

Mandatory Requirements Checklist
Community Outreach and Governmental Facilitator Services
RFP # 12-27-44202
June 7, 2012 @ 2pm

Proposer Name	Checklist Requirement Number 1	Checklist Requirement Number 2	Checklist Requirement Number 3	Checklist Requirement Number 4	Checklist Requirement Number 5
	Respondent must provide evidence to demonstrate the fact that its company or the owners of its company have been primarily in the business of providing community outreach and governmental relation services for a minimum of five (5) years immediately prior to the date of the proposal opening.	Respondent proposed price for the Initial Year of the contract . Proposed price is inclusive of all reasonable out of pocket expenses incurred by the Respondent in the performance of this contract. Extra ordinary expenses will not be reimbursed unless the Respondent obtains prior written authorization from the Authority for such expenses	Conflict of Interest (Exhibit A)	Not Applicable	Not Applicable
1. Hipps Group	X	\$48,000	X		
Recording Secretary	Marilyn V. Fryar				
Witness	Nancy Coppen				
Witness	Monica M. Frazier				
UNOFFICIAL OPENING MATRIX					