



RFQ No. 26-25-42001
Architectural/Engineering Consultant Services

Release Date: August 13, 2026

Addendum No. 03

Submitted Questions and Responses

- Q1:** I would like to ask whether the submission is required to be from a complete architecture and engineering team, or whether a standalone team offering either architecture services or engineering services would also be eligible for consideration. Please advise on the preferred submission structure and whether both options are acceptable.
- R1:** **Proposers providing only architecture or engineering services may submit Statements of Qualifications. The evaluations may reflect that such a “standalone team” is not able to provide all of the requested services.**
- Q2:** On page 14 of the JAA A/E On-Call RFQ, the submission requirements state the following:
All submittals will be limited to twenty (25) one-sided pages with no exceptions (cover letters, dividers, appendix forms, business licenses, and references will not count toward the 25-page limit) and should make minimum use of pages that are not directly pertinent to the project.
Just to clarify—are we allowed 20 or 25 pages as our page limit for the submittal?
- R2:** **All submittals will be limited to twenty-five (25) one-sided pages with no exceptions (cover letters, dividers, appendix forms, business licenses, and references will not count toward the 25-page limit) and should make minimum use of pages that are not directly pertinent to the project.**
- Q3:** On Page 14 of 30, it states “all submittals will be limited to twenty (25) one-sided pages”. There is a discrepancy between the written page count and the numbered page count. Can you confirm that the required page count is twenty-five (25) one-sided pages?
- R3:** **Please refer to R3.**
- Q4:** Are prime consultants that are selected for the JAA Planning RFQ precluded from being a subconsultant for the JAA A/E On-Call?
- R4:** **Consultants selected for the JAA Planning Contract(s) will not be precluded from being a subconsultant or prime consultant for the A/E Services contract(s).**
- Q5:** Per direction provided in the pre-submission conference, Respondents are required to submit any proposed changes to the Sample Contract prior to proposal submission. Previous contracts executed by the Jacksonville Aviation Authority have included the following language under Article 1 – Consultant’s Services and Responsibilities, under 1.1 Scope of Services.



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"1.1 Scope of Services. The Consultant represents to the Owner that the Consultant will perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the profession currently providing aviation design services to complete the phased work of this Project in an effective, expeditious and cost-effective manner (Standard of Care). The Consultant shall furnish all services, documents, drawings, and any other matters called for in this Agreement as well as those contained in the Request for Statement of Qualifications which, by this reference, is made a part hereof. The full scope and nature of the specific service rendered on individual projects shall, however, be specifically adapted and/or modified by written agreement between the Owner and the Consultant in the following manner:"

We propose to replace Section 1.1 Scope of Services of the Sample Contract provided with the RFQ in its entirety with the statement provided above.

- R5: Various requests have been received to revise the language in Article 1.1, Scope of Services. The current language in Article 1.1 will be maintained.**
- Q6:** Appendix 5 Article 5.5 Design Within Budget Limitations, 5.5.2 Protection against Cost Overruns – Request to strike the following in 5.5.2a "The redesign shall be performed at no additional cost..." and replace with "The redesign shall be performed at a reasonable cost..."
- R6: This request is denied. The full text of that sentence of Article 5.5.2.a states "The redesign shall be performed at no additional cost to the extent the design is within the original project scope and will be compensated as an additional service to the extent the Owner authorizes an increase to the scope." The current contract language already provides for an adjustment to the design fee when justified by a scope increase.**
- Q7:** Appendix 5 Article 1.6 Responsibility of the Consultant. - Request to add "Construction Phase" language similar to the following,
- a. 1.6.4 . Construction Phase Services.
 - b. 1.6.4.1. Observation. If Consultant is called upon to observe the work of Owner's construction contractor(s) for the detection of defects or deficiencies in such work, Consultant will not bear any responsibility or liability for such defects or deficiencies or for the failure to so detect. Consultant shall not review or manage the means, methods, techniques, sequences or procedures utilized by any construction contractor. Consultant shall not make inspections or reviews of the safety programs or procedures of the construction contractor(s) and shall not review their work for the purpose of ensuring their compliance with safety standards. The construction contractor(s) shall be solely responsible for construction safety.
 - c. 1.6.4.2. Submittals. If Consultant is called upon to review submittals from construction contractors, Consultant shall review and take other appropriate action upon construction contractor(s)' submittals such as shop drawings,



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product data and samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the contract documents. Review of such submittals will not be conducted for the purpose of determining the accuracy and completeness of other details such as dimensions and quantities or for substantiating instructions for installation or performance of equipment or systems designed by the construction contractor, all of which remain the responsibility of the construction contractor. Consultant's review shall not constitute approval of safety precautions or of construction means, methods, techniques, sequences or procedures. Consultant's review of a specific item shall not indicate approval of an assembly of which the item is a component.

d. 1.6.4.3. Responsibility. Consultant shall not assume any responsibility or liability for performance of the construction services, or for the safety of persons and property during construction, or for compliance with federal, state and local statutes, rules, regulations and codes applicable to the conduct of the construction services. All services performed by others, including construction contractors and their subcontractors, shall be warranted only by such others and not by Consultant.

R7: This request is denied. Some limitations on liability may be included, but these are too broad or unnecessary.

Q8: Appendix 5 Article 5.1 Insurance:
a. "Professional Liability" (Errors and Omissions) is separate insurance coverage. "Professional Liability" language is included in the "Commercial General Liability" section. Request to separate and/or remove "Professional Liability" language from "Commercial General Liability" section.
b. Request to add "General Aggregate" to "Commercial General Liability."
c. RFQ General Conditions indicates that there is a requirement for "Business Automobile Liability." The Appendix 5 Sample Contract indicates "Business Automobile Liability: This is not required for RFP No. 26-26-42001." Please confirm which is correct.
d. If "Business Automobile Liability" Is required,
e. Request to update the amount to \$2,000,000
f. Request strike "Each Occurrence" and to add "Combine Single Limit"
g. Request to confirm that if "Professional Liability" insurance is required that Waiver of Subrogation is not required for "Professional Liability."
h. Request to add "With prior notice to the Respondent and if commercially available" to "Right to Revise or Reject:" section.

R8: The requested insurance changes are denied.



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End of Addendum

The Question-and-Answer Period is closed.

Statement of Qualifications must be submitted in Demandstar.com by 2:00 PM local time on
Tuesday, August 25, 2026.