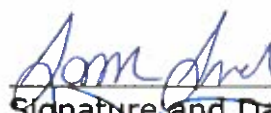
ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Steven Schultz
Director of Information Technology

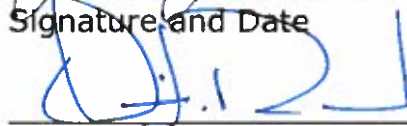
 10/22/19
Signature and Date

PROCUREMENT REVIEW:

Buyer: Samantha Smid


 10/22/19
Signature and Date

Devin J. Reed
Procurement Director

 10.23.19
Signature and Date

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer

 10/24/19
Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____

Recording Secretary

CHIEF EXECUTIVE OFFICER APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
OCTOBER 28, 2019

In accordance with JAA Standard Practice No. 216, the above-referenced meeting was properly noticed to the public pursuant to Florida's Public Meeting and Sunshine Laws and is being held at approximately 11:00 a.m. in the Procurement Conference Room of JAA's Administration Building, which is located at 14201 Pecan Park Road, Jacksonville, Florida 32218. The following represents an agenda of the items requiring action, recommendations and/or votes of JAA's Awards Committee and, pursuant to § 286.011(2), Florida Statutes, minutes of this meeting will be made available upon request. ***The vendors referenced in the award submissions below have been verified against the Excluded Parties List System maintained by the General Services Administration at <https://www.sam.gov/portal/public/SAM/>.***

Noticed Agenda Item

(Exhibits available upon request)

Item 16: AC2019-10-16

**Rapid7 Maintenance
Vendor: Insight Public Sector
(Cost: \$236,757.83; Funding: 24001)**

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Rapid7 Maintenance / Insight Public Sector		Cost: \$236,757.83
Solicitation No: Amendment	Budgeted, Transferred, or Contingency: Budgeted	
On-Going Maintenance Cost: N/A	Funding Source: 24001	
Attached / Supporting Documents		
Exhibit "A" – Insight Quote		
Exhibit "B" – Award AC2018-11-15		
Exhibit "C" – Public Posting		

BACKGROUND:

JAA previously approved Award No. AC2018-11-15 to Insight Public Sector for additional Rapid7 licenses and related maintenance. However, the maintenance amounts listed in this award failed to consider maintenance for existing licenses. This request seeks to amend the four renewals, accordingly. The total increase amount in Award No. AC2018-11-15 is \$191,920.23.

	Year 1	First Renewal	Second Renewal	Third Renewal	Fourth Renewal	
AC2018-11-15	\$24,837.60	\$5000	\$5000	\$5000	\$5000	
Amendment		\$44,168.00	\$46,626.40	\$49,207.72	\$51,918.11	\$191,920.23
		\$49,168.00	\$51,626.40	\$54,207.72	\$56,918.11	
						\$236,757.83

Rapid7 is software utilized to provide the required security for PCI compliance, FDLE compliance, and general network security.


RECOMMENDATION:

Information Technology recommends that Award No. AC2018-11-15 to Insight Public Sector, for Rapid7 licenses and related maintenance, be amended to include all maintenance costs associated with Rapid7 software in an amended first renewal amount of \$44,168.00 for a new total not-to-exceed first-renewal amount of \$49,168.00, with additional renewals of up to three years with a total amended amount of \$147,752.23 totaling of \$162,752.23. The amount for renewals one through four is \$191,920.23, for a new total potential award amount of \$236,757.83.

Initial Year (Completed)	First Renewal	Second Renewal	Third Renewal	Fourth Renewal
\$24,837.60	\$49,168.00	\$51,626.40	\$54,207.72	\$56,918.11



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	Steven Schultz/Director of Information Technology
Signature:	

I have verified that, as of 10/22/2019 (insert date), there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).

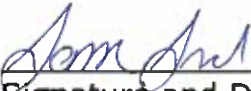
ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Steven Schultz
Director of Information Technology

 10/22/19
Signature and Date

PROCUREMENT REVIEW:

Buyer: Samantha Smid

 10/22/19
Signature and Date

Devin J. Reed
Director of Contracts & Administration

 10.23.19
Signature and Date

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer

 10/24/19
Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: ____ Ayes; ____ Nays)

Meeting Date: _____

Recording Secretary

CHIEF EXECUTIVE OFFICER APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
OCTOBER 28, 2019

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Noticed Agenda Item

(Exhibits available upon request)

Item 17: AC2019-10-17

PARCS Maintenance

Vendor: Johnson Controls

(Cost: \$835,663.00; Funding: 24001)

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: PARCS Maintenance / Johnson Controls		Cost: \$835,663.00
Solicitation No: Sole Source	Budgeted, Transferred, or Contingency: Budgeted	
On-Going Maintenance Cost:	Funding Source: 24001	
Attached / Supporting Documents		
Exhibit "A" – TIBA Designation of JCI as service provider		
Exhibit "B" – JCI Support Proposal		
Exhibit "C" – Executed Contract Pricing		

BACKGROUND:

JAA previously issued RFP No. 16-09-24001 for a new Parking and Revenue Control System (PARCS). Johnson Controls (JCI) was deemed the highest evaluated bidder, and this project was subsequently awarded to JCI.

As the PARCS project is nearing completion, it is in JAA's best interest to place the system under software assurance as well as institute a preventative maintenance program to ensure the system operates reliability into the future, which services were contemplated in the referenced RFP. The proposed services include all software, interfaces, and liaison with third parties, as well as preventative maintenance schedules and the provision of emergency break-fix services. This mechanism creates one responsible party for any system issues.

It should also be noted that TIBA/Signature Controls has identified JCI as the designated support provider for the Jacksonville Aviation Authority. As such, this represents a sole-source purchase.

RECOMMENDATION:

Information Technology recommends a properly noticed sole-source award be made to JCI for support and maintenance of JAA's PARCS system in a not-to-exceed first-year amount of \$148,110.00, with renewals of up to four years at JAA's sole discretion, for a total potential not-to-exceed award amount of \$835,663.00.

Initial Year	First Renewal	Second Renewal	Third Renewal	Fourth Renewal
\$148,110.00	\$159,521.00	\$167,497.00	\$175,871.00	\$184,664.00



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	Steven Schultz/Director of Information Technology
Signature:	

I have verified that, as of 10/ 22 2019 (insert date), there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (*directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same*).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Steven Schultz
Director of Information Technology

Signature and Date 10/22/19

PROCUREMENT REVIEW:

Buyer: Samantha Smid

Signature and Date 10/22/19

Devin J. Reed
Director of Contracts & Administration

Signature and Date 10.23.19

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer

Signature and Date 10/24/19

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____

Recording Secretary

CHIEF EXECUTIVE OFFICER APPROVAL:

Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY:

Empty box for conditions of approval.



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
OCTOBER 28, 2019

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Noticed Agenda Item

(Exhibits available upon request)

Item 18: AC2019-10-18

Mass Communications

Vendor: Everbridge

(Cost: \$202,901.18; Funding: 24001)



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Mass Communications / Everbridge	Cost: \$202,901.18
Solicitation No: Sole Source	Budgeted, Transferred, or Contingency: Budgeted
On-Going Maintenance Cost: See below	Funding Source: 24001
Attached / Supporting Documents	
Exhibit "A" – Everbridge Quote	
Exhibit "B" – Award AC2018-11-15	
Exhibit "C" – Public Posting	

BACKGROUND:

JAA currently uses Everbridge for mass notifications in the event of an emergency. Everbridge is a "service" and, as JAA desires to continue its use, the service fee must be paid annually.


This purchase is being presented as a sole source. While there may be other mass notification systems available, it would be disruptive and impractical to replace the current system. Replacement would require the time and expense to set up a new system and would require an overlap of the current (Everbridge) product with a new product to ensure continual availability of this function.

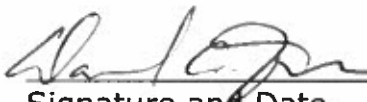

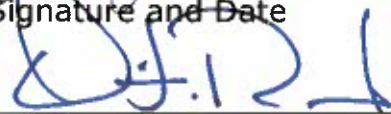
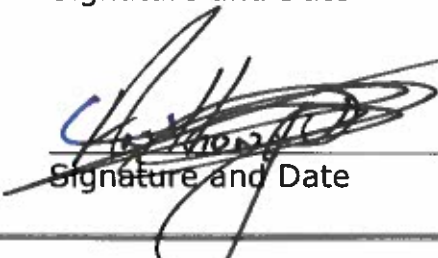
RECOMMENDATION:

Information Technology recommends that JAA make a properly noticed piggyback award to Everbridge for mass notification services, in an initial year amount of \$36,720.00, with up to four renewals at JAA's sole discretion, representing a total potential not-to-exceed award amount of \$202,901.18.

Initial Year	First Renewal	Second Renewal	Third Renewal	Fourth Renewal
\$36,720.00	\$38,556.00	\$40,483.80	\$42,507.99	\$44,633.39

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	Steven Schultz, Director of Information Technology
Signature:	 I have verified that, as of 10/22/2019, there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (<i>directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same</i>).

ORIGINATED AND SUBMITTED FOR APPROVAL BY:	
Steven Schultz Director of Information Technology	 Signature and Date <u>10/22/19</u>
PROCUREMENT REVIEW:	
Buyer: Samantha Smid	 Signature and Date <u>10/22/19</u>
Devin J. Reed Procurement Director	 Signature and Date <u>10.23.19</u>
SUBMITTED FOR APPROVAL:	
Tony Cugno Chief Operating Officer	 Signature and Date <u>10/24/19</u>

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____
Recording Secretary

CHIEF EXECUTIVE OFFICER APPROVAL:

Mark VanLoh
 Chief Executive Officer _____
 Signature and Date

CONDITIONS OF APPROVAL, IF ANY:



JACKSONVILLE AVIATION AUTHORITY
AWARDS COMMITTEE MEETING AGENDA
OCTOBER 28, 2019

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Noticed Agenda Item

(Exhibits available upon request)

Item 19: AC2019-10-19

**Cecil Airport Northwest Development
Vendor: Michael Baker International, Inc.
(Cost: \$876,861.32; Funding: Capital)**



SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Subject/Awardee: Cecil Airport Northwest Development / Michael Baker International, Inc.		Cost: \$876,861.32
Solicitation No: RFQ No. 19-36-42001	Budgeted, Transferred, or Contingency:	Budgeted
On-Going Maintenance Cost: N/A	Funding Source:	Capital

Attached / Supporting Documents

- Exhibit "A":** Proposal Summary (full version available upon request)
- Exhibit "B":** Evaluation Matrix

BACKGROUND:

JAA released Request for Qualifications (RFQ) No. 19-36-42001 for design and related services associated with the Northwest Development at Cecil Airport. The project includes site planning for a four-hangar aeronautical development with support facilities and infrastructure. Upon JAA's approval of the development plan, the Consultant will provide design and permitting for the first phase of the development, which includes one 30,000 square foot hangar with support facilities and the required infrastructure.

On September 18, 2019, four responses were received and were subsequently evaluated and ranked as follows:

Michael Baker International	92.05	Pond & Company	89.60
Haskell	90.80	RS&H, Inc	89.39


Based on the results, the Evaluation Committee recommended entering into contract negotiations with Michael Baker International, Inc (MBI). Consistent with the recommendation below, JAA has negotiated an acceptable Project Proposal with MBI.

The project was budgeted at \$8,500,000 in FY18.

RECOMMENDATION:

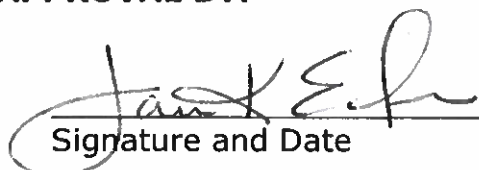
Planning and Development recommends an award be made to Michael Baker International, Inc., the highest ranked of four respondents to RFQ No. 19-36-42001, for Engineering Consultant Services on the Cecil Airport Northwest Development Project, in a total not-to-exceed amount of \$876,861.32.

SUBMISSION FOR AWARDS COMMITTEE APPROVAL

Verification of Funding	
Name/Title:	Derek Powder, Sr Manager of Engineering & Construction
Signature:	 <small>I have verified that, as of <u>10/22/2019</u> there are budgeted funds in the above-referenced funding source that are sufficient to cover the amount of this award submission (directors or their designees may verify funding; however, verification of an award submission that is unbudgeted or that requires transferred or contingency funding must also attach approved documentation evidencing the same).</small>

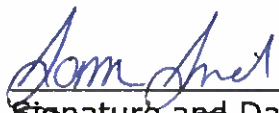
ORIGINATED AND SUBMITTED FOR APPROVAL BY:

Jaime Eaton
Design & Construction Engineer

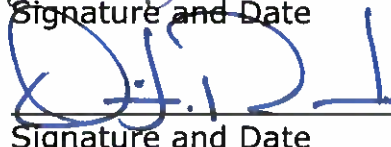
 10/22/19
Signature and Date

PROCUREMENT REVIEW:

Buyer: Samantha Smid

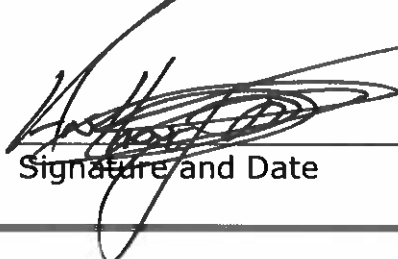
 10/22/19
Signature and Date

Devin J. Reed
Procurement Director

 10.23.19
Signature and Date

SUBMITTED FOR APPROVAL:

Tony Cugno
Chief Operating Officer

 10/24/19
Signature and Date

AWARDS COMMITTEE APPROVAL / DENIAL: (Vote: _____ Ayes; _____ Nays)

Meeting Date: _____

Recording Secretary

CEO APPROVAL:
Mark VanLoh
Chief Executive Officer

Signature and Date

CONDITIONS OF APPROVAL, IF ANY: