



MINUTES

Board of Directors Meeting JAA Administration Bldg./3rd Floor Ed Austin Board Room Monday March 24, 2025/8:30am

Chair of the Board Michelle Barnett called the March 24, 2025 Jacksonville Aviation Authority Board of Directors meeting to order at 8:30am. The following board members were present at the call to order:

Mrs. Michelle Barnett, Chair
Mr. Matt Connell, Vice Chair
Mr. William Gulliford, Secretary
Dr. Solomon Brotman, Treasurer
Mr. Fernando Acosta-Rua, Member
Mr. Andy Hofheimer, Member
Mr. David Hodges, Jr., Member

Also present at the order call were:

Mr. Mark VanLoh, Chief Executive Officer
Mr. Ross Jones, Chief Financial Officer
Mr. Tony Cugno, Chief Operating Officer
Mr. Devin Reed, Chief Compliance Officer
Mr. Jay Cunio, Chief Development Officer
Ms. Barbara Halverstadt, Chief Marketing Officer
Jacksonville City Council President Randy White
Jacksonville City Councilman Nick Howland, newly appointed JAA Council Liaison
Mrs. Melissa Marcha-Lee, Senior Executive Assistant to CEO/Recording Secretary

Welcome, Announcements, Pledge

Chair Barnett welcomed everyone, announced that a voting quorum was present, then called upon JAA Vice President of Regulatory Compliance Jason Knox to lead the group in reciting the Pledge of Allegiance.

Special Presentation

Chair Barnett asked Council President/JAA Council Liaison White to come forward. She advised that Council President White has appointed a new JAA Council Liaison, and she then presented Council President White a gift on behalf of the JAA board and staff to thank him for his many years as our Council Liaison. Council President White thanked everyone and advised it has been his pleasure to work with us as our Council Liaison. Chair Barnett then introduced and welcomed Councilman Nick Howland as our new JAA Council Liaison.

Report from Finance and Audit Committee meeting

Chair Barnett called upon Dr. Brotman, Treasurer/Chair of the Finance and Audit Committee, to provide a report on his recent committee meeting. Comm. Chair Brotman advised that his committee met on March 12, 2025 to hear the report from our external audit firm Plante Moran on their recent external audit, and further advised that the committee voted to move the audit report to the board for approval. Board Chair Barnett thanked Comm. Chair Brotman for his report and called for a motion to accept the report – upon motion made by Mr. Gulliford and seconded by Mr. Hofheimer, the board voted unanimously to accept the committee's report.

Meet Tenured JAA Employees

Chair Barnett advised that after her initiative last term of getting to know management employees and what their teams do, for this term the board will meet and talk with tenured employees. Chair Barnett introduced and the board talked with Mr. Wayne Lauramore, a Facilities Mechanic, the most tenured employee with 41 years, Mr. Ben Lang, a Facilities Foreman with 33 years, and Mrs. Nancy Coppen, Parking & Ground Transportation Manager with 31 years, each answering questions about their jobs and the changes they've seen in aviation. The board gave a round of applause to the three employees for their combined 105 years of service.

Chief Executive Officer Report

Chair Barnett called upon CEO Mark VanLoh to present his report.

CEO VanLoh advised that JIA experienced a smooth month of March with the Amelia Car Show, The Players Championship and spring break – our customers experienced incident-free travel, especially on Monday March 17th at nearly 14,000 enplanements with checkpoint wait-times averaging 10 minutes and zero missing bags; the Paradies Shops set a record for sales during The Players week.

Next, Mr. VanLoh advised that both major construction projects continue on schedule.

CEO VanLoh shared that the 4th quarter Airport Service Quality survey results have been received and Jacksonville again showed an increase, to 4.27 – our highest score since 2022.

Mr. VanLoh advised that our newest airline, Avelo, just announced a new destination after only having been in Jacksonville a couple weeks – Wilmington, Delaware service begins in May.

CEO VanLoh advised that the F-35 aircraft has arrived. The Florida Air National Guard has received four aircraft and will accept a total of around 20 of these state-of-the-art aircraft over the next year.

Mr. VanLoh shared that monitors in employee breakrooms and areas have been programmed to relay airport information, HR updates, and employee information to keep staff updated and aware of new projects, HR news, health and safety programs and new employee hires and retirements.

CEO VanLoh advised that both interest and activity at Cecil have been increasing, as search firms and developers look to locate to Florida with aviation-related industries – several site visits have been hosted that we feel are very encouraging. We hosted government leaders on a tour during which attendees were briefed on the military importance of Cecil and our plans for the facility, and a tour for executives of educational facilities was conducted as they discussed education efforts and expansion at Cecil. Also, the annual Climb event was recently held at Cecil, during which 150 students and their families were exposed to aviation through displays, exhibits and airplane rides. Embry Riddle conducted two successful rocket tests, and both the University of Florida and University of Central Florida signed agreements at Cecil for testing – making it now a total of three Florida universities performing rocket tests.

Mr. VanLoh advised that our newest general aviation facility, at Jacksonville Executive at Craig Airport, will soon hold its grand opening.

Lastly, CEO VanLoh shared that Dr. Brotman, as the Board Treasurer, requested a session with JAA's finance team to learn more about the function, department responsibilities and positions and to get to know the staff - the team hosted him at the administration office recently for a gathering that was beneficial for everyone.

Mr. VanLoh advised that this concluded his CEO report.

Old Business

Chair Barnett discussed the closed FL Attorney General Opinion submission pertaining to JAX parking, and called upon Vice President of Regulatory Compliance Jason Knox, who presented Submission BD2025-03-00, Resolution Authorizing Request for a Legal Opinion from the Office of the Attorney General for the State of Florida regarding Parking at JAX. Upon motion duly made by Dr. Brotman and seconded by Mr. Acosta-Rua, the board voted unanimously to approve the submission.

Public Comment

Chair Barnett advised that no speaker cards were submitted and moved to the next item on the agenda.

New Business **Submissions**

BD2025-03-01

Jay Cunio, Chief Development Officer

Approval of First Amendment to Ground Lease Agreement between the Jacksonville Aviation Authority ("JAA") and RP Perimeter West, LLC ("RPPW")

Chair Barnett called upon Mr. Cunio to present the submission and, upon motion made by Dr. Brotman and seconded by Mr. Hodges, the board voted unanimously to approve Submission BD2025-03-01, Approval of First Amendment to Ground Lease Agreement between the Jacksonville Aviation Authority ("JAA") and RP Perimeter West, LLC ("RPPW").

BD2025-03-02

**Jonathan Stich, Properties
Administrator**

***Approval of Tower and Ground Space License Agreement at Jax International
Airport between the JAA and New Cingular Wireless PCS, LLC, d/b/a AT&T
Mobility Corporation***

Chair Barnett called upon Mr. Stich to present the submission and, upon motion made by Mr. Hodges and seconded by Mr. Gulliford, the board voted unanimously to approve Submission BD2025-03-02, Approval of Tower and Ground Space License Agreement at Jax International Airport between the JAA and New Cingular Wireless PCS, LLC, d/b/a AT&T Mobility Corporation.

BD2025-03-03

**Ashley Shorter, Senior
Manager Aviation Planning**

***Budget Transfer for Air Cargo 3 Apron Expansion at Jacksonville
International Airport***

Chair Barnett called upon Ms. Shorter to present the submission and, upon motion made by Mr. Hodges and seconded by Mr. Acosta-Rua, the board voted unanimously to approve Submission BD2025-03-03, Budget Transfer for Air Cargo 3 Apron Expansion at Jacksonville International Airport.

**New Business
Award Ratification Submissions**

Chair Barnett called upon Procurement Director LeNedda Edwards to recap the one award above \$1,000,000 needing board ratification, and she called for approval of the item.

BD2025-03-04AR

***Ratification of Award to Balfour Beaty Construction, LLC for Jacksonville International
Airport Third Parking Garage Guaranteed Maximum Price (GMP) No. 3***

Upon motion made by Mr. Connell and seconded by Dr. Brotman, the board voted unanimously to approve Award Ratification Submission BD2025-03-04AR to Balfour Beaty Construction, LLC for Jacksonville International Airport Third Parking Garage Guaranteed Maximum Price (GMP) No. 3.

Approval of Meeting Minutes

Chair Barnett called for approval of minutes from the January 27, 2025 Board of Directors meeting and upon motion made by Dr. Brotman and seconded by Mr. Hodges, the board voted unanimously to approve the meeting minutes.

Reports/Updates

Financial Update

Ross Jones, Chief Financial Officer

Chair Barnett called upon Mr. Jones to present the unaudited financial report for the five months ending February 28, 2025, and Mr. Jones answered questions about the report (the board had previously received the unaudited financial report for the four months ending January 31, 2025). Hearing no further comments/questions about the February 28, 2025 unaudited financial report, Board Chair Barnett moved on.

City Council Update

***Councilman Nick Howland,
JAA City Council Liaison***

Councilman Howland thanked the board for the recent announcement that JAA reinstated DV parking. He reported that topics being discussed at City Hall are immigration, powerline raising, the UF campus and the upcoming July budget.

Board Communication

Barnett advised that the next bi-monthly board meeting will be on May 19, 2025 (changed from May 26 due to the Memorial Day holiday), at 8:30am, in the Ed Austin Board Room at the JAA administration building.

Adjournment

There being no further business to come before the Board of Directors, Chair Barnett adjourned the meeting at 9:45am.