



MINUTES

Board of Directors Meeting JAA Administration Bldg. 3rd Floor Ed Austin Board Room January 27, 2025/8:30am

Chair of the Board Michelle Barnett called the January 27, 2025 Jacksonville Aviation Authority Board of Directors meeting to order at 8:30am. The following board members were present at the call to order:

Mrs. Michelle Barnett, Chair
Mr. Matt Connell, Vice Chair
Mr. William Gulliford, Secretary
Dr. Solomon Brotman, Treasurer
Mr. Fernando Acosta-Rua, Member
Mr. Andy Hofheimer, Member
Mr. David Hodges, Jr., Member

Also present at the order call were:

Mr. Mark VanLoh, Chief Executive Officer
Mr. Ross Jones, Chief Financial Officer
Mr. Tony Cugno, Chief Operating Officer
Mr. Devin Reed, Chief Compliance Officer
Mr. Jay Cunio, Chief Development Officer
Ms. Barbara Halverstadt, Chief Marketing Officer
Jacksonville City Council President Randy White, JAA Council Liaison
Mrs. Melissa Marcha-Lee, Senior Executive Assistant to CEO/Recording Secretary

Welcome, Announcements, Pledge

Board Chair Barnett welcomed everyone, announced that a voting quorum was present, then called upon board member Andy Hofheimer to lead the group in reciting the Pledge of Allegiance. She then called upon CEO VanLoh for his report

Chief Executive Officer Report

CEO VanLoh discussed our employee recruitment process and shared a few of our new department recruiting videos.

Mr. VanLoh next provided an update on the Concourse B project.

CEO VanLoh then gave a presentation on the state of the airline industry.

Lastly, Mr. VanLoh advised that we had a special guest at JIA – a child with cancer whose wish was for him and his family to tour the airport. Staff who made it happen reported it was a wonderful experience both for the family and them.

Mr. VanLoh advised that this concluded his CEO report.

Old Business

Board Chair Barnett reminded the board that further discussion would be held at this January meeting regarding the aviation maintenance training center proposal presented at the November meeting by Councilman Nick Howland. She referenced the recent FAA opinion given on the matter and advised that JAA will not be participating in the proposed training center. Chair Barnett discussed all that JAA does to support aviation in the community through education facilities and programs at our airports as well as our on-going scholarship program.

Public Comment

Board Chair Barnett advised that two speaker cards had been submitted, both requesting to speak regarding disabled veterans parking – she then called upon Mr. Andrew Cross and Mr. Nick Howland to speak. At the conclusion, Chair Barnett advised that it is the board's goal to ensure that a safe and efficient environment is provided for all passengers parking at the airport. Chair Barnett then moved to the next item on the agenda.

New Business **Submissions**

BD2025-01-01

**Steven Schultz, Director
Information Technology**

Board Chair Barnett called upon Mr. Schultz to present the submission and, upon motion made by Dr. Brotman and seconded by Mr. Gulliford, the board members voted unanimously to approve Submission BD2025-01-01, Designated Aviation Channeling Service (DAC).

BD2025-01-02

**Jason Knox, Vice President
Regulatory Compliance**

Board Chair Barnett called upon Mr. Knox to present the submission, and discussion ensued. She then called for a motion not once but twice and hearing no second at either motion call, she declared the matter closed with no action taken.

New Business **Award Ratification Submissions**

Board Chair Barnett called upon Procurement Director LeNedda Edwards to recap the two awards above \$1,000,000 needing board ratification, and she called for individual approval of both.

BD2025-1-03AR

Ratification of Award to Johnson Controls, Inc. for the Network Video Recorder Upgrade

Upon motion made by Mr. Hodges and seconded by Dr. Brotman, the board members voted unanimously to approve Award Ratification Submission BD2025-01-03AR to Johnson Controls, Inc. for the Network Video Recorder Upgrade.

BD2025-01-04AR

Ratification of Award to Balfour Beatty Construction, LLC for Jacksonville International Airport Third Parking Garage Guaranteed Maximum Price (GMP) No. 2

Upon motion made by Dr. Brotman and seconded by Mr. Hodges, the board members voted unanimously to approve Award Ratification Submission BD2025-01-04AR to Balfour Beatty Construction, LLC for JIA Third Parking Garage Guaranteed Maximum Price (GMP) No. 2.

Approval of Meeting Minutes

Board Chair Barnett called for approval of minutes from the November 20, 2024 Board of Directors meeting and upon motion made by Dr. Brotman and seconded by Mr. Gulliford, the board members voted unanimously to approve the meeting minutes.

Reports/Updates

Financial Update

Ross Jones, Chief Financial Officer

Board Chair Barnett called upon Mr. Jones to present the unaudited financial report for the three months ended December 31, 2024, and Mr. Jones answered questions about the report (the board had previously received the unaudited financial report for the two months ended November 30, 2024). Hearing no further comments/questions about the December 31, 2024 unaudited financial report, Board Chair Barnett moved on.

City Council Update

Council President Randy White, JAA Council Liaison

City Council President White advised that regarding the board not moving forward to request a legal opinion from the Attorney General regarding parking at JAX, he would like the board to know that he believes someone on the council will ask for the opinion. Board member Gulliford stated he thinks that might be the best approach since council asked for the parking change. Lengthy discussion ensued, with Chief Compliance Officer Reed advising it is a state statute so that is the reason we were requesting the State Attorney General opinion. Hearing that there was further interest in the matter, Chair Barnett advised she would reopen closed Submission #2 with the appropriate motion – again hearing no motion made, she advised the matter remains closed.

Chair Committee and Miscellaneous Appointments

Board Chair Barnett advised she has made the following appointments, and further advised that all have agreed to serve in their appointed position:

Finance and Audit Committee

Dr. Solomon Brotman/Chair (as Treasurer)
William Gulliford
Matt Connell

Nominating Committee

Matt Connell/Chair
David Hodges, Jr.
Fernando Acosta-Rua

CEO Evaluation Committee

Fernando Acosta-Rua/Chair
David Hodges, Jr.
Andy Hofheimer

JAA's Seat on the No. FL Transportation Planning Organization (TPO) Board

Dr. Solomon Brotman

Board Communication

Chair Barnett advised that the next bi-monthly board meeting will be on March 24, 2025 at 8:30am in the Ed Austin Board Room at the JAA administration building.

Adjournment

There being no further business to come before the Board of Directors, Board Chair Barnett adjourned the meeting at 9:40am.