Mandatory Requirements Checklist and Opening Matrix
Holiday Party Venue and Catering Services
RFP#12-24-26101

Proposer Name	Mandatory Requirement	Proposed Price: Parking Services	Proposed Price: Guranteed Room Rate	Proposed Price: Hosted Bar 500 Drink Tickets	Proposed Price Menu/Food	Proposed Price: Room Rental	Conflict of Interest Form
	Venue must be a hotel, no conference centers or restrurants located on the northside, downtown, Neptune Beach geographical area of Jax, Fl (Duval County) or Amelia Island geographical area of Fernandina Beach, Fl and have hosted events accomodating 250 people or more.	Self Parking and Valet Parking	Standard (Double Bed) and Suite	Tickets may be used for Beer, Wine or Mixed Drinks	Price per person for Initial Year (2012)		
1. One Ocean Resort Hotel and Spa	**Yes**	**Self: N/A**	**Standard: $159.00**	$5,875.00	$69.00	Waived	Yes
		Valet: $10.00-$15.00	**Suite: Price based upon Availability**				
2. Hyatt Regency	**Yes**	**Self: $8.00**	**Standard: $89.00**	$4,235.00	$60.00	Waived	Yes
		Valet: $15.00	**Suite: $250.00**				
3. Davoli's Catering/ Aloft Hotel	**Yes**	**Self: $0.00**	**Standard: $79.00**	$2,500.00	$63.50	$5,500.00	Yes
		Valet: $5.00	**Suite: $0.00**				
Recording Secretary	**Christine Thomas**						
Witness	**Roy Sledge**						
Witness	**Monica M. Frazier**						
UNOFFICIAL OPENING MATRIX							