



REQUEST FOR QUOTE #1252-43605
Armored Car Services

Description: Armored Car Services for JAA

The Jacksonville Airport Authority (JAA) is requesting a quote for Armored Car Services at the Jacksonville International Airport (JIA).

The services will cover:

- Pick up deposits from specified location
- Deposit funds in specified bank
- Make change shipments upon request

Include in your quote any fees or charges that can be charged to the JAA, including the following if applicable:

- Fuel Charges
- Excess liability Charges
- Holiday Pick up Charges
- Excess Premises Time Charges
- Change Shipments, per call

Provide a monthly cost for pick up service

Location and Schedule:

JIA Parking Office/Republic Parking
2400 Yankee Clipper Drive
Jacksonville, FL 32218

Pick up Time: 1pm – 4pm

Pick up Days: Monday - Saturday

Deposit Delivery:

BBVA Compass
1006 Skinner Lake Drive
4th Floor
Jacksonville, Florida 32246
Same day or next banking day

Change in Scope of Services

The JAA without invalidating the Contract, may order extra work or make changes by altering, adding to, or deducting from the work, and the Contract will be adjusted accordingly, based on the unit prices quoted in response to this RFQ. Changes in the work and the Contract sum may only be changed by prior written agreement executed by the parties with proper authorization to do so.

Addenda

No interpretation of the meaning of any part of the RFQ, or corrections of any apparent ambiguity, inconsistency or error therein, will be made to any Proposer orally. Every request for written interpretations or corrections **MUST** be in writing via US Mail, fax, or e-mail to:

Jacksonville Aviation Authority
Procurement Department
Attn: Christine Thomas
14201 Pecan Park Road South
Jacksonville, FL. 32218
Fax: 904-741-2350
E-mail: christine.thomas@flyjacksonville.com

Award of Agreement

The JAA reserves the right to accept and reject any or all quotes, in whole or in part. The JAA shall be under no obligation or duty to award the agreement to the lowest proposed price. The JAA reserves the right to award the agreement to multiple firms submitting the quote which will be the most advantageous and beneficial to the JAA. The JAA will be the sole judge of which quote(s) will be in its best interest and its decision will be final.

Contract Term

The Contract term will be for an initial one (1) year period, with four (4), one year renewal options available at the sole option of the JAA. The Contract may be terminated at any time with thirty (30) days written notification, with or without cause, by the JAA. All JAA Contracts are subject to the availability of budgeted funds.

Payment Terms

An original invoice, which must reference the assigned purchase order number, should be mailed the JAA, Attn: Accounts Payable, 14201 Pecan Park Road, Jacksonville, FL 32218. Invoices will be processed in accordance with normal JAA procedures, which is thirty (30) days net after receipt of an approved invoice.

Delivery of Quotes: Quotes Due by April 9, 2012

An original of the proposal and any supplemental material should be submitted via US mail, fax or e-mail to:

Jacksonville Aviation Authority
Procurement Department
Attn: Christine Thomas
14201 Pecan Park Road South
Jacksonville, FL. 32218
Fax: 904-741-6402 E-mail: christine.thomas@flyjacksonville.com

Insurance

Contractor agrees to maintain, on a primary basis and at its sole expense, at all times during the life of this contract the following insurance coverages, limits, including endorsements described herein. The requirements contained herein, as well as JAA's review or acceptance of insurance maintained by Contractor is not intended to and shall not in any manner limit or qualify the liabilities or obligations assumed by Contractor under this contract.

Commercial General Liability: Contractor agrees to maintain Commercial General Liability at a limit of liability not less than \$2,000,000 Each Occurrence. Contractor further agrees coverage shall not contain any endorsement(s) excluding nor limiting Product/Completed Operations, Contractual Liability, Cross Liability nor Professional Liability.

Business Automobile Liability: Contractor agrees to maintain Business Automobile Liability at a limit of liability not less than \$1,000,000 (non-AOA access) Each Occurrence. Contractor further agrees coverage shall include liability for Owned, Non-Owned & Hired automobiles. In the event Contractor does not own automobiles, Contractor agrees to maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy. In the event the contractor requires AOA access, then the Business Automobile Liability Limit will be not less than \$5,000,000

Worker's Compensation Insurance & Employers Liability. Contractor shall maintain Worker's Compensation Insurance & Employer Liability in accordance with Chapter 440, Florida Statutes, as now or hereafter amended. Coverage shall be provided on a primary basis.

Additional Insured: Contractor agrees to endorse JAA as an Additional Insured with a CG2026 Additional Insured – Designated Person or Organization endorsement or similar endorsement, to the Commercial General Liability and Business Auto Liability. The Additional Insured shall read "Jacksonville Aviation Authority."

Waiver of Subrogation: Contractor agrees by entering into this contract to a Waiver of Subrogation for each required policy herein. When required by the insurer, or should a policy condition not permit Contractor to enter into a pre-loss agreement to waive subrogation without an endorsement, then Contractor agrees to notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy, which includes a condition specifically prohibiting such an endorsement, or voids coverage should Contractor enter into such an agreement on a pre-loss basis.

Certificate(s) of Insurance: Contractor agrees to provide JAA a Certificate(s) of Insurance evidencing that all coverages, limits and endorsements required herein are maintained and in full force and effect. Said Certificate(s) of Insurance shall include a minimum thirty (30) day endeavor to notify due to cancellation or non-renewal of coverage. The Certificate Holder address shall read:

Jacksonville Aviation Authority
Risk Management Department
14201 Pecan Park Road South
Jacksonville, FL 32218

Umbrella or Excess Liability: Contractor may satisfy the minimum liability limits required above for Commercial General Liability and Business Auto Liability under an Umbrella or Excess Liability policy. There is no minimum Per Occurrence limit of liability under the Umbrella or Excess Liability; however, the Annual Aggregate limit shall not be less than the highest "Each Occurrence" limit for the Commercial General Liability and Business Auto Liability. CONTRACTOR agrees to endorse JAA as an "Additional Insured" on the Umbrella or Excess Liability, unless the Certificate of Insurance states the Umbrella or Excess Liability provides coverage on a pure "True Follow-Form" basis.

Right to Revise or Reject: JAA reserves the right, but not the obligation, to review and revise any insurance requirement, not limited to limits, coverages and endorsements based on insurance market conditions affecting the availability or affordability of coverage; or changes in the scope of work / specifications affecting the applicability of coverage. Additionally, the JAA reserves the right, but not the obligation, to review and reject any insurance policies failing to meet the criteria stated herein or any insurer providing coverage due.

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**QUOTATION FORM
ARMORED CAR SERVICES
RFQ # 1252-43605**

Company Name: _____

Contact Name: _____

Email: _____

Phone Number: _____

Fax Number: _____

A. Monthly cost per pick up

JAA Parking Office/Republic Parking \$ _____

Initial YR

\$ _____

Option YR #1

\$ _____

Option YR #2

\$ _____

Option YR #3

\$ _____

Option YR #4

- Fuel Charges \$ _____
- Excess Liability Charges \$ _____
- Holiday Pick up Charges \$ _____
- Excess Premises Time Charges \$ _____
- Change Shipments, per call \$ _____

FAILURE TO SIGN YOUR QUOTE WILL CONSTITUTE A MATERIAL IRREGULARITY AND WILL RESULT IN REJECTION OF THE QUOTE.

Authorized Agent's Signature: _____ Date: _____

Printed Name: _____ Email: _____

Title: _____

Bidder is a: [] Corporation [] Partnership [] Individual

Remittance Address: _____

All quotes must be submitted no later than **Wednesday, April 9, 2012 at 2:00 PM** (local time)