



JAA
Jacksonville
Aviation
Authority

MINUTES
Board of Directors Meeting
Admin. Bldg./Training Room
January 24, 2011

Chairman Ernie Isaac called the January 24, 2011 Board of Directors meeting to order at 8:30am. The following were in attendance at the call to order:

Mr. Ernie Isaac, Chairman
Chester Aikens, DDS, Vice Chairman
Mr. A. L. Kelly, Secretary
Mr. Jack Demetree, Treasurer
Mrs. Deborah Pass-Durham, Member
Mr. Ronald Weaver, Member
Mr. Cyrus Jollivette, Member
Mr. Steven Grossman, Executive Director/CEO
Mrs. Ernestine Moody-Robinson, Deputy Executive Director/COO
Mr. Richard Rossi, CFO
Mrs. Debra Braga, Office of the General Counsel
Councilman Ronnie Fussell, JAA Council Liaison
Mrs. Melissa Marcha'-Lee, Sr. Executive Assistant/Recording Secretary
A listing of all attendees is on file in the office of Recording Secretary.

Chairman Isaac welcomed all the members of the public in attendance at the meeting, and called on fellow board member A. L. Kelly to lead the group in reciting the pledge of allegiance.

Report from the Security Committee

Chairman Isaac called on Security Committee Chairman Ronald Weaver for a report from his recent committee meeting. Mr. Weaver advised that the purpose of the meeting was to hear updates from Mr. Wayne Clark, Director of Aviation Security, on the security department reorganization and the security program for the general aviation airports, and that the committee was satisfied with Mr. Clark's report.

Committee Chairman Weaver advised that this concluded his report.



CEO Report

Chairman Isaac called on Mr. Grossman for his CEO report.

Executive Director/CEO

Steve Grossman

- (1) Monthly employee recognition program
- (2) Parking program update
- (3) Re-branding update

Mr. Grossman advised that our employee recognition this month focused on Ms. Stephanie Morgan of the Airport Operations Communications Center. Mr. Grossman and Chairman Isaac presented Stephanie with a certificate and gift card, and thanked her for her service and dedication to JAA. Next, Mr. Grossman called upon Mrs. Nancy Coppen, Parking Administrator, to provide an update on the parking program, sharing concerns, strategies, and new rates through a slide presentation. Mr. Grossman then provided an update on the re-branding process, advising that he spoke at a recently-held community meeting on January 19, 2011 which approx. 100 people attended, for the purpose of discussing the name change at Craig Airport – however, it became a meeting for participants to discuss the runway extension, and Mr. Grossman advised the board that he clearly stated to the crowd that we are not actively pursuing the extension. Chairman Isaac reiterated Mr. Grossman’s comment that nothing has been presented on the runway issue and if it does come up again in the future, there will be many public discussions at that time. At this point in the meeting, Chairman Isaac advised that he would hear comments from the public regarding the Craig Airport name change. Speaker cards were completed by Councilman Clay Yarborough and Councilman John Crescimbeni, both of whom spoke on the issue. Chairman Isaac thanked them for their comments. Mr. Grossman then proposed that the name for Craig Airport be changed to Jacksonville Executive@Craig Airport. Chairman Isaac called for a motion on the name change, and upon motion so made by Jack Demetree and seconded by Ronald Weaver, the motion was unanimously approved by the board. Lastly regarding the re-branding, Mr. Grossman advised the board that steps have been taken (t-shirts, employee meetings, new website, etc.), the cost figure has been refined to approximately \$155,000.00, and it is our intent to grow to full name implementation (signs, letterheads, etc.) by next year.

Mr. Grossman advised that this concluded his report.

Chairman Isaac called for a brief recess at 8:45am, then reconvened the meeting at 8:55am.

Old Business

There was no discussion of any old business.



Old Business

There was no discussion of any old business.

New Business Submissions

BD2010-12-01

Rusty Chandler

Cecil Airport Firing Range Lease Agreement Between JAA and Florida State College at Jacksonville

Upon motion made by Mrs. Pass-Durham and seconded by Mr. Weaver, the board granted approval of the Cecil Airport Firing Range Lease Agreement Between JAA and Florida State College at Jacksonville.

The viva voce vote was as follows:

Pass-Durham Aye Weaver Aye Isaac Aye Kelly Aye

The submission was unanimously approved by the board.

BD2010-12-02

Steve Grossman

First Amendment to the Amended and Restated Option Agreement between Jacksonville Aviation Authority ("JAA") and Embraer Aircraft Holding, Inc.

Upon motion made by Mr. Weaver and seconded by Mr. Kelly, the board granted approval of the First Amendment to the Amended and Restated Option Agreement between Jacksonville Aviation Authority ("JAA") and Embraer Aircraft Holding, Inc..

The viva voce vote was as follows:

Pass-Durham Aye Weaver Aye Isaac Aye Kelly Aye

The submission was unanimously approved by the board.



BD2010-12-03

Steve Grossman

Establish Project and Budget for Purchase of Equipment for Coating Facility at Cecil Field

Upon motion made by Mr. Weaver and seconded by Mr. Kelly, the board granted approval to Establish Project and Budget for Purchase of Equipment for Coating Facility at Cecil Field.

The viva voce vote was as follows:

Pass-Durham Aye Weaver Aye Isaac Aye Kelly Aye

The submission was unanimously approved by the board.

BD2010-12-04 (Walk-on Item)

Richard Rossi

Approval of Fifth Amendment to Purchase and Sale Agreement between Jacksonville Aviation Authority and LT Industrial, LLC, a Georgia limited liability company

Upon motion made by Mrs. Pass-Durham and seconded by Mr. Weaver, the board granted Approval of Fifth Amendment to Purchase and Sale Agreement between Jacksonville Aviation Authority and LT Industrial, LLC, a Georgia limited liability company.

The viva voce vote was as follows:

Pass-Durham Aye Weaver Aye Isaac Aye Kelly Aye

The submission was unanimously approved by the board.

Approval of Minutes

Upon motion made by Mr. Weaver and seconded by Mrs. Pass-Durham, the board approved the minutes of the November 22, 2010 Board of Directors meeting.

The viva voce vote was as follows:

Pass-Durham Aye Weaver Aye Isaac Aye Kelly Aye

The minutes were unanimously approved by the board.



Updates/Other Reports

Before hearing the updates and other reports, Mr. Isaac shared this message with the group: JAA is doing an outstanding job. We're an independent business and receive no tax dollars - if we don't receive revenue we will falter as would any other business.

Financial Update

Richard Rossi, CFO

Mr. Richard Rossi provided an overview of the Unaudited Financial Report for two months ending November 30, 2010.

City Council Update

Councilman Ronnie Fussell

Councilman Fussell was not present at the meeting.

Board Communications

Chairman Isaac called upon Mr. Ken Durkee, a tenant at Jacksonville Executive Airport (who had completed a speaker card), who spoke on the subject of the Authority's intent to enhance security at Jax Ex.

Chairman Isaac advised that for 2011, the meetings will continue on the 4th Monday of the month – the next meeting will be held on January 24, 2011 at 8:30 a.m. at the JAA Administrative Building, 3rd Floor, Ed Austin Board Room. He wished everyone a safe and happy new year.

Adjournment

There being no further business to come before the Board of Directors, Chairman Isaac adjourned the meeting at 9:15am.



New Business
Submissions

BD2011-1-01

Todd Lindner

***Acceptance of FDOT Supplemental Joint Participation Agreement #4
 for Design & Rehab of East Apron at Herlong Airport***

Upon motion made by Mrs. Pass-Durham and seconded by Mr. Kelly, the board granted acceptance of FDOT Supplemental Joint Participation Agreement #4 for Design & Rehab of East Apron at Herlong Airport.

The viva voce vote was as follows:

Pass-Durham	Aye	Weaver	Aye	Isaac	Aye	Kelly	Aye
Demetree	Aye	Jollivette	Aye	Aikens	Aye		

The submission was unanimously approved by the board.

BD2011-1-02

Debra Braga

Approval of Delegation of Authority Policy

Motion for approval was made by Mr. Jollivette and seconded by Dr. Aikens, however, Mr. Weaver requested that the board be given more time to review the policy. Mr. Jollivette then withdrew his motion and the board tabled the item, asking that it be presented again at the February meeting.

BD2011-1-03

Todd Lindner

***Acceptance of FDOT Joint Participation Agreement (JPA) 429098-1 for Design
 & Construction of Spine Rd. at Cecil Airport & Approval of Budget Transfer***

Upon motion made by Mr. Weaver and seconded by Mrs. Pass-Durham, the board granted Acceptance of FDOT Joint Participation Agreement (JPA) 429098-1 for Design & Construction of Spine Rd. at Cecil Airport & Approval of Budget Transfer. Mr. Lindner recognized Mr. Gene Lamp w/FDOT who was in attendance at the meeting, advising that the JAA greatly appreciates his support of our on-going efforts.

The viva voce vote was as follows:

Pass-Durham	Aye	Weaver	Aye	Isaac	Aye	Kelly	Aye
Demetree	Aye	Jollivette	Aye	Aikens	Aye		

The submission was unanimously approved by the board.



Approval of Minutes

Upon motion made by Mr. Weaver and seconded by Mrs. Pass-Durham, the board approved the minutes of the December 28, 2010 Board of Directors meeting.

The viva voce vote was as follows:

Pass-Durham	Aye	Weaver	Aye	Isaac	Aye	Kelly	Aye
Demetree	Aye	Jolivette	Aye	Aikens	Aye		

The minutes were unanimously approved by the board.

Updates/Other Reports

Financial Update

Richard Rossi, CFO

Mr. Rossi provided an overview of the Unaudited Financial Report for three months ending December 31, 2010.

City Council Update

Councilman Ronnie Fussell

Councilman Fussell wished everyone a happy new year. He further advised that he'll be our liason for five more months and looks forward to continuing the relationship with us.

Board Communications

Chairman Isaac called upon Debra Braga, our JAA attorney from the office of General Counsel, who provided an update on the Sunshine Law. Among other items, Mrs. Braga reminded the board that a discussion involving more than one board member necessitates a meeting which must be publicly noticed. Also, she cautioned the board to be careful of e-mail replies, stating that using the "reply to all" method on e-mails involving other board members constitutes a meeting. Lastly, she stated that the time requirement for a meeting notice is 48 hours prior to, and that all board members who attend a meeting, be it a specific committee meeting, or board meeting, must vote as applicable.

Chairman Isaac advised that the next meeting will be held on February 28, 2011 at 8:30 a.m. at the JAA Administrative Building, 3rd Floor, Ed Austin Board Room

Adjournment

There being no further business to come before the Board of Directors, Chairman Isaac adjourned the meeting at 9:30am.



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MINUTES

**Board of Directors Meeting
(immediately following Finance & Audit
Committee Meeting)
Admin. Bldg./Ed Austin Board Room
February 28, 2011**

Chairman Ernie Isaac called the February 28, 2011 Board of Directors meeting to order at 8:55am. The following were in attendance at the call to order:

Mr. Ernie Isaac, Chairman
Chester Aikens, DDS, Vice Chairman
Mr. Jack Demetree, Treasurer
Mrs. Deborah Pass-Durham, Member
Mr. Ronald Weaver, Member
Mr. Cyrus Jollivette, Member
Mr. Steve Grossman, Executive Director/CEO
Mrs. Ernestine Moody-Robinson, Deputy Executive Director/COO
Mr. Richard Rossi, CFO
Mrs. Debra Braga, Office of the General Counsel
Mrs. Melissa Marcha'-Lee, Sr. Executive Assistant/Recording Secretary
A listing of all attendees is on file in the office of Recording Secretary.

Chairman Isaac called on fellow board member Deborah Pass-Durham to lead the group in reciting the pledge of allegiance.

Report from the Finance & Audit Committee

Chairman Isaac called on Finance & Audit Committee Chairman Jack Demetree for a report from his committee meeting. Mr. Demetree advised that our independent auditor Ernst & Young presented their annual audit report. Also, Mr. Rossi presented an amendment to the investment policy. Lastly, Mrs. Kertecia Mond, Internal Auditor, presented the Internal Audit Charter.

Committee Chairman Demetree advised that this concluded his report.

CEO Report

Chairman Isaac called on Mr. Grossman for his CEO report.



Executive Director/CEO

Steve Grossman

- (1) Monthly employee recognition program
- (2) Rose award recognition
- (3) FSCJ coating facility ceremony

Mr. Grossman advised that our employee recognition this month focused on Mr. Kelvin Williams of the Public Safety & Security department. Mr. Grossman and Chairman Isaac presented Kelvin with a certificate and gift card, and thanked him for his service and dedication to JAA. Next, Mr. Grossman shared with the board that Cassandra Newberry, our receptionist, had been nominated by her fellow employees, and was a finalist, for a ROSE (**R**ecognition **O**f **S**ervice **E**xcellence) award, presented by the North Florida Hotel & Lodging Association; Mr. Grossman and Chairman Isaac acknowledged her outstanding service. Lastly, Mr. Grossman advised that the recent ceremony for the opening of the FSCJ coating facility was a well-planned, wonderful event that was well attended.

Mr. Grossman advised that this concluded his report.

Old Business

There was no discussion of any old business.

New Business **Submissions**

BD2011-2-01

Debra Braga

Approval of Delegation of Authority Policy

Upon motion made by Mr. Weaver, Dr. Aikens asked for clarification on #17 Purchase & acquisition of real property, improved & unimproved, including easements. Counsel Braga further explained the meaning and intent of that section, to Dr. Aikens' satisfaction, and upon the motion being seconded by Mr. Demetree, the board granted Approval of the Delegation of Authority Policy.

The viva voce vote was as follows:

Isaac Aye Weaver Aye Pass-Durham Aye Demetree Aye Jollivette Aye Aikens Aye

The submission was unanimously approved by the board.



BD2011-2-02

Richard Rossi

Approval of Amendment to the Operating and Lease Agreement with the Department of Navy at Cecil Airport and Budget Transfer of \$700,000 from the Hangar Modifications Project (F2009-01) to Hangar 880 Project (F2008-01B)

Upon motion made by Mrs. Pass-Durham and seconded by Mr. Demetree, the board granted Approval of Amendment to the Operating and Lease Agreement with the Department of Navy at Cecil Airport and Budget Transfer of \$700,000 from the Hangar Modifications Project (F2009-01) to Hangar 880 Project (F2008-01B).

The viva voce vote was as follows:

Isaac Aye Weaver Aye Pass-Durham Aye Demetree Aye Jollivette Aye Aikens Aye

The submission was unanimously approved by the board.

BD2011-2-03

Todd Lindner

Establish Project J2010-08 for the Implementation of a Safety Management System (SMS) at Jacksonville International Airport (JAX) and Approve Budget Transfer

Upon motion made by Dr. Aikens and seconded by Mr. Weaver, the board approved to Establish Project J2010-08 for the Implementation of a Safety Management System (SMS) at Jacksonville International Airport (JAX) and Approve Budget Transfer.

The viva voce vote was as follows:

Isaac Aye Weaver Aye Pass-Durham Aye Demetree Aye Jollivette Aye Aikens Aye

The submission was unanimously approved by the board.

Approval of Minutes

Upon motion made by Dr. Aikens and seconded by Mr. Weaver, the board approved the minutes of the January 18, 2011 Security Committee and the January 24, 2011 Board of Directors meetings.

The viva voce vote was as follows:

Isaac Aye Weaver Aye Pass-Durham Aye Demetree Aye Jollivette Aye Aikens Aye

Minutes of both meetings were unanimously approved by the board.



Updates/Other Reports

Financial Update

Richard Rossi, CFO

Mr. Rossi provided an overview of the Unaudited Financial Report for four months ending January 31, 2011.

City Council Update

Councilman Ronnie Fussell

Councilman Fussell was not able to attend the meeting.

Board Communications

Chairman Isaac advised that the next meeting will be held on March 28, 2011 at 8:30 a.m. at the JAA Administrative Building, 3rd Floor, Ed Austin Board Room. Further on communications, Mr. Grossman made the board aware of a pending SEC proposal that un-elected board members (such as ours who are Governor- and Mayor-appointed) simply become advisors, more will follow as this develops. Mr. Weaver asked about the recent article on PFCs (Passenger Facility Charge), to which Mr. Grossman replied that the news isn't good for airports as the proposed bills don't include an increase and the biggest danger of not having those extra funds is a lack of airport improvements.

Adjournment

There being no further business to come before the Board of Directors, Chairman Isaac adjourned the meeting at 9:30am.



JAA
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MINUTES
Board of Directors Meeting
JAA Administration Bldg./3rd Floor
Ed Austin Board Room
March 28, 2011

Chairman Ernie Isaac called the March 28, 2011 Board of Directors meeting to order at 8:30am. The following were in attendance at the call to order:

Mr. Ernie Isaac, Chairman
Mr. Jack Demetree, Treasurer
Mr. A.L. Kelly, Secretary
Mrs. Deborah Pass-Durham, Member
Mr. Ronald Weaver, Member
Mr. Cyrus Jollivette, Member
Mr. Steve Grossman, Executive Director/CEO
Mr. Richard Rossi, CFO
Mrs. Debra Braga, Office of the General Counsel
Mrs. Melissa Marcha'-Lee, Sr. Executive Assistant/Recording Secretary
A listing of all attendees is on file in the office of Recording Secretary.

Chairman Isaac welcomed everyone and called on fellow board member A.L. Kelly to lead the group in reciting the pledge of allegiance.

Chester Aikens, DDS, Vice Chairman joined the meeting at this point.

CEO Report

Chairman Isaac called on Mr. Grossman for his CEO report.

Executive Director/CEO

Steve Grossman

- (1) Monthly employee recognition program
- (2) AAAE conference
- (3) SpaceFlorida trip
- (4) Bond re-affirmation
- (5) New artwork at the terminal

Mr. Grossman advised that our employee recognition this month focused on Mr. Tim Cox of the Airport Operations and Command Center. Mr. Grossman and Chairman Isaac presented Tim with a



certificate and gift card, and thanked him for his service and dedication to JAA. Next, Mr. Grossman reported on the AAAE conference that JAA recently hosted, advising that the Finance Department did a great job in planning our participation in the many panels and sessions, and noted that the conference attained its largest attendance figure in many years. Mr. Grossman then reported on a recent trip JAA employees made to the SpaceFlorida office, advising that they are working on broadening their horizons to include aerospace, which could attract attention to Cecil Airport. Next, Mr. Grossman advised that rating agencies Standard & Poors & Moody's have reaffirmed JAA's current "A" rating and it is expected that Fitch will advise soon that they are doing the same. Lastly, Mr. Grossman advised that the Sky Bridges art sculpture has been installed in the terminal and looks very good.

Mr. Grossman advised that this concluded his report.

Old Business

There was no discussion of any old business.

New Business **Submissions**

BD2011-3-01

Todd Lindner

Accept FDOT Supplemental Joint Participation Agreement (SJPA) #2 for 216984-2 for Design & Overlay of Runway 5/23 at Jacksonville Executive at Craig Airport

Upon motion made by Mrs. Pass-Durham and seconded by Mr. Kelly, the board voted to Accept FDOT Supplemental Joint Participation Agreement (SJPA) #2 for 216984-2 for Design & Overlay of Runway 5/23 at Jacksonville Executive at Craig Airport.

The viva voce vote was as follows:

Isaac	Aye	Weaver	Aye	Pass-Durham	Aye	Demetree	Aye
Jollivette	Aye	Aikens	Aye	Kelly	Aye		

The submission was unanimously approved by the board.



BD2011-3-02

Todd Lindner

Accept FDOT Joint Participation Agreement (JPA) 425170-1 for Design & Construction of Hangar 915 & Associated Infrastructure at Cecil Airport, & Approve Budget Transfer

Upon motion made by Mrs. Pass-Durham and seconded by Mr. Demetree, the board voted to Accept FDOT Joint Participation Agreement (JPA) 425170-1 for Design & Construction of Hangar 915 & Associated Infrastructure at Cecil Airport, & Approve Budget Transfer.

The viva voce vote was as follows:

Isaac	Aye	Weaver	Aye	Pass-Durham	Aye	Demetree	Aye
Jollivette	Aye	Aikens	Aye	Kelly	Aye		

The submission was unanimously approved by the board.

Approval of Minutes

Upon motion made by Mr. Jollivette and seconded by Dr. Aikens, the board approved the minutes of the February 28, 2011 Finance & Audit Committee and the February 28, 2011 Board of Directors meetings.

The viva voce vote was as follows:

Isaac	Aye	Weaver	Aye	Pass-Durham	Aye	Demetree	Aye
Jollivette	Aye	Aikens	Aye	Kelly	Aye		

Minutes of both meetings were unanimously approved by the board.

Updates/Other Reports

Financial Update

Richard Rossi, CFO

Mr. Rossi provided an overview of the Unaudited Financial Report for five months ending February 28, 2011.

City Council Update

Councilman Ronnie Fussell

Councilman Fussell was not able to attend the meeting.



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Board Communications

Chairman Isaac advised that the next meeting will be held on April 25, 2011 at 8:30 a.m. at the JAA Administrative Building, 3rd Floor, Ed Austin Board Room. He asked if there was any further comment - Mr. Kelly inquired if the transportation RFP is still moving forward, and Mr. Grossman replied yes, the request should go out in April and the process continue through the summer.

Chairman Isaac wished everyone a happy Easter holiday.

Adjournment

There being no further business to come before the Board of Directors, Chairman Isaac adjourned the meeting at 9:00am.

Approved April 25, 2011



MINUTES

Board of Directors Meeting

JAA Administration Bldg./3rd Floor

Ed Austin Board Room

April 25, 2011

Chairman Ernie Isaac called the April 25, 2011 Board of Directors meeting to order at 8:30am. The following were in attendance at the call to order:

Mr. Ernie Isaac, Chairman
Mr. Jack Demetree, Treasurer
Mr. A.L. Kelly, Secretary
Mrs. Deborah Pass-Durham, Member
Mr. Ronald Weaver, Member
Mr. Steve Grossman, Executive Director/CEO
Mr. Richard Rossi, CFO
Mr. Bob Simpson, Interim COO
Mrs. Debra Braga, Office of the General Counsel
Councilman Ronnie Fussell, City Council Liaison
Mrs. Melissa Marcha'-Lee, Sr. Executive Assistant/Recording Secretary

A listing of all attendees is on file in the office of Recording Secretary.

Chairman Isaac welcomed everyone and called on fellow board member A.L. Kelly to lead the group in reciting the pledge of allegiance.

Mr. Cyrus Jollivette, board member, joined the meeting at this point.

Chairman Isaac commented on the recent passing of Mr. Ed Austin, former Mayor of Jacksonville, for whom the board room is named, and asked the group to join him in a moment of silence in honor of Mr. Austin.

CEO Report

Chairman Isaac called on Mr. Grossman for his CEO report.

Executive Director/CEO

Steve Grossman

- (1) Monthly employee recognition program
- (2) New CIAO food kiosk at terminal
- (3) Branding update

Mr. Grossman welcomed to the board table Mr. Bob Simpson, Senior Director Cecil Airport, who has been appointed to the position of Interim COO and will serve in that capacity for approximately one year while the Authority seeks to fill the position on a permanent basis. Mr. Grossman advised that our employee recognition this month focused on Officer Brady Ward of the Public Safety & Security



Department. Mr. Grossman and Chairman Isaac presented Brady with a certificate and gift card, and thanked him for his service and dedication to JAA. Also regarding the Public Safety & Security Department, Mr. Grossman asked Aviation Security Director Wayne Clark to speak about the recent hirings of the first-ever group of Airport Security Officers (ASO). Mr. Clark spoke about the creation of this position in his recent security department reorganization and introduced one of the officers, who displayed the uniform of this officer unit. Next, Mr. Grossman advised that there has been a new restaurant kiosk opening at the terminal, CIAO. He further advised that in a recent concessions consultant report, our concessions ranked among the highest in the country. Mr. Grossman then called upon Aviation Marketing Director Rosa Beckett to give an update on the on-going rebranding campaign. Through verbal reporting and a powerpoint presentation, Mrs. Beckett shared with the board how the rebranding is progressing and shared our upcoming commercials due to be released in the very near future.

Mr. Grossman advised that this concluded his report.

Old Business

There was no discussion of any old business.

New Business **Submissions**

BD2011-4-01

Bob Molle

Accept FDOT Supplemental Joint Participation Agreement (SJPA) #1 for 425880-1 for Design & Construct Runway 18L/36R Rehab at Cecil Airport

Upon motion made by Mr. Weaver and seconded by Mr. Jollivette, the board voted to Accept FDOT Supplemental Joint Participation Agreement (SJPA) #1 for 425880-1 for Design & Construct Runway 18L/36R Rehab at Cecil Airport.

The viva voce vote was as follows:

Isaac	Aye	Weaver	Aye	Pass-Durham	Aye	Demetree	Aye
Jollivette	Aye	Kelly	Aye				

The submission was unanimously approved by the board.



BD2011-4-02

Bob Molle

Accept FDOT Supplemental Joint Participation Agreement (SJPA) #1 for 429098-1 for Design & Construction of Approach (Spine) Road at Cecil Airport

Upon motion made by Mrs. Pass-Durham and seconded by Mr. Demetree, the board voted to Accept FDOT Supplemental Joint Participation Agreement (SJPA) #1 for 429098-1 for Design & Construction of Approach (Spine) Road at Cecil Airport.

The viva voce vote was as follows:

Isaac	Aye	Weaver	Aye	Pass-Durham	Aye	Demetree	Aye
Jollivette	Aye	Kelly	Aye				

The submission was unanimously approved by the board.

Approval of Minutes

Upon motion made by Mr. Weaver and seconded by Mr. Demetree, the board approved the minutes of the March 28, 2011 Board of Directors meeting.

The viva voce vote was as follows:

Isaac	Aye	Weaver	Aye	Pass-Durham	Aye	Demetree	Aye
Jollivette	Aye	Kelly	Aye				

Minutes of both meetings were unanimously approved by the board.

Updates/Other Reports

Financial Update

Richard Rossi, CFO

Mr. Rossi provided an overview of the Unaudited Financial Report for six months ending March 31, 2011.

City Council Update

Councilman Ronnie Fussell

Councilman Fussell addressed the group, asking everyone to please keep Mayor Austin and his family in their thoughts. He advised that Daniel Davis sends his greetings to the Authority, and



commented that our financials look good. Further, Councilman Fussell advised that he has only two meetings left as our council liaison and said he has very much enjoyed serving us in that capacity. Lastly, Councilman Fussell stressed the importance of voting in the upcoming election.

Board Communications

Chairman Isaac advised that the next meeting will be held on May 23, 2011 at 8:30 a.m. at the JAA Administrative Building, 3rd Floor, Ed Austin Board Room. He further asked the board members if there were any other comments to be made – hearing none, he proceeded to adjourn.

Adjournment

There being no further business to come before the Board of Directors, Chairman Isaac adjourned the meeting at 9:20am.

Approved May 23, 2011



MINUTES

Board of Directors Meeting

JAA Administration Bldg./3rd Floor

Ed Austin Board Room

May 23, 2011

Chairman Ernie Isaac called the May 23, 2011 Board of Directors meeting to order at 8:30am. The following were in attendance at the call to order:

Mr. Ernie Isaac, Chairman
Dr. Chester Aikens, Vice Chairman
Mr. Jack Demetree, Treasurer
Mr. A.L. Kelly, Secretary
Mrs. Deborah Pass-Durham, Member
Mr. Ronald Weaver, Member
Mr. Steve Grossman, Executive Director/CEO
Mr. Richard Rossi, CFO
Mr. Bob Simpson, Interim COO
Mrs. Debra Braga, Office of General Counsel
Mrs. Melissa Marcha'-Lee, Sr. Executive Assistant/Recording Secretary

A listing of all attendees is on file in the office of Recording Secretary.

Chairman Isaac welcomed everyone and called on fellow board member Ronald Weaver to lead the group in reciting the pledge of allegiance.

Chairman Isaac offered congratulations to the newly-elected Mayor, Alvin Brown, and advised that Mr. Brown will be invited to join us at a meeting in the very near future.

Councilman Ronnie Fussell joined the meeting at this point.

CEO Report

Chairman Isaac called on Mr. Grossman for his CEO report.

Executive Director/CEO

Steve Grossman

- (1) Monthly employee recognition program
- (2) Recognition of Republic Parking employee
- (3) Update on Clarion Hotel
- (4) Update on Puerto Rico inaugural flight
- (5) Update on legislation

Mr. Grossman advised that our employee recognition this month focused on the four linemen at Herlong Recreational Airport – Brian Schirbock, Matt Bocchino, Terry McIntire and Bryan Spink. Mr. Grossman and Chairman Isaac presented Brian, Matt, Terry & Bryan with a certificate and gift



card, and thanked them for their service and dedication to JAA. Mr. Grossman also recognized Republic Parking employee Kim Young for recently helping a passenger find a lost bracelet. Next, Mr. Grossman asked Mr. Rossi to provide an update on the Clarion Hotel situation – Mr. Rossi stated that the lease payment was behind but has since become current and that the owners are actively seeking a buyer for the property. Mr. Grossman advised that the recent JetBlue inaugural flight to San Juan and the events there were wonderful – great comments were received by attendees and he thanked Barbara Halverstadt for her efforts in planning the trip. Further, he advised that advance bookings into the summer for this flight look very good. Lastly, Mr. Grossman asked Mr. Michael Stewart, External Affairs Director, to comment on recent legislation – Mr. Stewart advised that regarding Federal issues, the FAA Reauthorization Bill will hopefully be passed soon; State issues, House Bill 913 will allow non-sunshine negotiations, and pension reform now requires employees to contribute 3% toward their pension; locally, we will establish relationships with all newly-elected officials.

Mr. Grossman advised that this concluded his report.

Old Business

There was no discussion of any old business.

New Business **Submissions**

BD2011-5-01

Rusty Chandler

Increase in Budget Authority and Budget Transfer for the Rehabilitation of Hangar 13 at Cecil Airport, F2008-09

Upon motion made by Mrs. Pass-Durham and seconded by Dr. Aikens, the board voted to approve the Increase in Budget Authority and Budget Transfer for the Rehabilitation of Hangar 13 at Cecil Airport, F2008-09.

The viva voce vote was as follows:

Isaac	Aye	Weaver	Aye	Pass-Durham	Aye
Aikens	Aye	Kelly	Aye	Demetree	Aye

The submission was unanimously approved by the board.



BD2011-5-02

Rusty Chandler

City of Jacksonville Drainage and Access Easement Agreement

Upon motion made by Mr. Weaver and seconded by Mr. Demetree, the board voted to approve the City of Jacksonville (at Cecil) Drainage and Access Easement Agreement.

The viva voce vote was as follows:

Isaac	Aye	Weaver	Aye	Pass-Durham	Aye
Aikens	Aye	Kelly	Aye	Demetree	Aye

The submission was unanimously approved by the board.

Approval of Minutes

Upon motion made by Mr. Demetree and seconded by Mr. Weaver, the board approved the minutes of the April 25, 2011 Board of Directors meeting.

The viva voce vote was as follows:

Isaac	Aye	Weaver	Aye	Pass-Durham	Aye
Aikens	Aye	Kelly	Aye	Demetree	Aye

The minutes were unanimously approved by the board.

Updates/Other Reports

Financial Update

Richard Rossi, CFO

Mr. Rossi provided an overview of the Unaudited Financial Report for seven months ending April 30, 2011. Mr. Rossi further advised that an investment advisor had been chosen through the evaluation committee process and that an outside person (the CFO from Tampa Airport) served on the committee.

City Council Update

Councilman Ronnie Fussell

Councilman Fussell advised that there are a lot of tough issues facing our newly-elected officials and we, as citizens, need to pull together in support of their efforts. Further, he advised that new council officer elections take place on May 31st.



Board Communications

Chairman Isaac advised that the next meeting will be held on June 27, 2011 at 8:30 a.m. at the JAA Administrative Building, 3rd Floor, Ed Austin Board Room. He further asked the board members if there were any other comments to be made – hearing none, he proceeded to adjourn.

Adjournment

There being no further business to come before the Board of Directors, Chairman Isaac adjourned the meeting at 9:15am.

Approved June 27, 2011



MINUTES
Board of Directors Meeting
JAA Administration Bldg./3rd Floor
Ed Austin Board Room
June 27, 2011/8:55a (following Finance
and Audit Committee meeting)

Chairman Ernie Isaac called the June 27, 2011 Board of Directors meeting to order at 9:00am. The following were in attendance at the call to order:

- Mr. Ernie Isaac, Chairman
- Dr. Chester Aikens, Vice Chairman
- Mrs. Deborah Pass-Durham, Member
- Mr. Cyrus Jollivette, Member
- Mr. Steve Grossman, Executive Director/CEO
- Mr. Richard Rossi, CFO
- Mr. Bob Simpson, Interim COO
- Mrs. Debra Braga, Office of General Counsel
- Mrs. Melissa Marcha'-Lee, Sr. Executive Assistant/Recording Secretary

A listing of all attendees is on file in the office of Recording Secretary.

Chairman Isaac welcomed everyone and asked fellow board member Chester Aikens to lead the group in reciting the pledge of allegiance.

Chairman Isaac then called upon Chester Aikens, Acting Finance and Audit Committee Chairman, for a report from the committee. Dr. Aikens advised that the committee had met at 8:30a on June 27, 2011 to receive a presentation of the 2011-12 budget from CFO Richard Rossi, and the committee recommends that it be submitted for approved.

Chairman Isaac referred to Submission #1 BD2011-6-01 from the New Business section of the board meeting agenda and upon motion made by Cyrus Jollivette and seconded by Chester Aikens, the board voted to approve the Proposed Operating and Capital Budget for the Fiscal Year Commencing October 1, 2011 & Ending September 30, 2012.

The viva voce vote was as follows:

Isaac	Aye	Pass-Durham	Aye
Aikens	Aye	Jollivette	Aye

The submission was unanimously approved by the board.

Councilman Ronnie Fussell joined the meeting at this point.



CEO Report

Chairman Isaac called on Mr. Grossman for his CEO report.

Executive Director/CEO

Steve Grossman

- (1) Monthly employee recognition program
- (2) Jazz festival
- (3) Tenant outreach efforts
- (4) Space Florida board meeting/FDOT designation of Cecil as a S.I.S.
- (5) Government ruling regarding FRS employee pension accounts

Mr. Grossman advised that our employee recognition this month focused on Lisha Harris, Operations Duty Officer at Cecil Airport. Mr. Grossman and Chairman Isaac presented Lisha with a certificate and gift card, and thanked her for her service and dedication to JAA. Mr. Grossman then called on Mr. Michael Stewart, External Affairs Director, for a report on the recent Jazz festival. Mr. Stewart shared a slide presentation depicting our branding on the main stage areas at the festival and stated that the event was very successful. Next, Mr. Grossman reported on outreach efforts, saying that meetings during the recent Paris AirShow were very successful in that they offered JAA the opportunity to meet with executives of companies that were all gathered in one place—the relationships we have built will serve us well, and positive feedback on Cecil was received; also, interim COO Bob Simpson had a very good and productive meeting recently with Boeing.

Chairman Isaac paused the meeting at this point as the board was joined by The Honorable Mayor John Peyton. Mayor Peyton spoke for a moment, expressing thanks to the board, Steve and the entire JAA staff for the great job being done by JAA and the continuing community outreach efforts. Chairman Isaac presented Mayor Peyton with a plaque from the board and staff, thanking him for his leadership of the City of Jacksonville and support given to JAA during his eight year term as Mayor. Mayor Peyton thanked the group and said it has been a pleasure working with JAA.

Continuing with his CEO report, Mr. Grossman advised the board that Cecil's recent designation as a space territory presents various funding opportunities. Lastly, Mr. Grossman recapped the recent government ruling regarding the Florida Retirement System, which states that employees will now be required to contribute 3% to their retirement accounts effective July 1, 2011.

Mr. Grossman advised that this concluded his report.

Old Business

There was no discussion of any old business.



New Business
Submissions

BD2011-6-01

Richard Rossi

*Proposed Operating and Capital Budget for the Fiscal Year Commencing
October 1, 2011 and Ending September 30, 2012*

This submission was motioned, seconded and approved earlier in the meeting.

BD2011-6-02

Todd Lindner

*FDOT Supplemental Joint Participation Agreement (SJPA #2) Adding
Project Description to Grant 217013-5 at Herlong Recreational Airport*

Upon motion made by Mrs. Pass-Durham and seconded by Dr. Aikens, the board voted to approve the FDOT Supplemental Joint Participation Agreement (SJPA #2) Adding Project Description to Grant 217013-5 at Herlong Recreational Airport.

The viva voce vote was as follows:

Isaac	Aye	Pass-Durham	Aye
Aikens	Aye	Jollivette	Aye

The submission was unanimously approved by the board.

BD2011-6-03

Steve Grossman

*Approval of Severance Agreement for Former Deputy Executive
Director/Chief Operating Officer*

Upon motion made by Mrs. Pass-Durham and seconded by Mr. Jollivette, the board voted to approve the Severance Agreement for Former Deputy Executive Director/Chief Operating Officer.

The viva voce vote was as follows:

Isaac	Aye	Pass-Durham	Aye
Aikens	Aye	Jollivette	Aye

The submission was unanimously approved by the board.



Approval of Minutes

Upon motion made by Mrs. Pass-Durham and seconded by Dr. Aikens, the board approved the minutes of the May 23, 2011 Board of Directors meeting.

The viva voce vote was as follows:

Isaac	Aye	Pass-Durham	Aye
Aikens	Aye	Jollivette	Aye

The minutes were unanimously approved by the board.

Updates/Other Reports

Financial Update

Richard Rossi, CFO

Mr. Rossi provided an overview of the Unaudited Financial Report for eight months ending May 30, 2011. Mr. Rossi further advised that an external auditor has been chosen (Ernst & Young) through the evaluation committee process and that an outside person (the Finance Director from the Sarasota Airport) served on the committee.

City Council Update

Councilman Ronnie Fussell

Councilman Fussell advised that, as this is his last meeting as our council liaison, he has been honored to serve in that capacity, and stated he hopes we continue on with all the good work we do, including our city sponsorships. Chairman Isaac presented Councilman Fussell with a plaque from the board and staff thanking him for his service as our council liaison for the 2010-11 term. Councilman Fussell thanked the board and staff and looks forward to hearing continued great things about JAA.

Board Communications

Chairman Isaac advised that the next meeting will be held on July 25, 2011 at 8:30 a.m. at the JAA Administrative Building, 3rd Floor, Ed Austin Board Room. He then asked the board members if there were any other comments to be made – hearing none, he proceeded to adjourn.

Adjournment

There being no further business to come before the Board of Directors, Chairman Isaac adjourned the meeting at 9:45am.



MINUTES
Board of Directors Meeting
JAA Administration Bldg./3rd Floor
Ed Austin Board Room
June 27, 2011/8:55a (following Finance
and Audit Committee meeting)

Chairman Ernie Isaac called the June 27, 2011 Board of Directors meeting to order at 9:00am. The following were in attendance at the call to order:

- Mr. Ernie Isaac, Chairman
 - Dr. Chester Aikens, Vice Chairman
 - Mrs. Deborah Pass-Durham, Member
 - Mr. Cyrus Jollivette, Member
 - Mr. Steve Grossman, Executive Director/CEO
 - Mr. Richard Rossi, CFO
 - Mr. Bob Simpson, Interim COO
 - Mrs. Debra Braga, Office of General Counsel
 - Mrs. Melissa Marcha'-Lee, Sr. Executive Assistant/Recording Secretary
- A listing of all attendees is on file in the office of Recording Secretary.*

Chairman Isaac welcomed everyone and asked fellow board member Chester Aikens to lead the group in reciting the pledge of allegiance.

Chairman Isaac then called upon Chester Aikens, Acting Finance and Audit Committee Chairman, for a report from the committee. Dr. Aikens advised that the committee had met at 8:30a on June 27, 2011 to receive a presentation of the 2011-12 budget from CFO Richard Rossi, and the committee recommends that it be submitted for approved.

Chairman Isaac referred to Submission #1 BD2011-6-01 from the New Business section of the board meeting agenda and upon motion made by Cyrus Jollivette and seconded by Chester Aikens, the board voted to approve the Proposed Operating and Capital Budget for the Fiscal Year Commencing October 1, 2011 & Ending September 30, 2012.

The viva voce vote was as follows:

Isaac	Aye	Pass-Durham	Aye
Aikens	Aye	Jollivette	Aye

The submission was unanimously approved by the board.

Councilman Ronnie Fussell joined the meeting at this point.



CEO Report

Chairman Isaac called on Mr. Grossman for his CEO report.

Executive Director/CEO

Steve Grossman

- (1) Monthly employee recognition program
- (2) Jazz festival
- (3) Tenant outreach efforts
- (4) Space Florida board meeting/FDOT designation of Cecil as a S.I.S.
- (5) Government ruling regarding FRS employee pension accounts

Mr. Grossman advised that our employee recognition this month focused on Lisha Harris, Operations Duty Officer at Cecil Airport. Mr. Grossman and Chairman Isaac presented Lisha with a certificate and gift card, and thanked her for her service and dedication to JAA. Mr. Grossman then called on Mr. Michael Stewart, External Affairs Director, for a report on the recent Jazz festival. Mr. Stewart shared a slide presentation depicting our branding on the main stage areas at the festival and stated that the event was very successful. Next, Mr. Grossman reported on outreach efforts, saying that meetings during the recent Paris AirShow were very successful in that they offered JAA the opportunity to meet with executives of companies that were all gathered in one place—the relationships we have built will serve us well, and positive feedback on Cecil was received; also, interim COO Bob Simpson had a very good and productive meeting recently with Boeing.

Chairman Isaac paused the meeting at this point as the board was joined by The Honorable Mayor John Peyton. Mayor Peyton spoke for a moment, expressing thanks to the board, Steve and the entire JAA staff for the great job being done by JAA and the continuing community outreach efforts. Chairman Isaac presented Mayor Peyton with a plaque from the board and staff, thanking him for his leadership of the City of Jacksonville and support given to JAA during his eight year term as Mayor. Mayor Peyton thanked the group and said it has been a pleasure working with JAA.

Continuing with his CEO report, Mr. Grossman advised the board that Cecil's recent designation as a space territory presents various funding opportunities. Lastly, Mr. Grossman recapped the recent government ruling regarding the Florida Retirement System, which states that employees will now be required to contribute 3% to their retirement accounts effective July 1, 2011.

Mr. Grossman advised that this concluded his report.

Old Business

There was no discussion of any old business.



New Business Submissions

BD2011-6-01

Richard Rossi

*Proposed Operating and Capital Budget for the Fiscal Year Commencing
October 1, 2011 and Ending September 30, 2012*

This submission was motioned, seconded and approved earlier in the meeting.

BD2011-6-02

Todd Lindner

*FDOT Supplemental Joint Participation Agreement (SJPA #2) Adding
Project Description to Grant 217013-5 at Herlong Recreational Airport*

Upon motion made by Mrs. Pass-Durham and seconded by Dr. Aikens, the board voted to approve the FDOT Supplemental Joint Participation Agreement (SJPA #2) Adding Project Description to Grant 217013-5 at Herlong Recreational Airport.

The viva voce vote was as follows:

Isaac	Aye	Pass-Durham	Aye
Aikens	Aye	Jollivette	Aye

The submission was unanimously approved by the board.

BD2011-6-03

Steve Grossman

*Approval of Severance Agreement for Former Deputy Executive
Director/Chief Operating Officer*

Upon motion made by Mrs. Pass-Durham and seconded by Mr. Jollivette, the board voted to approve the Severance Agreement for Former Deputy Executive Director/Chief Operating Officer.

The viva voce vote was as follows:

Isaac	Aye	Pass-Durham	Aye
Aikens	Aye	Jollivette	Aye

The submission was unanimously approved by the board.



Approval of Minutes

Upon motion made by Mrs. Pass-Durham and seconded by Dr. Aikens, the board approved the minutes of the May 23, 2011 Board of Directors meeting.

The viva voce vote was as follows:

Isaac	Aye	Pass-Durham	Aye
Aikens	Aye	Jollivette	Aye

The minutes were unanimously approved by the board.

Updates/Other Reports

Financial Update

Richard Rossi, CFO

Mr. Rossi provided an overview of the Unaudited Financial Report for eight months ending May 30, 2011. Mr. Rossi further advised that an external auditor has been chosen (Ernst & Young) through the evaluation committee process and that an outside person (the Finance Director from the Sarasota Airport) served on the committee.

City Council Update

Councilman Ronnie Fussell

Councilman Fussell advised that, as this is his last meeting as our council liaison, he has been honored to serve in that capacity, and stated he hopes we continue on with all the good work we do, including our city sponsorships. Chairman Isaac presented Councilman Fussell with a plaque from the board and staff thanking him for his service as our council liaison for the 2010-11 term. Councilman Fussell thanked the board and staff and looks forward to hearing continued great things about JAA.

Board Communications

Chairman Isaac advised that the next meeting will be held on July 25, 2011 at 8:30 a.m. at the JAA Administrative Building, 3rd Floor, Ed Austin Board Room. He then asked the board members if there were any other comments to be made – hearing none, he proceeded to adjourn.

Adjournment

There being no further business to come before the Board of Directors, Chairman Isaac adjourned the meeting at 9:45am.



MINUTES

Board of Directors Meeting

JAA Administration Bldg./3rd Floor

Ed Austin Board Room

July 25, 2011/8:30a

Chairman Ernie Isaac called the July 25, 2011 Board of Directors meeting to order at 8:30am. The following were in attendance at the call to order:

Mr. Ernie Isaac, Chairman
Mr. A.L. Kelly, Secretary
Mr. Ronald Weaver, Member
Mrs. Deborah Pass-Durham, Member
Mr. Steve Grossman, Executive Director/CEO
Mr. Richard Rossi, CFO
Mr. Bob Simpson, Interim COO
Mrs. Debra Braga, Office of General Counsel
Councilman Richard Clark, City Council/JAA Liaison
Mrs. Melissa Marcha'-Lee, Sr. Executive Assistant/Recording Secretary
A listing of all attendees is on file in the office of Recording Secretary.

Chairman Isaac welcomed everyone and asked fellow board member Ronald Weaver to lead the group in reciting the pledge of allegiance.

CEO Report

Chairman Isaac called on Mr. Grossman for his CEO report.

Executive Director/CEO

Steve Grossman

- (1) Monthly employee recognition program
- (2) FAA certification
- (3) Customer service efforts
- (4) JAA aviation camp
- (5) Media coverage

Mr. Grossman advised that our employee recognition this month focused on Paul Gerrety, Operations Duty Officer at Jacksonville International Airport. Mr. Grossman and Chairman Isaac presented Paul with a certificate and gift card, and thanked him for his service and dedication to JAA. Board Vice Chairman Chester Aikens arrived at this point in the meeting. Mr. Grossman called upon Tony Cugno, Director of Aviation Management, to discuss the recent FAA inspection/certification. Mr.



Cugno advised that the FAA was at the airport for two days in July for the operations inspection and JAA received very high marks. Next, Mr. Grossman called upon Mr. Bryan Long, Customer Service Manager, to report on our service efforts. Mr. Long shared a powerpoint presentation with the board, highlighting the different areas in which we excel. Board member Cyrus Jollivette arrived at this point in the meeting. Mr. Grossman then reported on the recent aviation camp held for area children, and stated that several thank you letters had been received from parents of the children, mostly stating that without our efforts and participation the program would not happen. Board member Jack Demetree arrived at this point in the meeting. Other items Mr. Grossman reported on included an update on the FAA shutdown, stating that no agreement has been reached yet and that all non-essential employees have been furloughed-the shutdown will slow down the grants process; also, he advised that the new Jax Passport Program currently has eighty participants. Lastly, Mr. Grossman reported on various media attention we have received, including a recent USA Today article that was very complimentary.

Mr. Grossman advised that this concluded his report.

Old Business

There was no discussion of any old business.

New Business **Submissions**

BD2011-7-01

Davey Jones

Landscape Maintenance Agreement with FDOT

Upon motion made by Mrs. Pass-Durham and seconded by Mr. Jollivette, the board voted to approve the Landscape Maintenance Agreement with FDOT.

The viva voce vote was as follows:

Isaac	Aye	Pass-Durham	Aye	Demetree	Aye	Kelly	Aye
Aikens	Aye	Jollivette	Aye	Weaver	Aye		

The submission was unanimously approved by the board.



BD2011-7-02

Todd Lindner

Acceptance of Federally Funded Airport Improvement Program Grants at Jacksonville International Airport, Cecil Airport, Jacksonville Executive At Craig Airport and Herlong Airport for FY2011

Upon motion made by Mr. Jollivette and seconded by Dr. Aikens, the board voted to accept the Federally Funded Airport Improvement Program Grants at Jacksonville International Airport, Cecil Airport, Jacksonville Executive At Craig Airport and Herlong Airport for FY2011.

The viva voce vote was as follows:

Isaac	Aye	Pass-Durham	Aye	Demetree	Aye	Kelly	Aye
Aikens	Aye	Jollivette	Aye	Weaver	Aye		

The submission was unanimously approved by the board.

BD2011-7-03

Todd Lindner

Accept FDOT Joint Participation Agreement (JPA) 42569-1 For Construction of the Extension of Taxiway ‘A-1’ and Taxiway ‘E’ at Cecil Airport

Upon motion made by Dr. Aikens and seconded by Mr. Kelly, the board voted to Accept FDOT Joint Participation Agreement (JPA) 42569-1 For Construction of the Extension of Taxiway ‘A-1’ and Taxiway ‘E’ at Cecil Airport.

The viva voce vote was as follows:

Isaac	Aye	Pass-Durham	Aye	Demetree	Aye	Kelly	Aye
Aikens	Aye	Jollivette	Aye	Weaver	Aye		

The submission was unanimously approved by the board.

BD2011-7-4

Susan Sallet

Approval of the Lease Agreement for Fixed Based Operation at Cecil Airport Between Jacksonville Aviation Authority and Jacksonville JetPort, LLC

Before discussion of this item ensued, Mr. Demetree recused himself from discussing, commenting



or voting due to the fact that he is related to a party in the agreement (his signed conflict form is attached to and made a part of these minutes). Upon motion made by Dr. Aikens and seconded by Mr. Jollivette, the board voted to approve the Lease Agreement for Fixed Based Operation at Cecil Airport Between Jacksonville Aviation Authority and Jacksonville JetPort, LLC.

The viva voce vote was as follows:

Isaac	Aye	Pass-Durham	Aye	Demetree	Recused	Kelly	Aye
Aikens	Aye	Jollivette	Aye	Weaver	Aye		

The submission was unanimously approved by the six board members eligible to vote.

Approval of Minutes

Upon motion made by Mrs. Pass-Durham and seconded by Dr. Aikens, the board approved the minutes of both the June 27, 2011 Finance & Audit Committee meeting and the June 27, 2011 Board of Directors meeting.

The viva voce vote was as follows:

Isaac	Aye	Pass-Durham	Aye	Demetree	Aye	Kelly	Aye
Aikens	Aye	Jollivette	Aye	Weaver	Aye		

The minutes were unanimously approved by the board.

Updates/Other Reports

Financial Update

Richard Rossi, CFO

Mr. Rossi provided an overview of the Unaudited Financial Report for nine months ending June 30, 2011.

City Council Update

Councilman Richard Clark

Chairman Isaac welcomed Councilman Clark as our City Council Liaison for the 2011-2012 term and asked him to update the board on council activities. Councilman Clark advised that as Council Finance Chairman he is involved in the city budgeting process which will be a busy time. He advised that he looks forward to working with us as our liaison for this current term.



Board Communications

Chairman Isaac advised that the next meeting will be held on August 22, 2011 at 8:30 a.m. at the JAA Administrative Building, 3rd Floor, Ed Austin Board Room. He then asked the board members if there were any other comments to be made – hearing none, he proceeded to adjourn.

Adjournment

There being no further business to come before the Board of Directors, Chairman Isaac adjourned the meeting at 9:30am.

Approved September 26, 2011



MINUTES

Board of Directors Meeting
JAA Administration Bldg./3rd Floor
Ed Austin Board Room
September 26, 2011/8:30a

Chairman Ernie Isaac called the September 26, 2011 Board of Directors meeting to order at 8:30am. The following were in attendance at the call to order:

Mr. Ernie Isaac, Chairman
Mr. Jack Demetree, Treasurer
Mr. A.L. Kelly, Secretary
Mr. Ronald Weaver, Member
Mrs. Deborah Pass-Durham, Member
Mr. Cyrus Jollivette, Member
Mr. Bob Simpson, Interim COO
Mr. Richard Rossi, CFO
Mrs. Debra Braga, Office of General Counsel
Councilman Richard Clark, City Council/JAA Liaison
Mrs. Melissa Marcha'-Lee, Sr. Executive Assistant/Recording Secretary
(Absent at the call to order was Vice Chairman Chester Aikens)

A listing of all attendees is on file in the office of Recording Secretary.

Chairman Isaac welcomed everyone and asked fellow board member Mr. A.L. Kelly to lead the group in reciting the pledge of allegiance.

CEO Report

Chairman Isaac called on Interim Chief Operating Officer Bob Simpson to present the CEO report on behalf of Steve Grossman, who is on business travel out of the state.

CEO/Executive Director

*Bob Simpson (for
CEO Steve Grossman)*

- (1) Monthly employee recognition program
- (2) General aviation airport business plans
- (3) Sept. 11th overview

Mr. Simpson, reporting for absent CEO Steve Grossman, advised that our employee recognition this month focused on Alana Brooks, Operations Duty Officer at Jacksonville International Airport. Mr. Simpson and Chairman Isaac presented Alana with a certificate and gift card, and thanked her for her



service and dedication to JAA. Board Vice Chairman Chester Aikens arrived at this point in the meeting. Mr. Simpson called upon Mr. Tony Cugno, Director of Aviation Management, to introduce airport managers from Herlong Recreational, Mr. Doug Faour, and Jacksonville Executive at Craig, Ms. Tiffany Gillem, who each presented their airport's business plan. The question of - how can each airport grow as much as their projections state they plan to - was asked by Councilman Clark, to which Messrs. Simpson and Cugno replied that the focus for the future is on non-aviation revenue. Next, Mr. Simpson called upon Mr. Wayne Clark, Director Aviation Security, who reported on the action plan that was put into place in advance of September 11th and commented on the events of the day.

Mr. Simpson advised that this concluded the CEO report.

Old Business

There was no discussion of any old business.

New Business **Submissions**

BD2011-9-01

Todd Lindner

Budget Transfer for J2009-01B, Construct Concourse B By-Pass Taxiways at Jacksonville International Airport

Upon motion made by Mrs. Pass-Durham and seconded by Mr. Jollivette, the board unanimously voted to approve the Budget Transfer for J2009-01B, Construct Concourse B By-Pass Taxiways at Jacksonville International Airport.

The viva voce vote was as follows:

Isaac	Aye	Pass-Durham	Aye	Demetree	Aye	Kelly	Aye
Aikens	Aye	Jollivette	Aye	Weaver	Aye		



BD2011-9-02

Todd Lindner

Accept FDOT Joint Participation Agreement (JPA) 427524-1 for Rehabilitation of Roofs on Buildings 67, 1823 and 824 at Cecil Airport

Upon motion made by Dr. Aikens and seconded by Mrs. Pass-Durham, the board unanimously voted to Accept FDOT Joint Participation Agreement (JPA) 427524-1 for Rehabilitation of Roofs on Buildings 67, 1823 and 824 at Cecil Airport

The viva voce vote was as follows:

Isaac	Aye	Pass-Durham	Aye	Demetree	Aye	Kelly	Aye
Aikens	Aye	Jollivette	Aye	Weaver	Aye		

Approval of Minutes

Upon motion made by Dr. Aikens and seconded by Mrs. Pass-Durham, the board unanimously approved the minutes of the July 25, 2011 Board of Directors meeting (the August 2011 meeting was cancelled).

The viva voce vote was as follows:

Isaac	Aye	Pass-Durham	Aye	Demetree	Aye	Kelly	Aye
Aikens	Aye	Jollivette	Aye	Weaver	Aye		

Updates/Other Reports

Financial Update

Richard Rossi, CFO

Chairman Isaac called upon Mr. Rossi, who provided an overview of the Unaudited Financial Report for eleven months ending August 31, 2011.

City Council Update

Councilman Richard Clark

Chairman Isaac called upon Councilman Clark, who advised that the City budget is to be voted on tomorrow and that all authorities did well, for the most part, in their presentations to the Council Finance Committee.



CEO Contract and Incentive

Chairman Isaac began a discussion of Mr. Grossman’s contract and incentive, advising that he has consistently met all of the goals set out for him by the board since his arrival in September 2009, and that company morale is very high. For those reasons, Chairman Isaac proposed a five year contract extension with no further incentive component, including a salary increase from \$245,000 to \$280,000 effective October 1, 2011, and a 15% incentive for the past fiscal year. Upon calling for a motion on the contract extension, salary increase and incentive, the board advised Chairman Isaac that it wished to vote separately on each item, therefore a motion on the entirety was not made.

Discussion on each item then ensued - first was the salary increase. Mr. Weaver expressed a concern with such a large increase in this economy and with our passenger count down, to which Dr. Aikens agreed, adding that he feels when measuring JAA’s performance against other independent authorities, he feels we’ve done much better due to Mr. Grossman’s performance but this appears as though we are just giving away money. Mr. Isaac advised that the salary increase puts Mr. Grossman in line with the salaries of the other authority CEOs; Mr. Kelly asked legal counsel Mrs. Debra Braga about the salaries of comparable Florida airport CEOs – she advised that they range from \$241,000 to \$262,000. Mr. Jollivette added that we need to make sure we compensate our CEO such that he will continue to lead us into the future, and that we also need to compensate other executives in leadership roles. Councilman Clark, our council liaison, cautioned that if taking this action, Mr. Grossman would then be the highest paid CEO of the 6th largest airport in Florida and he would much prefer the board consider rewarding on performance vs. a set salary increase.

After much discussion, and upon motion made by Mr. Jollivette and seconded by Mrs. Pass-Durham to increase the CEO’s salary to \$280,000 effective October 1, 2011, the board approved the salary increase by a 4 to 3 vote. The viva voce vote was as follows:

Isaac	Aye	Pass-Durham	Aye	Demetree	Nay	Kelly	Aye
Aikens	Nay	Jollivette	Aye	Weaver	Nay		

Next to be discussed was the incentive for past fiscal year performance. Chairman Isaac reminded the board that the proposed contract extension, to be voted on next, no longer includes an incentive and that the current contract calls for up to a 15% incentive, and he is proposing 15% based on last year’s performance – Mr. Grossman met all of the goals that were set out for him by the board. Mr. Jollivette feels that Mr. Grossman is entitled to an incentive as it is in the current contract, to which Dr. Aikens agreed that we need to abide by the current contract. Councilman Clark again cautioned the board, stating that the current contract incentive provision calls for “up to” 15% and that the board does not need to award the entire 15%.



After much discussion, and upon motion made by Mr. Jollivette and seconded by Mrs. Pass-Durham to award Mr. Grossman a 15% incentive for his performance during the 2010-11 fiscal year, the board approved the incentive payment by a vote of 4 to 3. The viva voce vote was as follows:

Isaac	Aye	Pass-Durham	Aye	Demetree	Nay	Kelly	Nay
Aikens	Aye	Jollivette	Aye	Weaver	Nay		

The last of the three items for separate discussion was the 5-year contract extension, effective October 2, 2011. After discussion, and upon motion made by Dr. Aikens and seconded by Mrs. Pass-Durham, the board unanimously approved the contract extension. The viva voce vote was as follows:

Isaac	Aye	Pass-Durham	Aye	Demetree	Aye	Kelly	Aye
Aikens	Aye	Jollivette	Aye	Weaver	Aye		

Also proposed in the contract extension was an increase in expenses from \$750 to \$850 effective October 1, 2011, increasing to \$1,000 in the 3rd year (2014). After discussion, and upon motion made by Mr. Jollivette to increase the expenses and that JAA abide by all state regulations regarding such, the motion was seconded by Dr. Aikens and unanimously approved by the board. The viva voce vote was as follows:

Isaac	Aye	Pass-Durham	Aye	Demetree	Aye	Kelly	Aye
Aikens	Aye	Jollivette	Aye	Weaver	Aye		

Report from the Nominating Committee

Nominating Committee Chairman Deborah Pass-Durham reported that her committee had met and discussed a proposed slate of officers for the 2011-12 board term, as follows:

- Chester Aikens, Chairman
- A.L. Kelly, Vice Chairman
- Ronald Weaver, Secretary
- Deborah Pass-Durham, Treasurer

Board Chairman Isaac opened the floor to further nominations – hearing none, and upon motion made by Mr. Demetree and seconded by Mr. Kelly to accept the slate of officers proposed by the Nominating Committee, the board unanimously elected the slate of officers. The viva voce election vote was as follows:

Isaac	Aye	Pass-Durham	Aye	Demetree	Aye	Kelly	Aye
Aikens	Aye	Jollivette	Aye	Weaver	Aye		



Board Communications

Chairman Isaac advised that the next meeting will be held on October 24, 2011 at 10:00 a.m. in the International Conference Room at the Airport Terminal, as the kick-off of our 10 year anniversary celebration – he called upon Michael Stewart, Director of External Affairs, to explain the day's events. Mr. Stewart advised that immediately following the 10:00a board meeting (to which past board members and city dignitaries have been invited), there will be a press conference, to be followed by a special VIP invitation-only luncheon.

Chairman Isaac then asked the board members if there were any other comments to be made – hearing none, he proceeded to adjourn.

Adjournment

There being no further business to come before the Board of Directors, Chairman Isaac adjourned the meeting at 10:25am.

Approved October 24, 2011



MINUTES

Board of Directors Meeting

Airport Terminal

International Conference Room

October 24, 2011/10:00a

Chairman Chester Aikens called the October 24, 2011 Board of Directors meeting to order at 10:00am, saying he is honored to be the Chairman during the fiscal year 2011-2012. The following were in attendance at the call to order:

Dr. Chester Aikens, Chairman
Mrs. Deborah Pass-Durham, Treasurer
Mr. Ronald Weaver, Secretary
Mr. Ernie Isaac, Member
Mr. Cyrus Jollivette, Member
Mr. Steve Grossman, CEO/Executive Director
Mr. Bob Simpson, Interim COO
Mr. Richard Rossi, CFO
Mrs. Debra Braga, CLO
Mrs. Melissa Marcha'-Lee, Sr. Executive Assistant/Recording Secretary
(Absent were Mr. A.L. Kelly, Vice Chairman, and Mr. Jack Demetree, Member)
A listing of all attendees is on file in the office of Recording Secretary.

Chairman Aikens welcomed everyone and asked Mr. Wayne Clark, Director Aviation Security, to lead the group in reciting the pledge of allegiance.

Chairman Aikens then presented a plaque to Mr. Isaac as immediate past-chair, thanking him for his service during the year 2010-11. Mr. Isaac thanked Chairman Aikens, and the entire board, and pledged his support to Chairman Aikens during his term.

Chairman Aikens advised that this is a very special board meeting - it is the kick-off of JAA's 10th Anniversary as an independent authority. Further, in recognition of those that shared in our past and hopefully will continue to be a part of our future, Chairman Aikens presented a special commemorative coin to the following individuals:

- Mr. Ron Townsend – was Vice-Chair under Ed Austin at our first independent meeting in 2001, and was Chairman in 2002;
- Mrs. Mary Burnett – was Chairman in 2005;
- Mr. Bill Bishop – was our Council Liaison in 2010
- Mr. Stan Jordan – was a State House Representative in 2000 and cast the deciding vote in our favor for independent status

(Also to be recognized at a later date and presented with a coin will be Mr. Ronnie Fussell, our 2011 Council Liaison; Mr. Richard Clark, our current Council Liaison; and Mr. Daniel Davis, a State House Representative and strong proponent of our Cecil initiative).



CEO Report

Chairman Aikens called on Mr. Steve Grossman to present his CEO report.

CEO/Executive Director

Steve Grossman

- (1) The world in 2011
- (2) Employee recognition
- (3) ACI annual conference
- (4) JaxEx flight tracking system
- (5) Jaguars promotional partnership

In recognition of our 10th year anniversary, Mr. Grossman shared some interesting facts from the world in 2001. Next, Mr. Grossman advised that for this kick-off month of our 10th anniversary, employee recognition focused on all employees, and those present stood and were recognized with a round of applause. Further anniversary-related, he shared a recap from each division as to what has been accomplished in the last 10 years. Mr. Grossman advised that Debra Braga is now a JAA employee, our Chief Legal Officer, and the board officially welcomed her. Mr. Grossman then advised that he had recently attended the Airports Council International annual conference, where JAA was recognized with three excellence in marketing awards - he thanked Mrs. Rosa Beckett, Marketing Director, for the efforts of her department. Mr. Grossman advised that JAA will soon enhance its website with a flight tracking system for Jacksonville Executive at Craig Airport. Lastly, Mr. Grossman called upon Mrs. Beckett to discuss the promotional partnership that JAA has entered into with the Jacksonville Jaguars.

Mr. Grossman advised that this concluded his CEO report.

Old Business

There was no discussion of any old business.

New Business **Submissions**

BD2011-10-01

Rolf Riechmann

Access Agreement between Jacksonville Aviation Authority and Comcast Cable Communications at Jacksonville Executive at Craig Airport

Before discussion of this item ensued, Mr. Isaac recused himself from discussing, commenting or voting due to the fact that he has a business relationship with Comcast Cable (his signed conflict form



is attached to and made a part of these minutes). Upon motion made by Mr. Weaver and seconded by Mrs. Pass-Durham, the board voted to approve the Access Agreement between Jacksonville Aviation Authority and Comcast Cable Communications at Jacksonville Executive at Craig Airport.

The viva voce vote on Submission BD2011-10-1 was as follows:

Aikens	Aye	Pass-Durham	Aye	Weaver	Aye
Jollivette	Aye	Isaac	Recused		

BD2011-10-02

Todd Lindner

Accept FDOT Supplemental Joint Participation Agreement (SJPA) 425880-1 for Design & Construction of Taxiway A & D Rehab and Purchase of Support Equipment at Cecil Airport, & Approve Budget Transfer

Upon motion made by Mr. Isaac and seconded by Mr. Weaver, the board unanimously voted to Accept FDOT Supplemental Joint Participation Agreement (SJPA) 425880-1 for Design & Construction of Taxiway A & D Rehab and Purchase of Support Equipment at Cecil Airport, & Approve Budget Transfer.

The viva voce vote on Submission BD2011-10-2 was as follows:

Aikens	Aye	Pass-Durham	Aye	Weaver	Aye
Jollivette	Aye	Isaac	Aye		

Approval of Minutes

Chairman Aikens directed the recording secretary to make the following two changes relating to his statements made during the September board meeting: the CEO contract motion was not made by him but by Mr. Jollivette, and his comments in the incentive section about JAA's CEO outperforming other CEOs need to be clarified to read that he feels JAA outperformed the other authorities, rather than the implication that our CEO is better than the others, as he does not know that to be true. Upon motion made by Mr. Isaac and seconded by Mrs. Pass-Durham, the board unanimously approved the minutes of the September 26, 2011 Board of Directors meeting, with the aforementioned changes to be made, and approved the September 26, 2011 Nominating Committee minutes.

The viva voce vote was as follows:

Aikens	Aye	Pass-Durham	Aye	Weaver	Aye
Jollivette	Aye	Isaac	Aye		



Updates/Other Reports

Financial Update

Richard Rossi, CFO

Chairman Aikens called upon Mr. Rossi, CFO, who presented a 10 year historical financial perspective, and provided an overview of the Unaudited Financial Report for twelve months ending September 30, 2011.

City Council Update

Richard Clark, Councilman

Councilman Clark was not present at the meeting.

Board Communications

Chairman Aikens advised that the next meeting will be held on November 28, 2011 at 8:30a at the JAA Administration Building, 3rd Floor Ed Austin Board Room. Chairman Aikens then asked the board members if there were any other comments to be made – hearing none, he proceeded to adjourn.

Adjournment

There being no further business to come before the Board of Directors, Chairman Aikens adjourned the meeting at 11:10am.



P LQXWHV
Board of Directors Meeting
JAA Administration Bldg. – 3rd FL
Ed Austin Board Room
November 28, 2011/8:30a

Chairman Chester Aikens called the November 28, 2011 Board of Directors meeting to order at 8:30am. The following were in attendance at the call to order:

Dr. Chester Aikens, Chairman
Mr. A.L. Kelly, Vice Chairman
Mrs. Deborah Pass-Durham, Treasurer
Mr. Ronald Weaver, Secretary
Mr. Ernie Isaac, Member
Councilman Richard Clark, Council Liaison
Mr. Steve Grossman, CEO/Executive Director
Mr. Bob Simpson, Interim COO
Mr. Richard Rossi, CFO
Mrs. Debra Braga, CLO
Mrs. Melissa Marcha'-Lee, Sr. Executive Assistant/Recording Secretary
(Absent at the call to order were Mr. Cyrus Jollivette, Member, and Mr. Jack Demetree, Member)
A listing of all attendees is on file in the office of Recording Secretary.

Chairman Aikens welcomed everyone and asked Mr. A.L. Kelly to lead the group in reciting the pledge of allegiance.

CEO Report

Chairman Aikens called on Mr. Steve Grossman to present his CEO report.

CEO/Executive Director

Steve Grossman

- (1) Employee recognition
- (2) FAA plaque for SMS
- (3) Security department update
- (4) Cecil Airport business plan
- (5) Airline summit

Mr. Grossman advised that our employee recognition for October focused on Eric Ithier, a facilities attendant – Mr. Grossman and Chairman Aikens presented to Eric a plaque and gift card, thanking him for his service and dedication to JAA. Board member Jack Demetree arrived at this point in the meeting. Mr. Grossman then advised that JAA had received a plaque from the FAA for our safety management system program. Next, Mr. Grossman called on Mr. Wayne Clark, Director of Aviation Security, who presented an update of the security department. Mr. Grossman advised that JAA had recently held its 3rd annual airline summit, which was very successful – ideas on airline scheduling



were exchanged and all who attended enjoyed their time here in Jacksonville. Lastly, Mr. Grossman called upon Mr. Rusty Chandler, Manager of Cecil Airport, who presented Cecil's business plan.

Mr. Grossman advised that this concluded his CEO report.

Old Business

There was no discussion of any old business.

Submissions

BD2011-11-01

Bob Molle'

Accept FDOT Supplemental Joint Participation Agreement #3 for the Construction of Airport Beacon Project at Herlong Recreational Airport

Upon motion made by Mr. Issac and seconded by Mr. Demetree, the board voted to Accept the FDOT Supplemental Joint Participation Agreement #3 for the Construction of Airport Beacon Project at Herlong Recreational Airport.

The viva voce vote on Submission BD2011-11-01 was as follows:

Aikens	Aye	Pass-Durham	Aye	Weaver	Aye
Demetree	Aye	Isaac	Aye	Kelly	Aye

Approval of Minutes

Upon motion made by Mr. Isaac and seconded by Mr. Kelly, the board unanimously approved the minutes of the October 24, 2011 Board of Directors meeting.

The viva voce vote on the minutes was as follows:

Aikens	Aye	Pass-Durham	Aye	Weaver	Aye
Demetree	Aye	Isaac	Aye	Kelly	Aye



Updates/Other Reports

Financial Update

Richard Rossi, CFO

Chairman Aikens called upon Mr. Rossi, CFO, who provided an overview of the Unaudited Financial Report for one month ending October 31, 2011.

City Council Update

Richard Clark, Councilman

Chairman Aikens called upon Councilman Richard Clark for an update. Councilman Clark advised that the Mayor's recently-submitted reorganization plan should not change anything here at JAA, but perhaps will affect the economic development side with Cecil Airport.

Board Communications

Chairman Aikens advised that the next meeting will be held on December 19, 2011 at 8:30a (changed from the scheduled date of December 27th) at the JAA Administration Building, 3rd Floor Ed Austin Board Room. Chairman Aikens then asked the board members if there were any other comments to be made – hearing none, he proceeded to adjourn.

Adjournment

There being no further business to come before the Board of Directors, Chairman Aikens adjourned the meeting at 9:30am.



P LQXWHV
Board of Directors Meeting
JAA Administration Bldg. – 3rd FL
Ed Austin Board Room
December 19, 2011/8:30a

Chairman Chester Aikens called the December 19, 2011 Board of Directors meeting to order at 8:30am. The following were in attendance at the call to order:

- Dr. Chester Aikens, Chairman
 - Mr. A.L. Kelly, Vice Chairman
 - Mrs. Deborah Pass-Durham, Treasurer
 - Mr. Ernie Isaac, Member
 - Mr. Cyrus Jollivette, Member
 - Mr. Steve Grossman, CEO/Executive Director
 - Mr. Bob Simpson, Interim COO
 - Mr. Richard Rossi, CFO
 - Mrs. Debra Braga, CLO
 - Mrs. Melissa Marcha'-Lee, Sr. Executive Assistant/Recording Secretary
- (Absent at the call to order were Mr. Jack Demetree, Member and Mr. Ron Weaver, Secretary)
A listing of all attendees is on file in the office of Recording Secretary.

Chairman Aikens welcomed everyone and asked Mr. A.L. Kelly to lead the group in reciting the pledge of allegiance.

CEO Report

Chairman Aikens called on Mr. Steve Grossman to present his CEO report.

CEO/Executive Director

Steve Grossman

- (1) Employee recognition
- (2) Local preference program report
- (3) Air service development report
- (4) Government affairs update
- (5) Flightstar Aircraft Services update

Mr. Grossman advised that our employee recognition for November focused on Marilyn Fryar, a procurement administrator – Mr. Grossman and Chairman Aikens presented to Marilyn a certificate and gift card, thanking her for her service and dedication to JAA. Next, Mr. Grossman called upon Mr. Devin Reed, Director of Procurement Services, for a report on the local preference program. Mr. Grossman then called upon Ms. Barbara Halverstadt, Manager of Air Service Development, for a report on the development of air service. Next, Mr. Grossman called upon Mr. Michael Stewart,



Director of External Affairs, for an update on government affairs. Lastly, Mr. Grossman provided an update on Flightstar Aircraft Services, advising the board that Flightstar has been sold to a firm called Moelis Capital Partners which we believe means good things ahead for Flightstar, as Moelis has advised that they are committed to Cecil Airport.

Mr. Grossman advised that this concluded his CEO report.

Old Business

There was no discussion of any old business.

Submissions

There were no submissions requiring board action.

Approval of Minutes

Upon motion made by Mr. Isaac and seconded by Mr. Jollivette, the board unanimously approved the minutes of the November 28, 2011 Board of Directors meeting.

The viva voce vote on the minutes was as follows:

Aikens	Aye	Pass-Durham	Aye	Kelly	Aye
Jollivette	Aye	Isaac	Aye		

Updates/Other Reports

Financial Update

Richard Rossi, CFO

Chairman Aikens called upon Mr. Rossi, CFO, who provided an overview of the Unaudited Financial Report for two months ended November 30, 2011.

City Council Update

Richard Clark, Councilman

Councilman Richard Clark, JAA Council Liaison, was not present at the meeting.



Board Communications

Chairman Aikens advised that the next meeting will be held on January 23, 2012 at 8:30a at the JAA Administration Building, 3rd Floor Ed Austin Board Room. Chairman Aikens then asked the board members if there were any other comments to be made – hearing none, he proceeded to adjourn.

Adjournment

There being no further business to come before the Board of Directors, Chairman Aikens adjourned the meeting at 9:30am.

Approved January 23, 2012



JAA
Jacksonville
Aviation
Authority

MINUTES
Finance & Audit Committee Meeting
Ed Austin Board Room / JAA
February 28, 2011/8:30am

Chairman Jack Demetree called the Finance and Audit Committee meeting to order at 8:30am. The following committee members were in attendance: Mr. Jack Demetree, Mr. Ronald Weaver and Mrs. Deborah Pass-Durham. Also in attendance were Board of Directors Chairman Ernie Isaac and board members Chester Aikens, DDS and Mr. Cyrus Jollivette, together with Mr. Steve Grossman, CEO, Mrs. Ernestine Moody-Robinson, COO, Mr. Richard Rossi, CFO, Mrs. Kertecia Mond, Internal Auditor, and Mrs. Debra Braga, Legal Counsel.

Chairman Demetree called on Mr. Rossi, who reported that the independent audit firm of Ernst & Young had recently completed their annual audit, and he called upon Mr. Michael Patillo, Partner with Ernst & Young, for a presentation.

Mr. Patillo guided the committee through the annual audit report, a copy of which is attached hereto, answering all members' questions, and he noted that there was no material non-compliance. Mr. Patillo thanked the finance team, lead by Mr. Rossi and Mrs. Diane Pinkerman, Controller, for the team's cooperation during the audit.

Chairman Demetree again called upon Mr. Rossi to discuss an amendment to the Authority's investment policy, as described in the document attached hereto.

Chairman Demetree called upon Mrs. Mond, who presented the Internal Audit Charter. Dr. Aikens and Mrs. Pass-Durham asked for clarifying language regarding the two different titles in the charter (Chief Audit Officer and Internal Auditor) and Counsel Braga replied that a sentence to that effect will be added and a corrected copy will be attached hereto.

Chairman Demetree will report on all items at the February 28, 2011 Board of Directors meeting.

There being no further business, Chairman Demetree adjourned the Finance & Audit Committee meeting at 8:55a.



MINUTES
Finance and Audit Committee Meeting
Ed Austin Board Room / JAA
June 27, 2011/8:30a

Acting Chairman Chester Aikens (presiding for absent Chairman Jack Demetree) called the Finance and Audit Committee meeting to order at 8:30a. The following committee members were in attendance:

Dr. Chester Aikens, Acting Chairman
Mrs. Deborah Pass-Durham

Also in attendance were the following:

Board of Directors members Mr. Ernie Isaac, Chairman, and Mr. Cyrus Jollivette
Mr. Steve Grossman, CEO
Mr. Bob Simpson, Interim COO
Mr. Richard Rossi, CFO
Mrs. Debra Braga, Legal Counsel.

A list of all attendees is on file in the office of the Recording Secretary

Dr. Aikens called on Mr. Rossi who presented the 2011-2012 budget, highlighting each section, including the schedule of positions, and capital and small capital.

After questions and discussions with the members of the committee and the board, Dr. Aikens thanked Mr. Rossi for his presentation. The committee agreed that Dr. Aikens will make a committee report at the next Board of Directors Meeting, which will include the recommended approval of the budget (a copy of which is attached hereto and made a part hereof).

There being no further business to come before the committee, the meeting was adjourned at 8:55am.



MINUTES
Nominating Committee Meeting
JAA Administration Bldg./3rd Floor
Board Committee Room
September 26, 2011/8:15a

Committee Chairman Deborah Pass-Durham called the September 26, 2011 Nominating Committee meeting to order at 8:15a. The following committee members were in attendance:

Mrs. Deborah Pass-Durham
Mr. Ronald Weaver
Mr. Cyrus Jollivette

Also in attendance was Mrs. Debra Braga, Legal Counsel.

Chairman Pass-Durham distributed a proposed slate of officers for the 2011-12 board term, as follows:

- Chairman/Chester Aikens
- Vice Chairman/A. L. Kelly
- Secretary/Ronald Weaver
- Treasurer Deborah Pass-Durham

Chairman Pass-Durham called for discussion – Mr. Weaver advised it is an acceptable slate, Mr. Jollivette and Chairman Pass-Durham agreed. The committee further agreed that the slate shall be presented by Chairman Pass-Durham in her report at the board meeting immediately following this committee meeting.

There being no further business to come before the committee, the meeting was adjourned at 8:25am.