



MINUTES

Board of Directors Meeting JAA Administration Building 3rd FL Ed Austin Board Room January 23, 2017/8:30a

Chair of the Board Patrick Kilbane called the January 23, 2017 Board of Directors meeting to order at 8:30a. The following board members were present at the call to order:

Mr. Patrick Kilbane, Chair

Mr. Jay Demetree, Secretary

Ms. Terri Davlantes, Member

Mr. Ray Alfred, Member

(Mrs. Giselle Carson, Vice Chair, and Mr. Frank Mackesy, Member, attended via phone – Mr. Russ Thomas, Member, was absent)

Also present at the call to order were:

Mr. Steve Grossman, Chief Executive Officer (CEO)

Mr. Tony Cugno, Chief Operating Officer (COO)

Mr. Rusty Chandler, Chief Cecil Airport & General Aviation (CCAGA)

Mr. Richard Rossi, Chief Financial Officer (CFO)

Mrs. Debra Braga, Chief Legal Officer (CLO)

Councilman Doyle Carter, City Council Liaison to JAA

Mrs. Melissa Marcha-Lee, Recording Secretary

A listing of all attendees is on file in the office of the Recording Secretary

Welcome, Announcements, Pledge

Chair Kilbane welcomed everyone to the meeting, announced that a quorum was in place and advised that Mrs. Carson and Mr. Mackesy were attending via telephone - he then called upon Mr. Edward Booth, Jr., former JAA board member, to lead the group in reciting the Pledge of Allegiance.

Board Member Mr. Russ Thomas arrived at this point in the meeting.

Chief Executive Officer Report

Chair Kilbane called on Mr. Steve Grossman to present his CEO report.

- (1) Recent FAA wildlife strike reporting recognition
- (2) New JAX mobile app
- (3) Charitable giving campaign results

Prior to detailing the items under his report, Mr. Grossman reported that the severe weather event over the weekend had no impact on our airports.

Continuing on to his report items, Mr. Grossman advised that Cecil Airport was recently awarded by the FAA as one of their top five general aviation (GA) airports for its Excellence in Wildlife Strike Reporting, and award given to those airports that exhibit a noteworthy strike reporting program. Further, he advised that Jacksonville Executive at Craig Airport was one of two receiving honorable mention. Managers of both airports, together with our environmental administrator, were all congratulated.

Mr. Grossman next called on Mr. Roberto Malvicino, JAA's Senior Graphics/Web Designer, who gave a presentation on the new mobile app for JAX. After Mr. Malvicino answered all questions, Mr. Grossman and the board thanked him for his excellent work in developing the app.

Lastly, Mr. Grossman advised that during our recent annual JAA charitable giving campaign, \$31,274.50 was pledged by employees for JAA's two corporate charities, United Way and Community Health Charities. Also regarding charitable giving, Mr. Grossman reported that during the recent Christmas Tree fundraiser at Jacksonville International Airport, put on annually by the Jacksonville International Airport Management Council (JIAMC), the JIAMC raised \$7,891 for its charity, Dreams Come True.

Mr. Grossman advised that this concluded his CEO report.

Old Business

Chair Kilbane asked the board if there was any old business to be discussed. Mr. Grossman provided an update on the Craig Air Center (CAC) lease matter, advising that an informal mediation session will be scheduled with the Federal Aviation Administration (FAA), JAA and CAC to avoid a complaint from CAC or JAA filing suit against CAC. Councilman Carter inquired about the re-routing of the road during construction and the signage. Hearing no other old business, Chair Kilbane moved to the next agenda item.

Public Comment

Chair Kilbane advised that no speaker cards had been completed, and moved to the next item.

New Business **Submissions**

BD2017-01-01

Richard Rossi/Chief Financial Officer

Repeal of Investment Policy and Enactment of Replacement Investment Policy for the Jacksonville Aviation Authority

Chair Kilbane called upon Mr. Rossi to present the submission and upon motion made by Mr. Demetree and seconded by Mr. Thomas, the board members in attendance (in-person and via phone) voted unanimously to approve Submission BD2017-01-01, Repeal of Investment Policy and Enactment of Replacement Investment Policy for the Jacksonville Aviation Authority.

BD2017-01-02

**Todd Lindner/Sr. Manager
Aviation & Spaceport Planning**

**Accept Florida Department of Transportation Joint Participation Agreement
for the Runway 11/29 Rehab at Herlong Recreational Airport**

Chair Kilbane called upon Mr. Lindner to present the submission and upon motion made by Mr. Thomas and seconded by Mr. Alfred, the board members in attendance (in-person and via phone) voted unanimously to approve Submission BD2017-01-02, Accept Florida Department of Transportation Joint Participation Agreement for the Runway 11/29 Rehab at Herlong Recreational Airport.

BD2017-01-03

**Todd Lindner/Sr. Manager
Aviation & Spaceport Planning**

**Accept Florida Department of Transportation Joint Participation Agreement
for the Runway 9L/27R Rehab at Cecil Airport**

Chair Kilbane called upon Mr. Lindner to present the submission and upon motion made by Mr. Alfred and seconded by Mrs. Davlantes, the board members in attendance (in-person and via phone) voted unanimously to approve Submission BD2017-01-03, Accept Florida Department of Transportation Joint Participation Agreement for the Runway 9L/27R at Cecil Airport.

Approval of Minutes

Chair Kilbane called for approval of the minutes from the December 19, 2016 Board of Directors meeting and upon motion made by Mr. Thomas and seconded by Mr. Alfred, the board members in attendance (in-person and via phone) voted unanimously to approve the minutes.

Updates/Other Reports

Financial Update

**Richard Rossi/Chief
Financial Officer**

Chair Kilbane called upon Mr. Rossi to present the Unaudited Financial Report for the three months ended December 31, 2016.

City Council Update

**Councilman Doyle Carter/City
Council Liaison**

Councilman Carter stated that city business continues on, and that Amazon is going up very quickly. He commended the JAA board and staff on the excellent work they do every day to make the airports and the city look good.

Board Communication

Chair Kilbane advised that the next board meeting will be on Monday, February 27, 2017 at 8:30am at the JAA Administration Building in the 3rd FL Ed Austin Board Room. Chair Kilbane then asked if there was anything further to come before the board and hearing no further comments, Chair Kilbane proceeded to adjourn.

Adjournment

There being no further business to come before the Board of Directors, Chair adjourned the meeting at 9:15a.

Approved February 27, 2017