



MINUTES
Board of Directors Meeting
JAA Administration Bldg.
3rd FL Ed Austin Board Room
July 22, 2019/8:30am

Chair of the Board Jay Demetree called the July 22, 2019 Jacksonville Aviation Authority Board of Directors meeting to order at 8:30am. The following board members were present at the call to order:

Mr. Jay Demetree, Chair
Mr. Russ Thomas, Vice Chair
Mr. Ray Alfred, Secretary
Mr. Frank Mackesy, Treasurer
Mr. Pat Kilbane, Member
Mrs. Giselle Carson, Member
Mrs. Terri Davlantes, Member (*attended via phone*)

Also present at the order call were:

Mr. Mark VanLoh, Chief Executive Officer
Mr. Rusty Chandler, Chief General Aviation (CGA)
Mrs. Debra Braga, Chief Legal Officer (CLO)
Mr. Richard Rossi, Chief Financial Officer (CFO)
Mr. Tony Cugno, Chief Operating Officer (COO)
Mrs. Melissa Marcha-Lee, Senior Executive Assistant/Recording Secretary

A listing of all attendees is on file in the office of the Recording Secretary

Welcome, Announcements, Pledge

Chair Demetree welcomed everyone to the meeting, acknowledged and welcomed our new City Council Liaison Mrs. Randy DeFoor, and announced that a quorum was in place - he then called upon Mrs. DeFoor to lead the group in reciting the Pledge of Allegiance.

Chief Executive Officer Report

Chair Demetree called on Mr. VanLoh for his CEO report – he discussed the following items via a powerpoint recap:

- (1) FL Airports Council poster award
- (2) Paris airshow recap (Mr. Chandler updated)
- (3) Parking
- (4) Concourse B project
- (5) JAX Club
- (6) Cecil tower
- (7) New JFRD Cecil fire station

Chief Executive Officer Report (cont.)

- (8) Cecil EPA award
- (9) Cecil runway
- (10) Air service (Marketing Director Barbara Halverstadt updated)
- (11) Employee AAE accreditation

During Mr. Chandler's airshow recap, he advised that the governmental involvement in the Florida delegation is not as it used to be, and Mr. Kilbane asked that we please reach out to our Senators and the Governor to discuss their participation in future airshows. During Ms. Halverstadt's air service update, Mr. Mackesy asked Mr. VanLoh to advise the board during each CEO report regarding the efforts of securing service to the west coast. Also, Mr. Alfred recognized Mrs. Alberta Hipps, one of our JAA consultants, and former City Councilman/JAA Council Liaison Doyle Carter for all the work they do on our Cecil projects. Lastly, the board congratulated employee Matt Bocchino on achieving the Accredited Airport Executive designation.

Mr. VanLoh advised that this concluded his report.

Old Business

Chair Demetree asked the board if there was any old business to be discussed, hearing none he moved to the next agenda item.

Public Comment

Chair Demetree advised that no comment cards had been submitted, and moved to the next agenda item.

New Business Submissions

BD2019-07-01

**Barbara Halverstadt, Director
of Marketing**

Approval and Adoption of the Air Service Incentive Plan for Commercial Air Service Development for the Jacksonville Aviation Authority

Chair Demetree called upon Ms. Halverstadt to present the submission, and discussion ensued relating to west coast service, with Messers Mackesy, Kilbane, Demetree and Thomas advising that JAXUSA supports it and can move forward but Mr. VanLoh advised that we first have to wait for the long-haul MAX aircraft situation to be straightened out. Upon motion then made by Mr. Kilbane and seconded by Mrs. Carson, the board members present voted unanimously to approve Submission BD2019-07-01, Approval and Adoption of the Air Service Incentive Plan for Commercial Air Service Development for the Jacksonville Aviation Authority.

BD2019-07-02

**Ashley Shorter, Planning and
Grants Administrator**

***Accept Supplemental Joint Participation Agreement for the Rehabilitation of Runway
18L/36R at Cecil Airport***

Chair Demetree called upon Mrs. Shorter to present the submission and upon motion made by Mr. Alfred and seconded by Mr. Mackesy, the board members present voted unanimously to approve Submission BD2019-07-02, Accept Supplemental Joint Participation Agreement for the Rehabilitation of Runway 18L/36R at Cecil Airport.

BD2019-07-03

**Ashley Shorter, Planning and
Grants Administrator**

Approve Dedication of Conservation Easements for 170.57 acres at JIA

Chair Demetree called upon Mrs. Shorter to present the submission and upon motion made by Mr. Thomas and seconded by Mr. Kilbane, the board members present voted unanimously to approve Submission BD2019-07-03, Approve Dedication of Conservation Easements for 170.57 acres at JIA.

BD2019-07-04

**Paul Gerrety, Properties
Manager**

***Approval of Building and Ground Lease Agreement between The Jacksonville Aviation
Authority and Federal Express Corporation***

Chair Demetree called upon Mr. Gerrety to present the submission and upon motion made by Mr. Thomas and seconded by Mr. Mackesy, the board members present voted unanimously to approve Submission BD2019-07-04, Approval of Building and Ground Lease Agreement between The Jacksonville Aviation Authority and Federal Express Corporation. Mr. Kilbane then asked if their operation would be better suited for location at Cecil Airport, to which Mr. VanLoh advised that they are a signatory airline at JIA and contribute to the current rate base at that airport.

BD2019-07-05

**Matt Bocchino, Properties
Administrator**

***Approval of Building and Ground Lease Agreement between The Jacksonville Aviation
Authority and GV Air, Inc. ("GEOMNI") at JAXEX Airport***

Chair Demetree called upon Mr. Bocchino to present the submission and upon motion made by Mr. Thomas and seconded by Mr. Mackesy, the board members present voted unanimously to approve Submission BD2019-07-05, Approval of Building and Ground Lease Agreement between The Jacksonville Aviation Authority and GV Air, Inc. ("GEOMNI") at JAXEX Airport.

Approval of Minutes

Chair Demetree called for approval of the minutes from the June 3, 2019 Finance and Audit Committee meeting and the June 3, 2019 Board of Directors meeting, and upon motion made by Mr. Kilbane and seconded by Mr. Mackesy as to the comm. mtg., and motion made by Mr. Alfred and seconded by Mrs. Carson as to the board mtg., the board members present voted unanimously to approve the minutes of both the committee and board meetings.

Updates/Other Reports

Financial Update

***Richard Rossi, Chief
Financial Officer***

Chair Demetree called upon Richard to present the financial report for the nine months ended June 30, 2019 - Mr. Rossi advised that JAA had the highest June, and 3rd highest month, in JAA history, and answered questions about the report (Mr. Rossi had previously provided the board with the unaudited financial report for the eight months ended May 31, 2019, together with his written memo summary). Hearing no further questions about the June 30th financial report, Chair Demetree moved to the next agenda item.

Updates/Other Reports

City Council Update

***Councilwoman Randy DeFoor,
City Council Liaison***

Councilwoman DeFoor thanked Chair Demetree for the warm welcome, and reported on the Mayor's budget increases and the on-going school board sales tax issue.

Board Communication

Chair Demetree advised that the next bi-monthly board meeting will be on Monday, September 30, 2019 (changed from the 23rd) at 8:30am at the JAA administration building. He then asked if there were any additional items for discussion today - hearing none, he proceeded to adjourn.

Adjournment

There being no further business to come before the Board of Directors, Chair Demetree adjourned the meeting at 9:40am.