



MINUTES

**Board of Directors Meeting
JAA Administration Bldg.
3rd Floor/Ed Austin Board Room
Wednesday June 18, 2025 (immediately following
Finance & Audit Comm. mtg.)
(*changed from July 28, 2025*)**

Chair of the Board Michelle Barnett called the June 18, 2025 Jacksonville Aviation Authority Board of Directors meeting to order at 9:30am. The following board members were present at the call to order:

Mrs. Michelle Barnett, Chair
Mr. Matt Connell, Vice Chair
Mr. William Gulliford, Secretary
Dr. Solomon Brotman, Treasurer
Mr. Fernando Acosta-Rua, Member
Mr. David Hodges, Jr., Member
(*Mr. Andy Hofheimer, Member, was absent*)

Also present at the order call were:

Mr. Tony Cugno, Chief Operating Officer
Mr. Ross Jones, Chief Financial Officer
Mr. Devin Reed, Chief Compliance Officer
Ms. Barbara Halverstadt, Chief Marketing Officer
Council Vice President-Elect Nick Howland, JAA Council Liaison
Mrs. Melissa Marcha-Lee, Senior Executive Assistant/Recording Secretary

Welcome, Announcements, Pledge

Chair Barnett welcomed everyone, announced that a voting quorum was present, then called upon Ms. Hannah Outcalt, JAA 2025 Intern, to lead the group in reciting the Pledge of Allegiance.

Report from Finance and Audit Committee meeting

Board Chair Barnett called upon Dr. Brotman, Treasurer/Chair of the Finance and Audit Committee, to provide a report on his recent committee meeting. Committee Chair Brotman advised that his committee met prior to this board meeting, at 8:30am, for the purpose of hearing the FY2025-26 budget presentation and voted to recommend the budget to the full board for approval. Board Chair Barnett thanked Dr. Brotman for the committee report and

called for a motion to accept the report - upon motion duly made by Mr. Gulliford and seconded by Mr. Hodges, the six board members present voted unanimously to approve the Finance and Audit Committee meeting report.

Meet Tenured JAA Employees

Chair Barnett continued her initiative this term of meeting and talking with tenured JAA employees. She introduced and chatted with Mr. Chuck Bolden, Facilities Leadsman, and Ms. Marilyn Fryar, Contracts Administrator, who have been at JAA for 29 and 26.5 years, respectively, both of them answering questions about working at JAA and the changes they've seen in aviation. The board gave a round of applause to Chuck and Marilyn for their combined JAA service of over 55 years.

Chief Executive Officer Report

Chair Barnett called upon Mr. Cugno, Chief Operating Officer, reporting for CEO Mark VanLoh, who is representing JAA, along with Chief Development Officer Jay Cunio, at the international airshow.

Mr. Cugno read a list of the current 2025 JAA Intern Class (which includes Ms. Outcalt who lead the Pledge of Allegiance today), sharing their educational background and with which department they are working here with us this intern season.

Mr. Cugno provided a very detailed report of the on-going recovery efforts from the May garage fire and answered numerous questions from the board members. Member Gulliford advised that he had been out of town during the event and when he returned shortly after he observed the response – he commended everyone for the job that is being done, and the board members gave a round of applause for the on-going recovery efforts. Chair Barnett stated how thankful she is that no one was hurt.

Mr. Cugno advised that this concluded his report being made on behalf of CEO VanLoh.

Old Business

Chair Barnett called for any old business and hearing none, she moved to the next agenda item.

Public Comment

Chair Barnett advised that no speaker cards were submitted and moved to the next item on the agenda.

New Business
Submissions

BD2025-06-01

**Ross Jones, Chief Financial
Officer**

***Approval of Operating and Capital Budget of the Jacksonville Aviation Authority for
Fiscal Year Commencing October 1, 2025 and Ending September 30, 2026***

Chair Barnett called upon Mr. Jones to present the submission and, upon motion made by Mr. Acosta-Rua and seconded by Mr. Hodges, the six board members present voted unanimously to approve Submission BD2025-06-01, Approval of Operating and Capital Budget of the Jacksonville Aviation Authority for Fiscal Year Commencing October 1, 2025 and Ending September 30, 2026.

BD2025-06-02

**Ashley Shorter, Senior Manager
Aviation Planning**

Hourly Parking Garage Reconstruction Budget Authority Request

Chair Barnett called upon Mrs. Shorter to present the submission and, upon motion made by Mr. Hodges and seconded by Mr. Gulliford, the six board members present voted unanimously to approve Submission BD2025-06-02, Hourly Parking Garage Reconstruction Budget Authority Request.

Chair Barnett called upon Procurement Director LeNedda Esquivel to recap the award item above \$1,000,000 needing board ratification, and she called for approval of the item.

BD2025-06-03AR

***Ratification of Award to OshKosh Aerotech, LLC for Jacksonville International
Airport Concourse B Passenger Boarding Bridges and Related Services***

Upon motion made by Dr. Brotman and seconded by Mr. Gulliford, the six board members present voted unanimously to approve Award Ratification Submission BD2025-06-03AR to OshKosh Aerotech, LLC.

Approval of Meeting Minutes

Chair Barnett called for approval of minutes from both the May 19, 2025 Board of Directors meeting and, upon motion made by Dr. Brotman and seconded by Mr. Gulliford, the six board members present voted unanimously to approve the meeting minutes.

Reports/Updates

Financial Update

Ross Jones, Chief Financial Officer

Chair Barnett called upon Mr. Jones to present the unaudited financial report for the seven months ending April 30, 2025, and Mr. Jones answered questions about the report (the board had previously received the unaudited financial report for the six months ending March 31, 2025). Hearing no further comments/questions about the April 30, 2025 unaudited financial report, Chair Barnett moved on.

City Council Update

***Council Vice President-Elect
Nick Howland, JAA Council
Liaison***

Chair Barnett called upon Council Vice President-Elect/JAA Council Liaison Howland for his City Council update. He advised that he feels the fire incident was handled very well by JAA, with assistance from JFRD and JSO. The Otto Aviation incentives were approved, as well as the UF Grad Campus. He reminded everyone that new council leadership takes over July 1st.

Board Communication

Chair Barnett reminded everyone that this meeting took the place of the July 28, 2025 meeting and the next regular meeting of the board will be September 22, 2025, at 8:30am, in the Ed Austin Board Room at the JAA administration building. She asked if there were any further comments. Mr. Gulliford referenced CEO VanLoh and CDO Cunio being at the airshow and stated that he thinks a board member should always attend the airshow whenever possible – the business contacts made are very beneficial.

Adjournment

There being no further business to come before the Board of Directors, Chair Barnett adjourned the meeting at 10:10am.