



MINUTES
Board of Directors Meeting
Ed Austin Board Room, JAA
January 26, 2009

FINANCE & AUDIT COMMITTEE MEETING
CALL TO ORDER

Chairman, Debra Pass-Durham (via phone) called the meeting to order at 8:30 a.m. The following were in attendance:

- Mr. Jim McCollum, Chair
- Mr. Ron Weaver, Vice Chair
- Dr. Chester Aikens, Secretary
- Ms. Mary Burnett, Member
- Ms. Deborah Pass-Durham, Member (via phone)
- Mr. Jack Demetree, Member
- Mr. Cyrus Jollivette, Member
- Ms. Ernestine Moody-Robinson, Deputy Executive Director
- Mr. Richard Rossi, CFO
- Mr. Gayle Petrie, Office of the General Counsel
- Ms. Beverly Terlaje, Sr. Executive Assistant
- Mrs. Joye Cole, Acting Recording Secretary
- Mr. Ray Holt, City Council Liaison

***A listing of all attendees is on file in the office of Recording Secretary.*

Ms. Pass-Durham asked Richard Rossi to report to the Board from the Committee.

Richard Rossi presented to the Committee a report on the completed draft of the Investment Policy.

Upon motion by Dr. Aikens, seconded by Mr. Demetree, the Board approved acceptance of the Investment Policy as written.

The viva voce vote was as follows:

Jollivette	Aye	Aikens	Aye
Demetree	Aye	Pass-Durham	Aye

This item was unanimously approved by the Committee

Mr. Rossi introduced Ron Burns and Jeff Bernardo from Augustine Asset Management. The firm engages exclusively in fee-based investment management services and Mr. Rossi stated he would be putting part of JAA's investments with the group.

Mr. Jack Demetree asked the minutes note that one of his companies had an interest in Augustine Management Company.

Mr. Rossi reported to the Board the JAA had a clean audit from Ernst & Young and the auditors would be at the February Board Meeting to give a full report.

Ms. Pass-Durham adjourned the Finance & Audit Committee Meeting.

Full Board Meeting

Chairman, Jim McCollum called the Board Meeting to order at 8:40 a.m.

Invocation

Ms. Moody-Robinson, Deputy Executive Director/COO, delivered the invocation.

Chair McCollum welcomed City Councilman Ray Holt, Jacksonville Aviation Authority liaison.

Report

Deputy Executive Director/COO

Ernestine Moody-Robinson

Ms. Moody-Robinson expressed appreciation and recognized Cindy Laquidara from the General Council's office for her work and professionalism in dealing with the Majestic issue. Ms. Moody-Robinson asked Mr. Rossi to report to the Board where the issue stands now. Mr. Rossi said that Jackson/Shaw has filed an appeal and motion for continuance of the time to file a rehearing.

Ms. Moody-Robinson asked Michael Stewart to give a report on the J-Bills. Mr. Stewart stated there were initially four J-Bills and three impacted JAA. Two of the J-Bills were withdrawn. J-1 was voted down for now and Mr. Stewart said that the J-Bills were done for the year. He did say that there is a resolution introduced by Councilman Clay Yarborough that would look at what was termed a compromise for folding JAA Police into JSO. This resolution has not gone through at this time.

Mr. McCollum stated that the J-Bill may have been voted down for now but the issue was not dead. He would report at the Board Retreat further on this issue.

Mr. Stewart reported to the Board that John Clark was in Washington speaking before the Transportation and Infrastructure Committee on behalf of the ACI in regards to funding for aviation.

Old Business

None

New Business

BD2009-01-1

Chip Seymour

Acceptance of FDOT Joint Participation Agreement for the Design & Construction of T-Hangars and Electrical Vault at Herlong Airport

Upon motion by Ms. Burnett, seconded by Mr. Weaver, the Board approved acceptance of the FDOT Joint Participation Agreement for the design and construction of T-hangars and electrical vault at Herlong Airport.

The viva voce vote was as follows:

Burnett	Aye	Weaver	Aye
Jollivette	Aye	Aikens	Aye
Demetree	Aye	McCollum	Aye

This item was unanimously approved by the Board.

BD2009-01-2

Chip Seymour

Approval of a Conceptual Plan to provide for Right-of-Way for a Realignment of Lem Turner Road at JIA

Upon motion by Mr. Demetree, seconded by Mr. Jollivette, the board approved the approval of a conceptual plan to provide for right-of-way for a realignment of Lem Turner Road at JIA.

The viva voce vote was as follows:

Burnett	Aye	Weaver	Aye
Jollivette	Aye	Aikens	Aye
Demetree	Aye	McCollum	Aye

This item was unanimously approved by the Board.

Approval of General Ground Lease with ALENIA North America, Inc.

This item was pulled by Richard Rossi and will be brought before the Board at a later date.

Mr. Ray Holt, Jacksonville City Councilman expressed appreciation to the Board and JAA for the informational presentation regarding all four airports and their role in the Aviation Authority.

Approval of Investment Policy and Minutes

Upon motion by Ms. Burnett, seconded by Dr. Aikens, the Board approved the Investment Policy previously approved and recommended by the Finance Committee and the December 15, 2008 minutes of the Board Meeting as written .

The viva voce vote was as follows:

Burnett	Aye	Weaver	Aye
Jollivette	Aye	Aikens	Aye
Demetree	Aye	McCollum	Aye

This item was unanimously approved by the Board.

Approval of Travel

Upon motion by Mr. Demeetree, seconded by Mr. Jollivette, the Board authorized travel by JAA employees and one or more members of the Board of Directors of the Authority for business solicitation purposes or to attend necessary conferences for the month of February 2009.

The viva voce vote was as follows:

Burnett	Aye	Weaver	Aye
Jollivette	Aye	Aikens	Aye
Demetree	Aye	McCollum	Aye

This item was unanimously approved by the Board.

Updates/Other Reports

Financial Update

Richard Rossi

Mr. Richard Rossi, CFO, provided an overview of the Unaudited Financial Report for three months ending, December 31, 2008.

Board Communications

The JAA Board and Management retreat will be February 17th and 18th, 2009 at Amelia Island.

The next Board Meeting will be on Monday, February 23, 2009 @ 8:30 a.m. – JAA Administration Office, 3rd floor, Ed Austin Board Room.

Adjournment

Chair McCollum adjourned the Board Meeting at 9:35 a.m.



MINUTES
Board of Directors Meeting
Ed Austin Board Room, JAA
February 23, 2009

JAA Board Chairman, Jim McCollum called the Board Meeting to order at 8:35 a.m. The following were in attendance:

Mr. Jim McCollum, Chair
Mr. Ron Weaver, Vice Chair
Dr. Chester Aikens, Secretary
Ms. Mary Burnett, Member
Ms. Deborah Pass-Durham, Member
Mr. Jack Demetree, Member
Mr. John Clark, Executive Director/CEO
Ms. Ernestine Moody-Robinson, Deputy Executive Director/COO
Mr. Richard Rossi, CFO
Mr. Gayle Petrie, Office of the General Counsel
Ms. Beverly Terlaje, Sr. Executive Assistant
Mrs. Joye Cole, Recording Secretary
Mr. Ray Holt, City Council Liaison

***A listing of all attendees is on file in the office of Recording Secretary.*

Chair, McCollum turned the meeting over to Debra Pass-Durham, Chairman of the Finance & Audit Committee.

FINANCE & AUDIT COMMITTEE MEETING
CALL TO ORDER

Chair, Debra Pass-Durham called the Finance & Audit Committee Meeting to order at 8:40 a.m.

Ms. Pass-Durham asked Richard Rossi to report to the Board from the Committee.

Mr. Rossi updated the Board regarding banking and custody/bond trustee services. JAA awarded to TD Bank the custody/bond trustee services, awarded to Compass Bank the banking services and to Regents Bank merchant card processing.

Mr. Rossi introduced Michael Pattillo and Kathleen Dullco from Ernst & Young. Mr. Patillo stated JAA had a clean audit and presented to the Board the detailed 2008 financial statement audit results.

Ms. Pass-Durham adjourned the Finance & Audit Committee Meeting.

Full Board Meeting

Chairman, Jim McCollum called the Board Meeting to order at 8:50 a.m.

Invocation

Mr. John Clark, Executive Director/CEO, delivered the invocation.

Chair McCollum welcomed Ray Holt, City Councilman, liaison for the Jacksonville Aviation Authority.

Report

Executive Director/CEO

John Clark

Mr. Clark asked Ms. Moody-Robinson to update the Board regarding the announcement made at the Board Retreat on the nomination of JAX for the top Airport System Award. Ms. Moody-Robinson reported JAX ranked first in North American airports for overall satisfaction with the airport for the fourth quarter of 2008.

Ms. Moody-Robinson recognized Ms. Yvonne Pooler, Mr. Francois Beuse and Mr. Brian Long as valuable Customer Service representatives of JAX.

Mr. Clark stated there was still interest in the Master Lease Concession Agreement but after much discussion by the Board it was decided to table the issue,

Upon motion by Mr. Demetree, seconded by Ms. Burnett, the board approved the decision to table the Master Lease Concession Agreement at this time and JAA would advise Macquarie of that decision.

The viva voce vote was as follows:

Burnett	Aye	Weaver	Aye
Pass-Durham	Aye	Aikens	Aye
Demetree	Aye	McCollum	Aye

This item was unanimously approved by the Board.

Old Business

Mr. Demetree met with John Clark regarding Mr. Clark's contract with JAA. They both agreed that his contract would continue with the present terms and no bonus would be awarded for the year. Mr. Demetree stated that Mr. Clark is doing a great job and Chair McCollum thanked John for the excellent service on behalf of the JAA.

New Business

BD2009-02-1

Debra Pass-Durham

Banking & Custody/Bond Trustee Services

This item was informational only and did not require approval by the Board.

BD2009-02-2

Richard Rossi

Approval of General Ground Lease with Alenia North America, Inc.

Upon motion by Mr. Weaver and seconded by Ms. Burnett, the board approved the General Ground Lease with Alenia North America, Inc.

The viva voce vote was as follows:

Burnett	Aye	Weaver	Aye
Pass-Durham	Aye	Aikens	Aye
Demetree	Aye	McCollum	Aye

This item was unanimously approved by the Board.

BD2009-02-3

Michael Stewart

Resolution in Support of the Cruise Industry in Jacksonville

Upon motion by Dr. Aikens and seconded by Ms. Pass-Durham, the Board approved a resolution in support of the Cruise Industry in Jacksonville.

The viva voce vote was as follows:

Burnett	Aye	Weaver	Aye
Pass-Durham	Aye	Aikens	Aye
Demetree	Aye	McCollum	Aye

This item was unanimously approved by the Board.

Mr. Ray Holt, Jacksonville City Councilman expressed appreciation to the Board for their support regarding the Cruise Industry in Jacksonville.

BD2009-02-4

Izzy Bonilla

Approval of the Jacksonville International Airport Rules & Regulations

Upon motion by Mr. Demetree and seconded by Mr. Weaver, the Board approved the Jacksonville International Airport Rules and Regulations.

The viva voce vote was as follows:

Burnett	Aye	Weaver	Aye
Pass-Durham	Aye	Aikens	Aye
Demetree	Aye	McCollum	Aye

This item was unanimously approved by the Board.

Mr. McCollum asked Mr. Bonilla to create a one page document for the next Board Meeting to reflect the major policy changes in these new rules and regulations.

BD2009-02-5

Chip Seymour

Acceptance of FDOT Joint Participation Agreement for the Design of the Runway 5/23 Overlay at Craig Airport

Upon motion by Mr. Demetree and seconded by Ms. Burnett, the Board approved the acceptance of FDOT joint participation agreement for the design of the runway 5/23 overlay at Craig Airport

The viva voce vote was as follows:

Burnett	Aye	Weaver	Aye
Pass-Durham	Aye	Aikens	Aye
Demetree	Aye	McCollum	Aye

This item was unanimously approved by the Board.

BD2009-02-6

Chip Seymour

Acceptance of FDOT Joint Participation Agreement for the Design of the Concourse B Apron at JIA

Upon motion by Ms. Burnett and seconded by Mr. Weaver, the Board approved the acceptance of FDOT joint participation agreement for the design of concourse B apron at JIA

The viva voce vote was as follows:

Burnett	Aye	Weaver	Aye
Pass-Durham	Aye	Aikens	Aye
Demetree	Aye	McCollum	Aye

This item was unanimously approved by the Board.

BD2009-02-7 *(Walk on Item)*

Chip Seymour

JIA Master Plan Capital Budget Transfer

Upon motion by Dr. Aikens and seconded by Mr. Weaver, the Board approved the JIA Master Plan Capital budget transfer to fund Ware Malcomb consulting fees.

The viva voce vote was as follows:

Burnett	Aye	Weaver	Aye
Pass-Durham	Aye	Aikens	Aye
Demetree	Aye	McCollum	Aye

This item was unanimously approved by the Board and will be submitted to City Council for approval.

Approval of Minutes

Upon motion by Ms. Burnett, seconded by Ms. Pass-Durham, the Board approved minutes of the full Board Meeting of January 26, 2009.

The viva voce vote was as follows:

Burnett	Aye	Aikens	Aye		
Pass-Durham	Aye	Demetree	Aye	McCollum	Aye

This item was unanimously approved by the Board.

Approval of Travel

Upon motion by Ms. Burnett, seconded by Dr. Aikens, the Board authorized travel by JAA employees and one or more members of the Board of Directors of the Authority for business solicitation purposes or to attend necessary conferences for the month of March 2009.

The viva voce vote was as follows:

Burnett	Aye	Aikens	Aye		
Pass-Durham	Aye	Demetree	Aye	McCollum	Aye

This item was unanimously approved by the Board.

Updates/Other Reports

Financial Update

Richard Rossi

Mr. Richard Rossi, CFO, provided an overview of the Unaudited Financial Report for four months ending, January 31, 2009.

Board Communications

The next Board Meeting will be on Monday, March 23, 2009 @ 8:30 a.m. – JAA Administration Office, 3rd floor, Ed Austin Board Room.

Adjournment

Chair McCollum adjourned the Board Meeting at 10:10 a.m.



MINUTES
Board of Directors Meeting
Ed Austin Board Room, JAA
March 23, 2009

JAA Board Chairman, Jim McCollum called the Board Meeting to order at 8:35 a.m. The following were in attendance:

- Mr. Jim McCollum, Chair
- Mr. Ron Weaver, Vice Chair
- Dr. Chester Aikens, Secretary
- Ms. Mary Burnett, Member
- Ms. Deborah Pass-Durham, Member
- Mr. Jack Demetree, Member
- Mr. Russ Jollivette, Member
- Mr. John Clark, Executive Director/CEO
- Ms. Ernestine Moody-Robinson, Deputy Executive Director/COO
- Mr. Richard Rossi, CFO
- Mr. Gayle Petrie, Office of the General Counsel
- Ms. Beverly Terlaje, Sr. Executive Assistant
- Ms. Joye Cole, Recording Secretary

***A listing of all attendees is on file in the office of Recording Secretary.*

Invocation

Mr. John Clark, Executive Director/CEO, delivered the invocation.

Report

Executive Director/CEO

John Clark

Executive Director/CEO, John Clark has accepted a position at Indianapolis Airport Authority as Executive Director/CEO. This being his last Board Meeting he expressed his appreciation to the JAA Board of Directors, JAA's Management Team and the Employees for their support through his years with JAA, for the hard work and dedication to him and the organization and making Jacksonville one of the best airport systems in the world.

Mr. Jim McCollum, Chairman of the Board, thanked Mr. Clark for his vision and leadership as JAA's Chief Executive Officer and Executive Director and wished him well in his new endeavor.

Old Business

None

New Business

BD2009-03-1

Rosa Beckett

Cecil Field Development Policy

Upon motion by Mr. Weaver and seconded by Dr. Aikens the board approved the Cecil Field Development Policy Statement.

The viva voce vote was as follows:

Burnett	Aye	Weaver	Aye
Pass-Durham	Aye	Aikens	Aye
Demetree	Aye	McCollum	Aye
Jollivette	Aye		

This item was unanimously approved by the Board.

BD2009-03-2

Susan Sallet

Approval of the Second Amendment to the Operating Lease Agreement with Sheltair

Upon motion by Mr. Demetree and seconded by Ms. Burnett, the board approved the Second Amendment to the Operating Lease Agreement with Sheltair.

The viva voce vote was as follows:

Burnett	Aye	Weaver	Aye
Pass-Durham	Aye	Aikens	Aye
Demetree	Aye	McCollum	Aye
Jollivette	Aye		

This item was unanimously approved by the Board.

Acceptance of Federally Funded Airport Improvement Program Grants at JIA, Cecil Field, Craig Airport and Herlong Airport for FY 2009

Upon motion by Mr. Jollivette and seconded by Ms. Burnett, the Board approved the acceptance of Federally Funded Airport Improvement Program Grants at JIA, Cecil Field, Craig Airport and Herlong Airport for FY 2009.

The viva voce vote was as follows:

Burnett	Aye	Weaver	Aye
Pass-Durham	Aye	Aikens	Aye
Demetree	Aye	McCollum	Aye
Jollivette	Aye		

This item was unanimously approved by the Board.

Chair McCollum appointed the following Board Members as CEO Search Committee:

- Jack Demetree, Chairman
- Deborah Pass-Durham
- Cyrus Jollivette
- Ron Weaver

Chair McCollum will be a non-participating member of the Committee in case they need someone to break a tie.

Upon motion by Mr. Demetree, seconded by Ms. Burnett (i) Jim McCollum will be interim CEO of JAA on a month to month basis until the CEO Search Committee locates a new CEO candidate that is submitted to and approved by the Board of Directors; (ii) if necessary, Mr. McCollum will resign as a member of the Board of Directors in order to be the interim CEO; and (iii) the authority to evaluate the compensation, if any, of the interim CEO is delegated to the CEO Search Committee and a recommendation will be made to the Board.

The viva voce vote was as follows:

Burnett	Aye	Weaver	Nay
Pass-Durham	Nay	Aikens	Aye
Demetree	Aye	McCollum	Aye
Jollivette	Nay		

This motion was approved by the majority vote of the Board.

Approval of Minutes

Upon motion by Mr. Weaver, seconded by Dr. Aikens, the Board approved minutes of the full Board Meeting of February 23, 2009.

The viva voce vote was as follows:

Burnett	Aye	Aikens	Aye	Jollivette	Aye
Pass-Durham	Aye	Demetree	Aye	McCollum	Aye

This item was unanimously approved by the Board.

Approval of Travel

Upon motion by Ms. Burnett, seconded by Mr. Demetree, the Board authorized travel by JAA employees and one or more members of the Board of Directors of the Authority for business solicitation purposes or to attend necessary conferences for the month of April 2009.

The viva voce vote was as follows:

Burnett	Aye	Aikens	Aye	Jollivette	Aye
Pass-Durham	Aye	Demetree	Aye	McCollum	Aye

This item was unanimously approved by the Board.

Updates/Other Reports

Financial Update

Richard Rossi

Mr. Richard Rossi, CFO, provided an overview of the Unaudited Financial Report for five months ending, February 28, 2009.

Emergency Planning Management

Chris Styles

Mr. Chris Styles, AOCC Manager, reported to the Board an overview of the Airport Emergency Management Response that has been approved by the FAA.

Employee Recognition

Ernestine Moody-Robinson

Ms. Moody-Robinson recognized Davey Jones, and Rusty Chandler, Airport Manager, Cecil Field for their exceptional leadership in their respective roles at JAA. In turn, Mr. Chandler recognized Greg Scott, Maintenance Technician II at Cecil Field for his service and dedication to JAA. Mr. Jones recognized Don Sella, Motorpool Foreman and John Smith, Building Maintenance Foreman for their hard work and leadership in their respective roles at JAA.

Comments from the Audience

Morgan Miller, Craig Air Center commented on the Board's decision to appoint an interim CEO.

Board Communications

The next regularly scheduled Board Meeting will be on Monday, April 20, 2009 @ 8:30 a.m. – JAA Administration Office, 3rd floor, Ed Austin Board Room.

Adjournment

Chair McCollum adjourned the Board Meeting at 10:05a.m.



MINUTES
Board of Directors Meeting
Ed Austin Board Room, JAA
April 20, 2009

Acting JAA Board Chairman Ron Weaver called the Board Meeting to order at 8:30 a.m. The following were in attendance:

- Mr. Ron Weaver, Acting Chair
- Dr. Chester Aikens, Secretary
- Ms. Deborah Pass-Durham, Treasurer
- Ms. Mary Burnett, Member
- Mr. Jack Demetree, Member
- Mr. Russ Jollivette, Member
- Ms. Ernestine Moody-Robinson, Interim Executive Director/CEO
- Mr. Richard Rossi, CFO
- Ms. Karen Chastain, Office of the General Counsel
- Ms. Beverly Terlaje, Sr. Executive Assistant/Recording Secretary

***A listing of all attendees is on file in the office of Recording Secretary.*

Invocation

Ms. Ernestine Moody-Robinson, Interim Executive Director/CEO, delivered the invocation.

Report

Executive Director/CEO

Ernestine M. Robinson

Interim Executive Director/CEO, Ernestine Moody Robinson provided the following report:

1. Ms. Robinson has been meeting and providing updates to City Council Members and they have expressed that there are no issues or concerns from City Council. Ms. Robinson will be meeting with the remaining members of City Council over the next couple of weeks.
2. A meeting in the shade will be scheduled next board meeting on union negotiations. Mr. Eric Holshouser is the attorney that will represent the JAA. Prior to the next board meeting, May 18, 2009, the board will be notified of the schedule for the Shade Meeting.

3. Northwest and Delta Airlines Merger will take place at midnight, April 20, 2009. Delta will take over Northwest.
4. The board will need to appoint a TPO member to replace the vacant seat of former board member Jim McCollum to represent JAA. Mr. Jack Demetree and Ms. Deborah Pass-Durham have volunteered to share the seat until the term ends September 30, 2009.

Mary Burnett: Complimented everyone involved in the Cecil Field Air Show and noted that the Air Show was spectacular.

Bob Simpson: The total for Saturday and Sunday's Cecil Field Air Show was approximately 18,000 attendees.

Employee Recognition

Ms. Robinson, asked Mr. Izzy Bonilla, Director of Aviation Management to introduce and recognize the employees from the AOCC. Mr. Bonilla recognized the following employees for their commitment and performance in helping JAA to become a top airport system.

- Charles Vaughn
- Unricka Jenkins
- Tim Cox

Old Business

None

COMMITTEE REPORT

Upon motion by Mr. Jollivette and seconded by Dr. Aikens, the board authorized that the Search Committee be granted the authority to make the final evaluation and award under the RFQ&E, the search firm for the Executive Director/CEO of the JAA.

The viva voce vote was as follows:

Burnett	Aye	Weaver	Aye
Pass-Durham	Aye	Aikens	Aye
Demetree	Aye	Jollivette	Aye

This item was unanimously approved by the Board.

New Business

Acting Chairman Ron Weaver stated that due to the vacant seat of the Vice Chair; the Nominating Committee Members: Ron Weaver, Deborah Pass-Durham, Cyrus Jollivette and Dr. Aikens should meet to discuss the structure of the current JAA Board.

Ms. Karen Chastain, office of General Council recommended the nominating committee meet to discuss the transition of the board, whether to convene, meet or take action to appoint a Vice Chairman or keep the current structure as is.

Upon motion by Mr. Demetree and seconded by Ms. Burnett, the board unanimously agreed to keep the current board structure as is and appoint Mr. Weaver as Chairman of the Board.

The viva voce vote was as follows:

Burnett	Aye	Weaver	Aye
Pass-Durham	Aye	Aikens	Aye
Demetree	Aye	Jollivette	Aye

This item was unanimously approved by the Board.

Approval of Minutes

Upon motion by Mr. Jollivette, seconded by Mr. Demetree, the Board approved the minutes for the Board Meeting of March 23, 2009 and the Search Committee minutes of March 26, 2009.

The viva voce vote was as follows:

Burnett	Aye	Weaver	Aye
Pass-Durham	Aye	Aikens	Aye
Demetree	Aye	Jollivette	Aye

This item was unanimously approved by the Board.

Approval of Travel

Upon motion by Mr. Jollivette, seconded by Dr. Aikens, the Board authorized travel by JAA employees and one or more members of the Board of Directors of the Authority for business solicitation purposes or to attend necessary conferences for the month of May 2009.

The viva voce vote was as follows:

Burnett	Aye	Weaver	Aye
Pass-Durham	Aye	Aikens	Aye
Demetree	Aye	Jollivette	Aye

This item was unanimously approved by the Board.

Updates/Other Reports

Financial Update

Richard Rossi

Mr. Richard Rossi, CFO, provided an overview of the Unaudited Financial Report for six months ending, March 31, 2009.

Terminal Expansion

Bob Molle

Mr. Bob Molle, Director, Planning & Engineering provided a brief update on the terminal expansion at JIA.

Board Communications

The next regularly scheduled Board Meeting will be on Monday, May 18, 2009 @ 8:30 a.m. – JAA Administration Office, 3rd floor, Ed Austin Board Room.

Adjournment

Chair Weaver adjourned the Board Meeting at 9:40 a.m.



MINUTES
Board of Directors Meeting
Ed Austin Board Room, JAA
May 18, 2009

Chairman Ron Weaver called the Board Meeting to order at 8:35 a.m. The following were in attendance:

- Mr. Ron Weaver, Chairman
- Dr. Chester Aikens, Secretary
- Ms. Deborah Pass-Durham, Treasurer
- Mr. Jack Demetree, Member
- Mr. Russ Jollivette, Member
- Mr. Ernie Isaac, Member
- Ms. Ernestine Moody-Robinson, Interim Executive Director/CEO
- Mr. Richard Rossi, CFO
- Ms. Debra Braga, Office of the General Counsel
- Mr. Ray Holt, Jacksonville City Councilman
- Ms. Nathalie Monfiston, Sr. Executive Assistant
- Ms. Joye Cole, Recording Secretary

Not Present: Mary Burnett

***A listing of all attendees is on file in the office of Recording Secretary.*

Invocation

Ms. Ernestine Moody-Robinson, Interim Executive Director/CEO, delivered the invocation.

Chair Weaver introduced Mr. Ernie Isaac, new member of JAA's Board of Directors. Mr. Isaac was officially sworn in by Jacksonville City Council on Tuesday May 12, 2009.

Chair Weaver welcomed Councilman Ray Holt and thanked him for being at the meeting.

Report

Interim Executive Director/CEO

Ernestine M. Robinson

Interim Executive Director/CEO, Ernestine Moody Robinson provided the following report:

Ms. Robinson stated the Board should expect to receive in the mail their Financial Disclosure Forms to be completed and sent to the address on the form. A copy of the Financial Disclosure Form should be forwarded to JAA for file.

Ms. Robinson presented to the Board a review regarding the following:

- Emplanements and Deplanements
- Hold Baggage System Data
- Transportation Security Administration Wait Times
- On Bag Carousal Times
- Parking
- Work Orders
- Overtime
- Air Cargo
- Fuel
- Overall Satisfaction with JAA

Employee Recognition

Rusty Chandler and Michael Stewart recognized Kelly Peddycoart and Debbie Jones for their hard work and long hours to make the Cecil Field Airshow such a success.

Old Business

None

COMMITTEE REPORT

Search Committee Chair Jack Demetree reported to the Board the search firm continues to gather resumes and the process of securing an Executive Director/CEO is moving forward and he will provide more update at the June Board Meeting. He noted that the Search Committee was meeting again today at the conclusion of the Board Meeting.

New Business

Russ Jollivette recommended to the Board that since Ernestine Moody-Robinson has taken over the office of Interim Executive Director/CEO on April 10, 2009 that he would like to move that she receives additional compensation in an annualized amount of \$50,000 while in the role of this office. This amount would be effective starting April 10, 2009 and would terminate when a new Executive Director/CEO commences work.

Upon motion by Mr. Jollivette and seconded by Mr. Weaver, the Board unanimously agreed to provide the annualized amount of \$50,000 to Ernestine Moody-Robinson while in the role of Interim Executive Director/CEO.

The viva voce vote was as follows:

Isaac	Aye	Weaver	Aye
Pass-Durham	Aye	Aikens	Aye
Demetree	Aye	Jollivette	Aye

This item was unanimously approved by the Board.

Approval of Minutes

April 20th 2009 Board Meeting

Upon motion by Dr. Aikens and seconded by Ms. Pass-Durham, the Board approved the minutes for the Board Meeting of April 20, 2009.

The viva voce vote was as follows:

Isaac	Aye	Weaver	Aye
Pass-Durham	Aye	Aikens	Aye
Demetree	Aye	Jollivette	Aye

This item was unanimously approved by the Board.

April 20th and April 29th 2009 Search Committee Meetings

Upon motion by Ms. Pass-Durham, seconded by Mr. Demetree, the Board approved the minutes for the Search Committee Meetings of April 20, 2009 and April 29, 2009.

The viva voce vote was as follows:

Isaac	Aye	Weaver	Aye
Pass-Durham	Aye	Aikens	Aye
Demetree	Aye	Jollivette	Aye

This item was unanimously approved by the Board.

Approval of Travel

Upon motion by Mr. Demetree, seconded by Dr. Aikens, the Board authorized travel by JAA employees and one or more members of the Board of Directors of the Authority for business solicitation purposes or to attend necessary conferences for the month of June 2009.

The viva voce vote was as follows:

Isaac	Aye	Weaver	Aye
Pass-Durham	Aye	Aikens	Aye
Demetree	Aye	Jollivette	Aye

This item was unanimously approved by the Board.

Updates/Other Reports

Financial Update

Richard Rossi

Mr. Richard Rossi, CFO, provided an overview of the Unaudited Financial Report for seven months ending, April 30, 2009.

External Affairs Update

Debbie Jones/Michael Stewart

Debbie Jones and Michael Stewart provided a brief update from the office of external affairs.

Cecil Field Update

Bob Simpson

Bob Simpson provided an update from Cecil Field.

Board Communications

The next regularly scheduled Board Meeting will be on Monday, June 29, 2009 @ 8:30 a.m. – JAA Administration Office, 3rd floor, Ed Austin Board Room.

Adjournment

Chair Weaver adjourned the Board Meeting at 10:05 a.m.

Approved June 29, 2009



MINUTES
Board of Directors Meeting
Ed Austin Board Room, JAA
June 29, 2009

Chairman Ron Weaver called the Board Meeting to order at 8:35 a.m. The following were in attendance:

- Mr. Ron Weaver, Chairman
- Dr. Chester Aikens, Secretary
- Ms. Deborah Pass-Durham, Treasurer
- Mr. Jack Demetree, Member
- Mr. Russ Jollivette, Member
- Ms. Ernestine Moody-Robinson, Interim Executive Director/CEO
- Mr. Richard Rossi, CFO
- Ms. Debra Braga, Office of the General Counsel
- Ms. Joye Cole, Recording Secretary

Not Present: Ms. Mary Burnett
Mr. Ernie Isaac

***A listing of all attendees is on file in the office of Recording Secretary.*

Invocation

Ms. Ernestine Moody-Robinson, Interim Executive Director/CEO, delivered the invocation.

Report

Interim Executive Director/CEO

Ernestine M. Robinson

Interim Executive Director/CEO, Ernestine Moody Robinson provided information on the following:

- Safety Management System Program
- Jacksonville Airport an industry leader in Safety and Security
- Aviation economy as regards to our airport
- JAA Police Department to take advantage of training and work with Transportation Security Administration, Florida Department of Law Enforcement and Jacksonville Sheriff's Office to improve our department.

Employee Recognition

None

Old Business

None

Finance & Audit Committee Meeting

Chair Deborah Pass-Durham called the finance & Audit committee Meeting to order at 8:50 a.m. Ms. Pass-Durham turned the meeting over to Richard Rossi, CFO.

Mr. Rossi presented the proposed operating and capital budget for the fiscal year commencing October 1, 2009 and ending September 30, 2010.

Mr. Bob Molle presented an informational only proposed plan for the connection bridge at the terminal.

Ms. Pass-Durham adjourned the meeting at 9:00 a.m.

Committee Report

CEO Search Committee Co-Chair Jack Demetree reported to the Board the search process is continuing and interviews with the potential eight candidates will start today after the Board meeting.

Dr. Chester Aikens asked that it be reflected in the minutes that he would like the full board to participate in the final process of election a CEO.

Mr. Michael, Bell, SpencerStuart, stated that 80 to 85 candidates expressed interest in the position. From those candidates the list was narrowed down to the final eight (8) that will be personally interview. After this process the Search Committee will recommend two (2) to three (3) to the board. Jack Demetree suggest IF the Search Committee could not make a unanimous decision the full Board will make the decision.

New Business

BD2009-06-1

Richard Rossi

Approval of Sale of Land to Lem Turner Road Developers, LLC

Upon motion by Mr. Demetree and seconded by Mr. Jollivette, the board approved the sale of approximately 8.75 acres of undeveloped land to Lem Turn Road Developers, LLC.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye
Aikens	Aye	Demetree	Aye
Jollivette	Aye		

This item was unanimously approved by the Board.

BD2009-06-2

Richard Rossi

Proposed Operating and Capital budget for FY Commencing 10/1/09 & Ending 9/30/2010

Upon motion by Mr. Demetree and seconded by Ms. Pass-Durham, the board approved the proposed operating and capital budget for FY Commencing 10/1/09 and ending 9/30/2010.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye
Aikens	Aye	Demetree	Aye
Jollivette	Aye		

This item was unanimously approved by the Board.

BD2009-06-3

Richard Rossi

Approval of Third Amendment to Valet concession Agreement

Upon motion by Mr. Demetree and seconded by Ms. Pass-Durham, the board approved the third amendment to the valet concession agreement.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye
Aikens	Aye	Demetree	Aye

Jollivette Aye

This item was unanimously approved by the Board.

BD2009-06-4

Rosa Beckett

Approval of General Ground Lease between the JAA and FCCJ

Upon motion by Ms. Pass-Durham and seconded by Dr. Aikens, the board approved the general ground lease between the JAA and FCCJ.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye
Aikens	Aye	Demetree	Aye
Jollivette	Aye		

This item was unanimously approved by the Board.

BD2009-06-5

Rosa Beckett

Approval of Terms for Flightstar Aviation Services Inc. Aircraft Coating and MRO Operator at Cecil Field

Upon motion by Dr. Aikens and seconded by Ms. Pass-Durham, the board approved the terms for Flightstar Aviation Services Inc. Aircraft Coating and MRO Operator at Cecil Field.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye
Aikens	Aye	Demetree	Aye
Jollivette	Aye		

This item was unanimously approved by the Board.

BD2009-06-6

Chip Seymour

Increase in Budget Authority and Budget Transfer for the Rehabilitation of Hangar 13 at Cecil Field, FY2008-09

Upon motion by Mr. Demetree and seconded by Dr. Aikens, the board approved an increase in budget Authority and budget Transfer for the Rehabilitation of Hangar 13 at Cecil Field, FY2008-09.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye
Aikens	Aye	Demetree	Aye
Jollivette	Aye		

This item was unanimously approved by the Board.

BD2009-06-7

Michael Stewart

Federal Governmental Relations Consultant – Award of Contract to Alcalde & Fay

Upon motion by Ms. Pass-Durham and seconded by Mr. Jollivette, the board approved the federal governmental relations consultant to award contract to Alcalde & Fay.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye
Aikens	Aye	Demetree	Aye
Jollivette	Aye		

This item was unanimously approved by the Board.

Mr. Jollivette asked the record to reflect that Mr. Stewart keep the board informed of issues being handled by Alcalde & Fay.

BD2009-06-8

Michael Stewart

State Governmental Relations Consultant – Award of Contract to Tidewater, Inc.

Upon motion by Dr. Aikens and seconded by Mr. Weaver, the board approved the state governmental relations consultant to award contract to Tidewater, Inc.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye
Aikens	Aye	Demetree	Aye
Jollivette	Aye		

This item was unanimously approved by the Board.

Approval of Minutes

May 18th 2009 Board Meeting and May 18, 2009 & June 9, 2009 Search Committee Meetings

Upon motion by Mr. Demetree and seconded by Ms. Pass-Durham the Board approved the minutes for the Board Meeting of May 18, 2009 and the Search Committee Meetings of May 18th, 2009 and June 9th, 2009.

The viva voce vote was as follows:

Isaac	Aye	Weaver	Aye
Pass-Durham	Aye	Aikens	Aye
Demetree	Aye	Jollivette	Aye

This item was unanimously approved by the Board.

Approval of Travel

Upon motion by Mr. Demetree, seconded by Dr. Aikens, the Board authorized travel by JAA employees and one or more members of the Board of Directors of the Authority for business solicitation purposes or to attend necessary conferences for the month of July 2009.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye
Aikens	Aye	Demetree	Aye
Jollivette	Aye		

This item was unanimously approved by the Board.

Updates/Other Reports

Financial Update

Richard Rossi

Mr. Richard Rossi, CFO, provided an overview of the Unaudited Financial Report for eight months ending, May 31, 2009.

Board Communications

The next regularly scheduled Board Meeting will be on Monday, July 27, 2009 @ 8:30 a.m. – JAA Administration Office, 3rd floor, Ed Austin Board Room.

Chairman Weaver asked for comments from the audience and Mr. Nelson Cuba, Fraternal Order of Police, address the Board on behalf of the JAA Police Department

Adjournment

Chair Weaver adjourned the Board Meeting at 10:05 a.m.

Approved July 27, 2009



MINUTES
Board of Directors Meeting
Ed Austin Board Room, JAA
July 27, 2009

Chairman Ron Weaver called the Board Meeting to order at 8:35 a.m. The following were in attendance:

- Mr. Ron Weaver, Chairman
- Dr. Chester Aikens, Secretary
- Ms. Deborah Pass-Durham, Treasurer
- Mr. Jack Demetree, Member
- Mr. Russ Jollivette, Member
- Ms. Mary Burnett, Member
- Mr. Ernie Isaac, Member
- Ms. Ernestine Moody-Robinson, Interim Executive Director/CEO
- Mr. Richard Rossi, CFO
- Ms. Debra Braga, Office of the General Counsel
- Mr. Bill Bishop, City Council
- Ms. Joye Cole, Recording Secretary

***A listing of all attendees is on file in the office of Recording Secretary.*

Invocation

Ms. Ernestine Moody-Robinson, Interim Executive Director/CEO, delivered the invocation.

Executive Director/CEO Search Committee Meeting
Ed Austin Boardroom
3rd Floor
8:30 a.m.
July 27, 2009

Co-Chair Jollivette called the Search Committee Meeting to order.

Upon motion by Mr. Weaver and seconded by Dr. Aikens, the Search Committee Meeting minutes of July 15, 2009 were approved.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye
Demetree	Aye	Jollivette	Aye

This item was unanimously approved by the Committee.

Search Committee Co-chair Russ Jollivette presented a report from the Search Committee regarding Mr. Steven Grossman's selection as Executive Director/CEO of Jacksonville Aviation Authority.

Upon motion by Chairman Jollivette and seconded by Mr. Demetree the Search Committee approved the report and recommended taking the report to the Board for approval.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye
Demetree	Aye	Jollivette	Aye

This item was unanimously approved by the Committee.

Committee Co-chair Jollivette adjourned the meeting.

Chairman Weaver thanked the Search Committee for their time and effort put forth in the selection process and acknowledged a job well done in acquiring an exceptional new Executive Director/CEO.

Chair Weaver introduced Steven Grossman as JAA's new Executive Director/CEO.

Mr. Grossman stated he was excited to become a part of JAA and looks forward to advancing the organization and sees a tremendous amount of opportunities for JAA. Mr. Grossman will be in Jacksonville to begin his tenure on September 14, 2009.

Report

Interim Executive Director/CEO

Ernestine M. Robinson

Interim Executive Director/CEO, Ernestine Moody Robinson provided information on the following:

- Jacksonville Aviation Authority acquired Cecil Field from the Navy ten (10) years ago. To mark this milestone, JAA, the Community, Tenants and Stakeholders will celebrate this Anniversary within the next few weeks.
- The Charter Review Commission Meeting was July 16th. The independent authorities met and presented a presentation of their individual charters. More information will be forthcoming.

Ms. Mary Burnett asked the Board and audience to be in prayer for the family of Senator Jim King. Senator King passed away Sunday July 26, 2009.

Employee Recognition

None

Old Business

Chair Weaver asked the status of the Paint Hanger at Cecil Field. Ms. Debra Braga, Office of General Council, stated the Lease was completed and sent to FCCJ for signature on Friday July 24, 2009

Committee Report

Upon motion by Search Committee Chairman Jollivette and seconded by Mr. Demetree the Board approved the motion to adopt the Search Committee's report and affirm the appointment of Steven Grossman as the Executive Director/CEO of the Jacksonville Aviation Authority.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye
Aikens	Aye	Demetree	Aye
Jollivette	Aye	Burnett	Aye
Isaac	Aye		

This item was unanimously approved by the Board.

New Business

BD2009-07-1

Richard Rossi

Approval of Third Amendment to Air Cargo Facility Lease Agreement between JAA and UPS

Upon motion by Ms. Burnett and seconded by Ms. Pass-Durham, the Board approved the third amendment to Air Cargo facility Lease Agreement between JAA and UPS.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye
Aikens	Aye	Demetree	Aye

Jollivette Aye Burnett Aye
Isaac Aye

This item was unanimously approved by the Board.

BD2009-07-2

Richard Rossi

Authorization and Approval of Resolution Amending Jacksonville Aviation Authority Revenue Bonds, Series 2006

Upon motion by Ms. Burnett and seconded by Dr. Aikens, the Board approved the authorization and approval of resolution amending Jacksonville Aviation Authority Revenue Bonds, Series 2006.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye
Aikens	Aye	Demetree	Aye
Jollivette	Aye	Burnett	Aye
Isaac	Aye		

This item was unanimously approved by the Board.

BD2009-07-3

Richard Rossi

Approval of Second Amendment to Public Pay Telephone Services Agreement between the JAA and Commercial Pay Phones, Inc.

Upon motion by Mr. Demetree and seconded by Mr. Weaver, the Board approved the second amendment to Public Pay Telephone Services Agreement between the JAA and Commercial Pay Phones, Inc.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye
Aikens	Aye	Demetree	Aye
Jollivette	Aye	Burnett	Aye
Isaac	Aye		

This item was unanimously approved by the Board.

BD2009-07-4

Richard Rossi

Approval of Amendment No. 5 to the Airline-Airport Use and Lease Agreement between the Jacksonville Aviation Authority and Delta Airlines, Inc. and the termination of the Airline-Airport Use and Lease Agreement between the Jacksonville Aviation Authority and Northwest Airlines, Inc.

Upon motion by Ms. Pass-Durham and seconded by Dr. Aikens, the Board approved Amendment No. 5 to the Airline-Airport use and lease agreement between the JAA and Delta Airlines, Inc. and the termination of the Airline-Airport use and lease agreement between the JAA and Northwest Airlines, Inc.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye
Aikens	Aye	Demetree	Aye
Jollivette	Aye	Burnett	Aye
Isaac	Aye		

This item was unanimously approved by the Board.

Mr. Weaver recognized and welcomed Councilman Bill Bishop.

BD2009-07-5

Chip Seymour

Reinstatement of FDOT Joint Participation Agreement Funds

Upon motion by Mr. Demetree and seconded by Mr. Weaver, the Board approved the reinstatement of FDOT Joint Participation Agreement Funds.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye
Aikens	Aye	Demetree	Aye
Jollivette	Aye	Burnett	Aye
Isaac	Aye		

This item was unanimously approved by the Board.

Approval of Minutes

Upon motion by Mr. Jollivette, seconded by Ms. Pass-Durham, the Board approved the minutes of the Full Board Meeting of June 29, 2009.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye
Aikens	Aye	Demetree	Aye
Jollivette	Aye	Burnett	Aye
Isaac	Aye		

This item was unanimously approved by the Board.

Upon motion by Ms. Pass-Durham, seconded by Mr. Jollivette, the Board approved the minutes of the Search Committee Meeting of July 1, 2009.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye
Aikens	Aye	Demetree	Aye
Jollivette	Aye	Burnett	Aye
Isaac	Aye		

This item was unanimously approved by the Board.

Approval of Travel

Upon motion by Mr. Jolivette, seconded by Ms. Pass-Durham, the Board authorized travel by JAA employees and one or more members of the Board of Directors of the Authority for business solicitation purposes or to attend necessary conferences for the month of August 2009.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye
Aikens	Aye	Demetree	Aye
Jollivette	Aye	Burnett	Aye
Isaac	Aye		

This item was unanimously approved by the Board.

Updates/Other Reports

Financial Update

Richard Rossi

Mr. Richard Rossi, CFO, provided an overview of the Unaudited Financial Report for nine months ending, June 30, 2009.

Mr. Rossi provided a report on Vigilant, a registered traveler program that has been discontinued at JAA.

External Affairs Update

Michael Stewart

Mr. Michael Stewart, External Affairs, provided an overview of Federal issues being handled by Alcalde and Fay in Washington, DC.

Board Communications

The next regularly scheduled Board Meeting will be on Monday, August 24, 2009 @ 8:30 a.m. – JAA Administration Office, 3rd floor, Ed Austin Board Room.

Chairman Weaver asked for comments from the audience and Mr. Gary Evans, Fraternal Order of Police and Sedrick Rivers, Former JAA Police Chief, addressed the Board

Adjournment

Chair Weaver adjourned the Board Meeting at 1025 a.m.



MINUTES
Board of Directors Meeting
Ed Austin Board Room, JAA
August 24, 2009

Chairman Ron Weaver called the Board Meeting to order at 8:47 a.m. The following were in attendance:

- Mr. Ron Weaver, Chairman
- Dr. Chester Aikens, Secretary
- Ms. Deborah Pass-Durham, Treasurer
- Mr. Jack Demetree, Member
- Ms. Mary Burnett, Member
- Mr. Ernie Isaac, Member
- Ms. Ernestine Moody-Robinson, Interim Executive Director/CEO
- Mr. Richard Rossi, CFO
- Mr. Ernst Mueller, Office of the General Counsel
- Mr. Bill Bishop, City Council
- Ms. Joye Cole, Recording Secretary

***A listing of all attendees is on file in the office of Recording Secretary.*

Invocation

Ms. Ernestine Moody-Robinson, Interim Executive Director/CEO, delivered the invocation.

Report

Interim Executive Director/CEO

Ernestine M. Robinson

Ms. Moody-Robinson presented to the Board the 2009 Airport Service Quality Survey benchmarking the global airport industry.

Ms. Moody-Robinson thanked the Board for their support during her time as Interim Executive Director/CEO and Chairman Weaver thanked her for her leadership during this interim period.

Employee Recognition

None

Old Business

None

APPOINTMENT OF NEW COMMITTEES

Chairman Weaver reported the appointment of the following new JAA Board Committee

Security Committee

Ernie Isaac, Chairman
Ronald Weaver
Chester Aikens

Mr. Isaac stated the committee met with Sheriff Rutherford regarding the JSO taking over JAA's police department. Sheriff Rutherford asked to take some time to look over the budget and would like JAA's Security Committee to meet with the Undersheriff. The contract will be for three or four years with an exit clause. The Committee will continue to gather information and will report to the Board their findings.

Nominating Committee

Deborah Pass-Durham, Chairman
Cyrus Jollivette
Jack Demetree

The Nominating Committee met August 24, 2009 prior to the Board meeting and proposed the following officers for the JAA Board of Directors, 2009/2010:

Deborah Pass-Durham, Chairman
Chester Aikens, Secretary
Ernie Isaac, Treasurer

Upon motion by Mr. Demetree and seconded by Ms. Burnett, the Board approved the Officers as proposed for the JAA Board of Directors.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye
Aikens	Aye	Demetree	Aye
Burnett	Aye	Isaac	Aye

This item was unanimously approved by the Board.

The Nominating Committee will propose a Vice-Chair for the JAA Board of Directors, 2009/2010 at the September Board Meeting.

New Business

BD2009-08-1

Chip Seymour

Increase in Budget Authority and Budget Transfer for the Runway 9R/27L Pavement Rehabilitation Project at Cecil Field, F2009-11

Upon motion by Dr. Aikens and seconded by Mr. Isaac, the Board approved the increase in budget authority and budget transfer for the Runway 9R/27L pavement rehabilitation project at Cecil Field, F2009-11.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye
Aikens	Aye	Demetree	Aye
Burnett	Aye	Isaac	Aye

This item was unanimously approved by the Board.

BD2009-08-2

Chip Seymour

Increase in Budget Authority and Budget Transfer for the Runway 7/25, 13/31 and Air Cargo Apron Joint Rehabilitation Project at JIA, J2009-06

Upon motion by Mr. Isaac and seconded by Dr. Aikens, the Board approved the increase in budget authority and budget transfer for the Runway 7/25, 13/31 and Air Cargo apron joint rehabilitation project at JIA, J2009-06.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye
Aikens	Aye	Demetree	Aye
Burnett	Aye	Isaac	Aye

This item was unanimously approved by the Board.

Approval of Landscape Maintenance Agreement with FDOT

Upon motion by Mr. Isaac and seconded by Ms. Pass-Durham, the Board approved the landscape maintenance agreement with FDOT.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye
Aikens	Aye	Demetree	Aye
Burnett	Aye	Isaac	Aye

This item was unanimously approved by the Board.

Approval of Building and Ground Lease to Advanced Disposal Services Jacksonville, LLC

Upon motion by Ms. Burnett and seconded by Dr. Aikens, the Board approved the building and ground lease to Advanced Disposal Services Jacksonville, LLC.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye
Aikens	Aye	Demetree	Aye
Burnett	Aye	Isaac	Aye

This item was unanimously approved by the Board.

Approval of Minutes

Upon motion by Ms. Burnett, seconded by Ms. Pass-Durham, the Board approved the minutes of the Full Board Meeting of July 27, 2009.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye
Aikens	Aye	Demetree	Aye
Burnett	Aye	Isaac	Aye

This item was unanimously approved by the Board.

Approval of Travel

Upon motion by Dr. Aikens, seconded by Mr. Isaac, the Board authorized travel by JAA employees and one or more members of the Board of Directors of the Authority for business solicitation purposes or to attend necessary conferences for the month of September 2009.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye
Aikens	Aye	Demetree	Aye
Burnett	Aye	Isaac	Aye

This item was unanimously approved by the Board.

Updates/Other Reports

Financial Update

Richard Rossi

Mr. Richard Rossi, CFO, provided an overview of the Unaudited Financial Report for ten months ending, July 31, 2009.

External Affairs Update

Michael Stewart

Board Communications

The next regularly scheduled Board Meeting will be on Monday, September 28, 2009 @ 8:30 a.m. – Cecil Field JAA Administrative Building, 13365 Aeronautical Circle 32221

Adjournment

Chair Weaver adjourned the Board Meeting at 10:15 a.m.



MINUTES
Board of Directors Meeting
Administration Board Room / Cecil Field
September 28, 2009

Chairman Ron Weaver called the Board Meeting to order at 8:30 a.m. The following were in attendance:

Mr. Ron Weaver, Chairman
Dr. Chester Aikens, Secretary (arrived at 8:45 AM)
Mr. Cyrus Jollivette, Member
Mr. Jack Demetree, Member
Ms. Mary Burnett, Member
Mr. Ernie Isaac, Treasurer
Mr. Steve Grossman, CEO
Ms. Ernestine Moody-Robinson, Deputy Executive Director/COO
Mr. Richard Rossi, CFO
Ms. Debra Braga, Office of the General Counsel
Ms. Joye Cole, Recording Secretary

***A listing of all attendees is on file in the office of Recording Secretary.*

Invocation

Mr. Steve Grossman, Executive Director/CEO, delivered the invocation.

Report

Executive Director/CEO

Steve Grossman

Mr. Grossman reported after reviewing the organization he is pleased with the excellent staff and he is confident in the financial condition of the Authority. He stated the Authority is in good shape to meet the challenges of the coming year. He complimented the Aviation Authority in recently acquiring three new American flights to Chicago next spring. He expressed this is a good and positive sign in this economy. He stated the transition to Jacksonville has been easy and he is receiving great reception from the community. He met with the JAA managers last week and will meet with individual departments in the next couple of weeks. He will be traveling to Austin, Texas in October and representing Jacksonville at the ACI Conference.

Old Business

Upon motion by Mr. Demetree and seconded by Mr. Isaac, the Board approved Mr. Russ Jollivette Acting Chairman of JAA's Board of Director's until Ms. Pass-Durham returns and resumes her role as Chair.

The viva voce vote was as follows:

Weaver	Aye	Jollivette	Aye
Demetree	Aye	Burnett	Aye
Isaac	Aye		

This item was unanimously approved by the Board.

A Vice-chair for the October 1, 2009 through September 30, 2010 will be presented to the Board and voted on when Ms. Pass-Durham returns.

Mr. Weaver asked Mr. Isaac for an update from the Security Committee. Mr. Isaac stated he met with Sheriff Rutherford last week and the Sheriff is still interested in the possibilities of JAA's police department becoming part of the JSO. Mr. Isaac will meet with the Under Sherriff to further explore the options.

Mr. Isaac asked Ms. Moody-Robinson to update the Board on her findings regarding this possibility and she expressed she is continuing due diligence and meeting with other entities and gathering information to present to the Board by the next Board meeting.

New Business

Approval of Minutes

Upon motion by Mr. Isaac, seconded by Ms. Burnett, the Board approved the minutes of the Full Board Meeting of August 24, 2009 and the Nominating committee Meeting of August 24, 2009.

The viva voce vote was as follows:

Weaver	Aye	Jollivette	Aye
Demetree	Aye	Burnett	Aye
Isaac	Aye		

This item was unanimously approved by the Board.

Approval of Travel

Upon motion by Mr. Demetree, seconded by Mr. Isaac, the Board authorized travel by JAA employees and one or more members of the Board of Directors of the Authority for business solicitation purposes or to attend necessary conferences for the month of October 2009.

The viva voce vote was as follows:

Weaver	Aye	Jollivetteam	Aye
Demetree	Aye	Burnett	Aye
Isaac	Aye		

This item was unanimously approved by the Board.

Updates/Other Reports

Financial Update

Richard Rossi

Mr. Richard Rossi, CFO, provided an overview of the Unaudited Financial Report for eleven months ending, August 31, 2009.

Cecil Field 10 Year Update

Bob Simpson

Mr. Bob Simpson, presented an overview of business and improvement at Cecil Field from 1999 to present day. JAA acquired Cecil Field from the Navy in 1999.

Board Communications

The next regularly scheduled Board Meeting will be on Monday, October 26, 2009 @ 8:30 a.m. - JAA Administrative Building, 3rd Floor, Ed Austin Board Room

A "Shade Meeting" will follow adjournment of the Board Meeting. "In the Shade" Meetings are not subject to the Sunshine Law. Topic of Discussion will be Collective Bargaining.

Mr. Weaver thanked the Board members for their support while he was Chair and the time and effort they gave in the process of hiring a new Executive Director/CEO.

Adjournment

Chair Weaver adjourned the Board Meeting at 9:10 a.m.



MINUTES

Board of Directors Meeting
Ed Austin Board Room/JAA
October 26, 2009

Chair Deborah Pass-Durham called the Board Meeting to order at 8:30 a.m. The following were in attendance:

Ms. Deborah Pass-Durham, Chairman
Mr. Cyrus Jollivette, Vice-Chair
Dr. Chester Aikens, Secretary
Mr. Ernie Isaac, Treasurer
Mr. Jack Demetree, Member
Ms. Mary Burnett, Member
Mr. Ron Weaver, Member
Mr. Steve Grossman, CEO
Mr. Richard Rossi, CFO
Ms. Ernestine Moody-Robinson, Deputy Executive Director/COO
Ms. Debra Braga, Office of the General Counsel
Mr. Bill Bishop, Jacksonville City Councilman
Ms. Melissa Marcha-Lee, Sr. Executive Assistant
Ms. Joye Cole, Recording Secretary

***A listing of all attendees is on file in the office of Recording Secretary.*

Report

Executive Director/CEO

Steve Grossman

- (1) JAA received an award from the *First Coast Business Leadership Network* for the support of hiring and advancing those with disabilities. Mr. Grossman commended Bryan Long and Roger Studenski for their part in this program and playing a big part in JAA winning this award.
- (2) Attended the ACI Conference in Austin, Texas, representing JAA and gave a brief report from the Conference. Mr. Grossman stated Safety and Security is still the top concern for airports.
- (3) Reported national legislation has allocated 1.1 Billion dollars for airports.
- (4) Recognized Rosa Beckett as Director, Aviation Marketing for JAA.
- (5) Presented Melissa Marcha-Lee to the Board as his new executive assistant.

Old Business

None

New Business

BD2009-10-1

Susan Sallet

Approval of the Lease Agreement for Fixed Base Operation at JIA between JAA and Signature Flight Support Corporation

Upon motion by Dr. Aikens and seconded by Mr. Weaver, the Board approved the Lease Agreement for Fixed Base Operation at JIA between JAA and Signature Flight Support Corporation

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye	Jollivette	Aye
Aikens	Aye	Demetree	Aye		
Burnett	Aye	Isaac	Aye		

This item was unanimously approved by the Board, conditioned on Lease including language stating scheduled inspection to ensure premises being properly maintained.

BD2009-10-2

Susan Sallet

Approval of the Lease Agreement between the JAA and the City of Jacksonville, A Florida municipal corporation

Upon motion by Mr. Demetree and seconded by Mr. Isaac, the Board approved the Lease Agreement between the JAA and the City of Jacksonville, a Florida municipal corporation

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye	Jollivette	Aye
Aikens	Aye	Demetree	Aye		
Burnett	Aye	Isaac	Aye		

This item was unanimously approved by the Board.

BD2009-10-3

Richard Rossi

Resolution Authorizing Executive Director to Approve Routine Budget Transfers

Upon motion by Mr. Isaac and seconded by Mr. Weaver, the Board approved the resolution authorizing the Executive Director to approve routine budget transfers

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye	Jollivette	Aye
Aikens	Aye	Demetree	Aye		
Burnett	Aye	Isaac	Aye		

This item was unanimously approved by the Board.

BD2009-10-4

Richard Rossi

Approval of Ordinance Concerning The FY2008-2009 Budget of the Jacksonville Aviation Authority Amending the Authority Budget Schedule G

Upon motion by Dr. Aikens and seconded by Mr. Weaver, the Board approved an Ordinance concerning the FY2008-2009 budget of the Jacksonville Aviation Authority amending the Authority budget Schedule G

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye	Jollivette	Aye
Aikens	Aye	Demetree	Aye		
Burnett	Aye	Isaac	Aye		

This item was unanimously approved by the Board.

Approval of Minutes

Upon motion by Ms. Burnett, seconded by Mr. Weaver, the Board approved the minutes of the Full Board Meeting of September 28, 2009.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye	Jollivette	Aye
Aikens	Aye	Demetree	Aye		
Burnett	Aye	Isaac	Aye		

This item was unanimously approved by the Board.

Updates/Other Reports

Financial Update

Richard Rossi

Mr. Richard Rossi, CFO, provided an overview of the Unaudited Financial Report for twelve months ending, September 30, 2009.

Board Communications

The next regularly scheduled Board Meeting will be on Monday, November 16, 2009 @ 8:30 a.m. - JAA Administrative Building, 3rd Floor, Ed Austin Board Room

Adjournment

Chair Pass-Durham adjourned the Board Meeting at 9:15 a.m.

Approved November 16, 2009



MINUTES

Board of Directors Meeting
Ed Austin Board Room / JAA
November 16, 2009

Chair Deborah Pass-Durham called the Board Meeting to order at 8:30 a.m. The following were in attendance:

Ms. Deborah Pass-Durham, Chairman
Mr. Cyrus Jollivette, Vice-Chair
Dr. Chester Aikens, Secretary
Mr. Jack Demetree, Member
Mr. Ron Weaver, Member
Mr. Steve Grossman, CEO
Mr. Richard Rossi, CFO
Ms. Ernestine Moody-Robinson, Deputy Executive Director/COO
Ms. Debra Braga, Office of the General Counsel
Ms. Melissa Marcha-Lee, Sr. Executive Assistant
Ms. Joye Cole, Recording Secretary

***A listing of all attendees is on file in the office of Recording Secretary.*

Report

Executive Director/CEO

Steve Grossman

- (1) Establish goals for this year focusing on Strategic Plan for Cecil Field.
- (2) Will review the policies and procedures for everyday operation as well as global.
- (3) Continue exploring security and safety activities
- (4) Continue working with City and other leaders regarding all four airport areas especially the Craig area.

Mr. Grossman reported the Airline Summit met in Jacksonville, analyzed the flights in and out of JIA and went away with positive images of Jacksonville and the surrounding communities. They saw a lot of the city and met with the Chamber of Commerce as well as other leaders in the community and felt that money could be made with air-service in Jacksonville. Mr. Grossman complimented Barbara Halverstadt for her role in making this a successful summit meeting. .

Old Business

None

New Business

BD2009-11-1

Richard Rossi

Approval of Wireless Communication Easement and Assignment Agreement

Upon motion by Mr. Demetree and seconded by Ms. Pass-Durham, the Board approved the Wireless Communication Easement and Assignment Agreement between Leslie A. Lurkin, the JAA and T6 Unison Site Management LLC.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye	Jollivette	Aye
Aikens	Aye	Demetree	Aye		

This item was unanimously approved by the Board

BD2009-11-2

Richard Rossi

Approval of Amendment No. 1 to Interlocal Agreement between The Jacksonville Aviation Authority and the City of Jacksonville, Florida for Airport Recue and Firefighting Services

Upon motion by Dr. Aikens and seconded by Mr. Jollivette, the Board approved Amendment No. 1 to Interlocal Agreement between the JAA and the City of Jacksonville, Florida for Airport Rescue and Firefighting Services

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye	Jollivette	Aye
Aikens	Aye	Demetree	Aye		

This item was unanimously approved by the Board.

Approval of Minutes

Upon motion by Mr. Jollivette, seconded by Mr. Weaver, the Board approved the minutes of the Full Board Meeting of October 26, 2009.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye	Jollivette	Aye
Aikens	Aye	Demetree	Aye		

This item was unanimously approved by the Board.

Updates/Other Reports

Financial Update

Richard Rossi

Mr. Richard Rossi, CFO, provided an overview of the Unaudited Financial Report for one month ending, October 31, 2009.

Federal Issues Update

Michael Stewart

Mr. Michael Stewart updated the Board regarding local and federal issues.

Operations Update

Ernestine Moody-Robinson

Ms. Moody-Robinson, provided an overview of the Operations and Customer Service departments.

Board Communications

The next regularly scheduled Board Meeting will be on Monday, December 14, 2009 @ 8:30 a.m. - JAA Administrative Building, 3rd Floor, Ed Austin Board Room

Adjournment

Chair Pass-Durham adjourned the Board Meeting at 9:40 a.m.



MINUTES

Board of Directors Meeting
Ed Austin Board Room / JAA
December 14, 2009

Chairman Deborah Pass-Durham called the December 14, 2009 Board of Directors meeting to order at 8:30 a.m. The following were in attendance:

Mrs. Deborah Pass-Durham, Chairman
Dr. Chester Aikens, Secretary
Mr. Ernie Isaac, Treasurer
Mr. Jack Demetree, Member
Mr. Ron Weaver, Member
Mrs. Mary Burnett, Member
Mr. Steve Grossman, CEO
Mr. Richard Rossi, CFO
Mrs. Ernestine Moody-Robinson, Deputy Executive Director/COO
Mrs. Debra Braga, Office of the General Counsel
Councilman Bill Bishop, Council Liaison
Mrs. Melissa Marcha'-Lee, Sr. Executive Assistant/Recording Secretary

A listing of all attendees is on file in the office of Recording Secretary.

CEO Report

Executive Director/CEO

Steve Grossman

- (1) Cecil Field Department of Defense consultant
- (2) New concourse renderings
- (3) Artist chosen for connector artwork
- (4) Holiday party

Mr. Grossman reported that he, Bob Simpson and Michael Stewart met with Department of Defense consultant candidates and discussed Cecil Field's strategic plan with each, he advised that a consultant selection will be made in the very near future. Mr. Grossman then called on Mr. Bob Molle, Director Planning & Engineering, who presented renderings of the new terminal concourse. Next, Mr. Grossman advised the board that, resulting from a thorough selection process, an artist had been chosen for the connector bridge artwork and the art commission will present the piece to the board in January. Mr. Demetree asked that the minutes reflect that the funds to be spent on the artwork will be within the generally acceptable percentage of construction funds. Lastly, Mr. Grossman advised the board that the annual employee holiday party was recently held and enjoyed by all who attended.

Old Business

There was no old business to be addressed by the Board.

New Business Submissions

BD2009-12-1

Chip Seymour

Acceptance of FDOT Supplemental Joint Participation Agreements for Grants being Converted from Prequalified to Deferred Reimbursement Status

Mr. Grossman provided a summary of the item submitted by Chip Seymour and upon motion by Mr. Weaver and seconded by Mrs. Burnett, the Board approved the Acceptance of FDOT Supplemental Joint Participation Agreements for Grants being Converted from Prequalified to Deferred Reimbursement Status.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye	Isaac	Aye
Aikens	Aye	Demetree	Aye	Burnett	Aye

This item was unanimously approved by the Board

BD2009-12-2

Richard Rossi

Fifth Amendment to Operation and Lease Agreement between L-3 Communication Services, Inc. Successor in Interest to L-3 Communication Titan Corporation and Jacksonville Aviation Authority at Cecil Field for a period of one (1) year.

Upon motion by Mr. Demetree and seconded by Dr. Aikens, the Board approved Fifth Amendment to Operation and Lease Agreement between L-3 Communication Services, Inc. Successor in Interest to L-3 Communication Titan Corporation and Jacksonville Aviation Authority at Cecil Field for a period of one (1) year.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye	Isaac	Aye
Aikens	Aye	Demetree	Aye	Burnett	Aye

This item was unanimously approved by the Board.

Approval of Minutes

Upon motion by Dr. Aikens, seconded by Mr. Weaver, the Board approved the minutes of the November 16, 2009 Board of Directors meeting.

The viva voce vote was as follows:

Weaver	Aye	Pass-Durham	Aye	Isaac	Aye
Aikens	Aye	Demetree	Aye	Burnett	Aye

This item was unanimously approved by the Board.

Updates/Other Reports

Financial Update

Richard Rossi

Mr. Richard Rossi, CFO, provided an overview of the Unaudited Financial Report for two months ending November 30, 2009.

Board Communications

The next regularly scheduled Board of Directors meeting will be held on Monday, January 25, 2010 @ 8:30 a.m. at the JAA Administrative Building, 3rd Floor, Ed Austin Board Room

Adjournment

Chairman Deborah Pass-Durham wished everyone a joyous holiday season and adjourned the Board of Directors meeting at 9:00 a.m.